Board of Trustees Meeting #455-Amendment 2

Wednesday, January 21, 2026 6:00 PM
Priest River Lamanna Jr/Sr High School Cafeteria, 596 ID-57, Priest River, Idaho 83856

Robert Bauer: Present
Margaret Hall: Present
Kathy Nash: Present
Delbert Pound: Present
Ann Yount: Present

I. **Call Meeting to Order**
Discussion: Meeting called to order at 6:02 p.m.

II. **Pledge of Allegiance**

III. **Approval of the Agenda - Action Item**
Action(s):
Motion approved to approve the second agenda including change of venue from previous meetings. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.
Voting Detail:
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea
Voting Summary: Yea: 4, Nay: 0

IV. **Comments from the Audience on the Agenda:**
(Limit of 2 minutes)

V. **Celebrations and Delegations**

VI. **Declaration of Candidates Elected as Board Trustees - Action Item**
Action(s):
Approved. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.
Voting Detail:
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea
Voting Summary: Yea: 4, Nay: 0
Discussion: Certificates were given to both Ann Yount and Robert Bauer at the December 2025 Board Meeting

VII. **Administration of Oath to Newly Elected Trustees/Code of Ethics - Action Item**
Discussion: Board Clerk gave Oath of Office to

New Trustees, Sonja Ann Yount and Robert Bauer

VII.A. Administration of Oath to Newly Elected Trustees:

- Sonja Ann Yount
- Robert Bauer

Presenter: Darcie Humphrey

VII.B. Review and Signing Code of Ethics by All Trustees

Presenter: Darcie Humphrey

Discussion: Chair Ann Yount read for all present Board Trustees
Clerk Darcie Humphrey received signed documents for record keeping.

VIII. **Annual Organization of the Board of Trustees - Action Item**

VIII.A. Nominate/Elect 2026 Board of Trustees Chair

Action(s):
Ann Yount nominated. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Ann Yount nominated for Chair

VIII.B. Nominate/Elect 2026 Board of Trustees Vice-Chair

Action(s):
Margaret Hall nominated. This motion, made by Delbert Pound and seconded by Robert Bauer, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

VIII.C. Appoint Treasurer

Action(s):
Continue the position of Kendra Salesky. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

VIII.D. Appoint Board Clerk

Action(s):

Motion made to have Darcie Humphrey continue. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Robert Bauer: Yea

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

VIII.E. Affirm Public Records Coordinator (Custodian of Records)

Action(s):

Motion made for Superintendent Spacek to be the Records Coordinator. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer: Yea

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Clarification that it is Superintendent Spacek

VIII.F. Approve Signatories

Current Signatories:

- Business Manager
- Superintendent
- Board Chair

Action(s):

Motion made to approve three signatories. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer: Yea

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Business Manager Kendra Salesky, Superintendent Kim Spacek Board Chair Darcie Humphrey

IX. **Approve Meeting Date Schedule - Action Item**
Regular meetings are typically held on the third Wednesday of each month at the District Office at 6:00 PM

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Action(s):
Correction needs to be made regarding the location. Meetings have been held at the PRLJrSrHS Cafeteria. Motion made to have February meeting at Idaho Hill, September meeting at Priest Lake Elementary the remainder at the District Office. This motion, made by Delbert Pound and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer:	Yea
Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Mr. Ron Kruse spoke of the challenge of moving meetings regarding equipment. The cafeteria is the best option other than the District Office.
He gave us a proposal a couple of months ago with an approximate cost of movable equipment. He was at a meeting that shared self-contained equipment feasibility to be able to move meetings when needed and will be viewing a presentation on February 10th regarding equipment options.
Our equipment in the cafeteria can easily be moved to the Junior High Library if this location is decided on to be used for future meetings.
Trustee Nash would like to keep our monthly meetings at one location.
Trustee Hall would like to have our meetings at the District Office once repairs are complete. She is concerned about ADA accessibility at the Junior High. She would like to have at least one meeting at Idaho Hill, possibly the one in February.

X. **Approve Locations for Posting Notices - Action Item**
Currently posted at the West Bonner County District Office, WBCSD 83 Schools (when in session), and Bonner County Daily Bee (Newspaper of Record).

Action(s):
Motion made to approve the current locations. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Robert Bauer:	Yea
Margaret Hall:	Yea
Kathy Nash:	Yea

Delbert Pound: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

XI. **Approve Board Committee Appointments - Action Item**

Current Appointments:

- **Facilities & Maintenance: Delbert Pound**
- **Finance: Margaret Hall & Kathy Nash**
- **Negotiations: Margaret Hall & Ann Yount**
- **Curriculum Committee: Ann Yount & Kathy Nash**
- **Meet & Greets:**

Action(s):

Correction needs to be made on Meet & Confer from Meet & Greet. Motion made with additions and corrections. This motion, made by Margaret Hall and seconded by Robert Bauer, Passed.

