

**Unadopted Minutes**  
**REGULAR SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**June 1, 2011**

**1.CALL TO ORDER**

The meeting was called to order my Chair Hansen at 8:00 p.m.

**2.ROLL CALL**

Present:Tamm, Hansen, Seiler, Gersch, Dirkes

Absent: Winkels

Late: Paulsen – 8:35 p.m.

**3. Public Comment Period**

**3.1** Huston Ramler provided an update on the Eagle Scout Project

**4. APPROVALS**

**4.1 AGENDA—Additions or Deletions**

**4.2** Motion by Tamm, seconded by Gersch to approve the Special board meeting minutes of May 18, 2011.

Supported by all present

**4.3** The following checks were issued in paying claims: Wire transfers and checks 72819-72955 and 7400-7409 for Fund 10.

School Board Meeting of June 1, 2011

General Fund	(1)	\$128,508.10
Food Service Fund	(2)	\$ 1,304.89
Community Services	(4)	\$8,344.29
Building Fund	(6)	\$7,516.60
Facility Projects	(8)	\$5,142.00
Student Activities	(10)	\$26,703.52

Motion by Tamm, seconded by Seiler, to approve payment of claims as presented

Supported by all present

**5.CONSENT AGENDA**

Motion by Gersch, seconded by Dirkes, to approve the Consent Agenda which includes the following personnel matter and donations as described below:

**Administrative:**

Jennifer Hiltner, Director of the Central Minnesota Educational Telecommunications System  
July 1, 2011 to June 30, 2012

**AFT Contract:**

Josh Dorn, Basketball Girls' Head Coach  
Judy Eibensteiner, Lane Change BA/BS + 15 to MA, effective 2011-2012  
Kathy Gilk, Lane Change BA/BS + 30 to MA, effective 2011-2012  
Carol Krueger, Lane Change BA/BS + 75 to BA/BS + 90 effective 2011-2012  
Nicole Snoberger, long term substitute 2011-2012  
Stacy Rieland, Kindergarten teacher 2011-12

**Community Education Summer Programs:**

Benjamin Eli, Huskie Intense Training System  
Shalon Rothstein, Huskie Intense Training System  
Lee Spohn, Huskie Intense Training System  
Anthony Schoenberg, Boys Basketball Camp  
Dylan Shay, Boys Basketball Camp  
Cody Stich, Boys Basketball Camp

**Leave of Absence: (one)**

**Resignation/Retirement:**

Kathy Gilk, Girls' Basketball Coach, 9<sup>th</sup> grade

**Donations:**

\$ 250.00	St Martin Lions Club, Scholarship Funds
594.76	Albany PTA, Artist In Residence
245.00	Anonymous, Field Trip to Quarry Park
50.00	Wells Fargo Matching Funds Bill and Sheila Kloepfner, Junior High
227.00	Albany Girls Summer Softball, Wiring for batting cages
1,000.00	Preferred Controls, EBD Program
200.00	Albany Jaycees, Legionville
90.00	Fred and Phyllis Schlangen, CMBA Project
31.95	Alan and Dana Amdahl, Kids Vote Expenses
300.00	Jill Moorthy, Leo Kohorst Scholarship
70.00	Diane and Michael Noll, Leo Kohorst Scholarship
75.00	Deborah and Dennis Chaika, Leo Kohorst Scholarship
20.00	Cheryl and Charles Schaefer, Leo Kohorst Scholarship
10.00	Betty and Ray Mrozek, Leo Kohorst Scholarship

**6. Education Report****6.1** Albany Elementary Parent-Student Handbook

Ann Schultz presented the Albany Elementary parent-student handbook for 2011-12

Motion by Seiler, seconded by Gersch, to approve the Albany Elementary parent-student handbook for 2011-12 as presented

Supported by all present

**6.2** Avon Elementary Parent-Student Handbook

Jean Weis-Clough presented the Avon Elementary parent-student handbook for 2011-12

Motion by Tamm, seconded by Gersch, to approve the Avon Elementary parent-student handbook for 2011-12 as presented

Supported by all present

**6.3** Junior High School Handbook

Tim Wege and Paul Conrad presented the Junior High & Senior High handbooks for 2011-12

**6.4** Junior High & Senior High School Handbook

Motion by Gersch, seconded by Dirkes, to approve the Junior & Senior High handbooks for 2011-12 as presented with noted changes for future approval.