Voting Detail:

Robert Bauer: Yea

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Robert Bauer will join the Facilities & Maintenance

Trustee Nash would like to see Meet & Confer active again. These will be Trustee Nash and Trustee Bauer.

XII. **Approve Site Council Appointments - Action Item**

Current Appointments:

- **Priest Lake Elementary - Margaret Hall**
- **Priest River Elementary -**
- **Idaho Hill Elementary -**
- **Priest River Junior High - Delbert Pound**
- **Priest River Lamanna High School - Ann Yount**

Action(s):

Motion made for additions and changes. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Detail:

Robert Bauer: Yea

Margaret Hall: Yea

Kathy Nash: Yea

Delbert Pound: Yea

Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Trustee Bauer will be appointed to Priest River Elementary

Trustee Nash will be appointed to Idaho Hill

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Elementary

XIII. **Reports**

XIII.A. Board Member Reports

Discussion: Trustee Hall and Trustee Pound met with Mr. Spacek regarding the Hand Books and will have more information available in February.

XIII.B. Director & Administrator Reports

XIII.B.1. Building Repair Updates

Presenter: Charity Hinshaw

Discussion: Cooler for PRE quotes came in. This handout was brought to the meeting.
Basement repair for the District Office quotes came in. The repair work is scheduled to begin February 16, 2026.

XIII.C. Finance Report

Discussion: Right now, is Budget Season. Idaho has their proposal. Will keep us up to date.
We did receive our first levy check today from Bonner County. We have a remainder to receive.
Currently, in catch-up mode from the holiday season and getting tax forms out.

XIII.C.1. Audit Update

Presenter: Kendra

Discussion: FY25 will begin being worked on in February.

XIII.D. Superintendent Report

Discussion: Apple Awards are given to staff who have gone above and beyond during difficult moments in the District.
Organization Chart is to be supplied to the District per Policy #6200.
Please see the attached documents for more detailed information.

XIV. **Consent Agenda - Action Items**

Action(s):
Motion made to table the minutes off the consent agenda for December 2025 until questions are answered regarding mistake. All other consent agenda items approved with questions answered. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer:	Yea
Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

XIV.A. Approval of Board Meeting Minutes

Action(s):
Motion made to remove the minutes off the consent agenda for December 2025. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: A mistake was made in the Executive minutes per Chair Yount needing clarification from attorney.

XIV.B. Accounts Payable

Discussion: Clarification for Trustee with questions:
The high school month of December utilities are correct.
Page 2 question was City Service Valcon for the Jr. High building was much higher than in the past? The higher amount is the high school, the lower amount is the Junior High School.
Voucher 1135 question on Main Voucher for Debra Buttrey (B2). This is for 11 months of work she put in. This was a hurdle that was made with the budgets. Once we are done with our audits, the work she is doing should be more clear. Per Ms. Salesky, we would not be here without the assistance.
Plowing fee was the next question. This is no matter how many plows we have. This is a contracted amount. Mr. Spacek will be contacting vendors for next year. This will be done with Charity.
Voucher 1135, page 4, Inland NW Therapy, reduction amount is because we are able to hire this school year.
Page 7, Premier Basement System, to get on their books, they required 50% down. Next question on Voucher 1129 p 9, BC of Idaho, that actually came out of payroll.

XIV.C. Human Resources Report

XV. **Old Business - Action Item**

XVI. **New Business - Action Item**

XVI.A. Start an FFA Chapter

Presenter: Jared Hughes

Action(s):
Motion made to start a new FFA Chapter. This motion, made by Robert Bauer and seconded by Margaret Hall, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

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Discussion: This is an organization to help build future leaders of America.
Mr. Hughes is currently taking his classes and exams to be an instructor for this organization. Please see attachments for all details including grant funds, charter, etc. He hopes to hold the first meeting in March.

XVI.B. School Wind Emergency Closure December 17, 2025

Action(s):
Motion made to approve. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: The school closure for the weather was due to road conditions and the safety of the students and buses.

XVI.C. Priest River Elementary School Half Day Emergency Closure January 13, 2026

Action(s):
Motion made to approve closure. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: Mr. Spacek sent out an update to the community. It has been sent to the State.

XVI.D. Bus Purchase to meet DEQ Grant Requirements

Action(s):
Motion made to purchase the buses from the grant. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: DEQ replacement grant documentation

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is attached with the total cost.
Trustee Chair Yount thanks the community for the levy funding to help us to purchase these buses. They will be delivered in 2027; the other two buses are being delivered this year.

XVI.E. ISBA Invoice for Renewal

Action(s):
Motion is to postpone this invoice and to come back with more information on other companies. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Voting Detail:

Robert Bauer:	Yea
Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: This is for the Policy component, not the program itself.
Trustee Nash provided information from Holinka Law. She would like to postpone this invoice and is requesting a RFQ.

XVI.F. Facility Use Policy

Discussion: Yesterday, Trustee Nash and Trustee Pound met with Superintendent Spacek regarding this policy.
They will modify the policy and will bring it to the board in February.

XVI.G. Consideration of RFQ for Junior High Consultant

Action(s):
Motion made to move forward. This motion, made by Delbert Pound and seconded by Kathy Nash, Passed.

Voting Detail:

Robert Bauer:	Yea
Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: See attachments in X111

XVI.H. Food Service Program Discussion

Discussion: Trustee Hall is hoping to bring our food service program into the black instead of the red.
She is interested in the program Coeur d'Alene School District is using (SFE), and exploring if this is a good option.
Chair Yount would like to entertain that we look at this organization along with others.
Mr. Spacek is concerned about privatizing. We will proceed ahead because of our deadlines for

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next year.
Chair Yount would like to see how the food service program is doing this year to date financially before proceeding with the next phase.
Trustee Hall would like the information prior to the February meeting from Kendra Salesky regarding the budget and how they are sitting. She believes we are in a time crunch when deciding on where to move forward and with whom.
Trustee Hall would like a workshop put in place and have the CDA District meet with us regarding their program.
Terri Johnson, with Food Services, spoke directly to the Board. She is doing research regarding the discussion and if we want to go direct to a food service program, we have to apply to the State. Mr. Spacek mentioned that what we need to do is we need to make it work for everyone without causing division.
Trustee Hall would like a Nutrition Task Force put in place to get this discussion on the table and a solution met. This is appointed by Chair Yount with Terri Johnson, Donna Lebetsamer, Twyla Erdman, Trustee Hall, and Trustee Nash.

XVI.I. ISBA Legislative Representative Appointment and Approval

Action(s):
Motion made for Trustee Bauer to be appointed. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Voting Detail:

Robert Bauer:	Yea
Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 5, Nay: 0

Discussion: ISBA has begun approving school board members to attend virtual meetings in a legislative process to be part of legislative issues and policies.
There are three upcoming webinar meetings to participate in to communicate back to the community what is taking place in Boise.
The benefit is to advocate in the legislature for grades K-12 in the case we have something we would like to participate in.
Trustee Nash would like to postpone this. We are still ISBA members until the end of June 2026.
Trustee Hall sat in on the first meeting session and would like to participate if possible.
Trustee Bauer is interested. Trustee Hall will

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pass along the information to him.

XVI.J. Policy 3335—AI First Read

Action(s):

Motion made to approve the first read. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Detail:

Robert Bauer:	Abstain (With Conflict)
Margaret Hall:	Yea
Kathy Nash:	Yea
Delbert Pound:	Yea
Ann Yount:	Yea

Voting Summary: Yea: 4, Nay: 0, Abstain (With Conflict): 1

Discussion: This policy is a focus on AI in leadership and education.
The biggest concern is the replacement of AI over a students' academic integrity.
The student should name the source and where they got it from.
Mr. Spacek is going to correct all the red, and will bring it back within two months for a second read.

XVII. **Comments from the Audience: (Limit of 2 minutes)**

Discussion: Candy Turner requested a copy of the RFQ for the Junior High and was given one.

XVIII. **Board Reflection/Future Agenda Items - Action Item**

XVIII.A. Potential Future Meetings, Work Sessions, etc.

- February 2026 Meeting
- Facilities Committee
- Finance Committee
- ISBA Day on the Hill (February 16-17, 2026) — Non-reimbursable

Discussion: Chair Yount will reach out to the Principal at Idaho Hill for February meeting
Facility meeting will be the second Wednesday of the month at 5:00 at the PRLJrSrHS
Finance meeting will be the second Thursday of the month at 4:30 at the District Office
Board Meetings will be the third Wednesday of the month at 6:00 at suggested locations: February 2026 Idaho Hill, September 2026 Priest Lake Elementary and the remainder at the District Office.

XIX. **Executive Session - Action Item**

Action(s):

Motion made. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Voting Detail:

Robert Bauer:	Yea
Margaret Hall:	Yea

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Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: Roll call by Chair Yount
Trustee Nash - Yay
Trustee Pound - Yay
Trustee Hall - Yay
Trustee Bauer - Yay

XIX.A. Executive Session pursuant to Idaho Code 74-206(1)
(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student;

Action(s):
Motion to leave executive session at 8:40 p.m. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.
Voting Detail:
Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0
Discussion: No Action Taken

XX. **Motion to Adjourn**
Action(s):
Motion to adjourn at 8:41 p.m. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.
Voting Detail:
Robert Bauer: Yea
Margaret Hall: Yea
Kathy Nash: Yea
Delbert Pound: Yea
Ann Yount: Yea

Voting Summary: Yea: 5, Nay: 0

Darcie J Humphrey 1/29/2026
Board Secretary

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