Supported by all present

**6.5** Purple Pride

- Community Education received a \$1500 grant from BLEND for Kids Company fundraising efforts.
- 114 Seniors participated in graduation ceremonies on May 27, 2011
- The softball team won the sub-section championship and play in the Section playoffs next week.
- The Baseball team received the number one seed going into the subsection playoffs.
- Track and golf teams have begun playoffs competition.
- Michael Evans and Lynn Jenc have done a great job promoting the walking buses and finding high school volunteers. Walking School Bus is a great way to improve the wellness of our elementary students. We have 20-25 elementary students who "ride" the two routes every day. There are at least two high school students and/or adults with each route every day.
- Kathy Neufeld, our music teacher at Albany Elementary, has worked for two years to put together a DVD titled "Connections" that contains video highlights of people singing/playing songs that Kathy has written. Songs on the DVD were sung and/or played by students at Albany Elementary, Holy

Family School, Galen Johnson and the Jr. High Band, Students from St. John's Prep, singers from Uganda, Africa and the South Pole. Doug Millaway helped put the DVD together, and Albany Mutual Telephone Company funded the production and copying of the DVDs. All proceeds will go to the Leo Kohorst Memorial Scholarship Fund. The artwork on the DVD and case was done by one of our 4th grade students. Congratulations to Ms. Neufeld and all those who donated their time and talents to this project.

## **7. Unfinished Business**

### **7.1 Restrictive Procedures Policy**

Motion by Paulsen, seconded by Dirkes, to approve changes to the Restrictive Procedures Policy as presented

Supported by all present

### **7.2 Proposed 2012 Budget**

Motion by Paulsen, seconded by Seiler, to approve the FY12 budget as presented

Supported by all present

### **7.3 Second Reading of Fund Balance Policy**

Motion by Tamm, seconded by Gersch, to approve the Fund Balance Policy as presented

Supported by all present

## **8. New Business**

### **8.1 Resolution to Commit District Funds for Severance Obligations**

Motion by Gersch, seconded Paulsen by to approve the

## **RESOLUTION TO COMMIT DISTRICT FUNDS FOR SEVERANCE OBLIGATIONS**

Be it resolved that the Board of Education of District 745 authorizes the superintendent and business manager to reserve the necessary funds to meet severance obligations with the final amount to be determined through the audit process.

Supported by all present

### **8.2 Call for Dairy and Bakery Bids**

Motion by Tamm, seconded by Seiler to call for dairy and bakery products bids which will be reviewed and awarded at the July 6, 2011, meeting.

Supported by all present

### **8.3 Bus Repair Quote**

Motion by Paulsen, seconded by Dirkes to accept the bus repair quote from Ramler Trucking.

Supported by all present

### **8.4 Flexible Benefit Plan Resolution**

Motion by Gersch, seconded by Dirkes to approve the Flexible Benefit Plan Resolution as proposed.

Supported by all present

### **8.5 Wireless Access Technology Quote**

Motion by Paulsen, seconded by Seiler to approve the wireless and infrastructure upgrades as proposed. Awarding two contracts to Tech Check of Sartell, MN. One contract for \$77,788.92 for the District wide Wireless Solution and one for \$57,195.36 for Network upgrades.

Supported by all present

## **9. Board Committee Reports**

### **9.1 Legislative Update**

Chair Hansen reported on the SEE meeting held Friday, May 20<sup>th</sup>. Discussed the 2012 redistricting (*boundary changes*), state funding disparities and the legislative session recap.

### **9.2 Staff Development**

Member Gersch reported on the Staff Development meeting held May 19<sup>th</sup>. Discussed upcoming software trainings over the summer. Next meeting September 15<sup>th</sup>.

**10. Superintendent Report**

A student representative will be joining our board meetings in August  
Strategic Planning meeting will be held June 7<sup>th</sup>, 5:30 – 8:00 p.m. in Media Center  
Pool usage simulation/testing will be held during summer activities  
Webcast for graduation is available online at <http://www.webcast50.com>  
Exploring a shared food service staff option.

**11. Closed Meeting for the Purpose of Superintendent Evaluation**

Motion by Paulsen, seconded by Tamm, to close the meeting at 9:46 p.m.

Supported by all present

Motion by Seiler, seconded by Paulsen, to open a closed session at 9:50 p.m.

Supported by all present

Motion by Tamm, seconded by Paulsen, to close the closed session and reopen to the public at 10:04 p.m.

Supported by all present

**12. Adjournment**

Agenda completed at 10:05 pm, a motion to adjourn was made by Tamm, seconded by Paulsen .

Supported by all present

Glen Tamm, Clerk

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Steven Dooley, Superintendent