

## CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 726 (Becker Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting, held on July 7, 2025, at 6:30 o'clock p.m., held in the Teaching & Learning Center.

Members present:

Members absent:

Documents Attached: Minutes of said meeting (including):

### RESOLUTION CALLING A SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this \_\_\_\_<sup>th</sup> day of July 2025.

\_\_\_\_\_  
School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

RESOLUTION CALLING A SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2029; and

WHEREAS, a vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancy occurs; and

NOW THEREFORE, BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 726 (Becker Public Schools), Minnesota (the “School District”) as follows:

1. The Clerk shall accept affidavits of candidacy for this office during the same filing period as applicable to the school district general election, i.e. between 84 and 98 days before the date of the special election.

2. It is necessary to hold a special election to elect one (1) individual to fill the vacancy in the term of Board Member expiring the first Monday in January, 2029.

3. The clerk shall include on the special election ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

4. The special election shall be held on November 4, 2025, between the hours of 7 o'clock a.m. and 8:00 o'clock p.m. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.

5. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling place and the precincts served by that polling place, as established and designated by Board resolution on July 7, 2025 for school district elections not held on the day of a statewide election, is hereby designated for this special election.

6. The Clerk is hereby authorized and directed to: (a) cause written notice of the special election to be provided to the County Auditors of each county in which the school district is located, in whole or in part, at least eighty-four (84) days before the date of the special election; (b) cause written notice of the special election to be provided to the Commissioner of Education at least seventy-four (74) days prior to the date of the special election; (c) cause notice of said special election to be posted at the administrative offices of the School District, for public inspection, at least ten (10) days before the date of the special election; (d) cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted at the combined polling place on election day (the sample ballot shall not be printed on the same color paper as the official ballot) (e) if applicable, cause written notice of the special election to be sent by nonforwardable first

class mail to every affected household in the District with at least one registered voter at least fourteen (14) days before the date of the special election; and (f) cause written notice of the special election to be published in the official newspaper of the School District once each week for at least two consecutive weeks, with the last publication being at least one week prior to the date of the special election.

The Notice of Special Election shall be prepared in substantially the following form, with such changes as may be approved by the Superintendent of the School District:

**NOTICE OF SPECIAL ELECTION  
INDEPENDENT SCHOOL DISTRICT NO. 726  
(BECKER PUBLIC SCHOOLS), MINNESOTA**

**NOTICE IS HEREBY GIVEN** that a special election has been called and will be held in and for Independent School District No. 726 (Becker Public Schools), Minnesota (the “School District”), on Tuesday, November 4, 2025, for the purpose of electing one school board member to fill the vacancy in the term of School Board Member expiring the first Monday in January, 2029.

**SPECIAL ELECTION BALLOT  
SCHOOL DISTRICT BALLOT  
INDEPENDENT SCHOOL DISTRICT NO. 726  
(BECKER PUBLIC SCHOOLS), MINNESOTA**

November 4, 2025

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Special Election

For School Board Member to fill vacancy

In term expiring January 1, 2029

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**INSTRUCTIONS TO VOTERS**

**To vote, completely fill in the oval next to your choice like this:**



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**VOTE FOR ONE**



\_\_\_\_\_



\_\_\_\_\_



write-in, if any

The combined polling place for this election and the precincts served by that polling place will be as follows:

Combined Polling Place: Becker Community Center  
11500 Sherburne Avenue  
Becker, Minnesota 55308

This combined polling place serves all territory in the School District.

Any eligible voter residing in the school district may vote at said election at the combined polling place designated above. The polls for said election will be opened at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m., on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the combined polling place on election day.

Dated: \_\_\_\_\_, 2025

BY ORDER OF THE SCHOOL BOARD

/s/ \_\_\_\_\_, Clerk

7. The names of candidates to fill a vacancy who have filed an affidavit of candidacy must be listed on the ballot under the separate heading "Special Election for School Board Member to fill vacancy in term expiring January 1, 2029." Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

8. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill the vacancy in office in the manner specified in Minnesota law.

9. The Clerk is authorized and directed to cause a printed ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 5 for use at the special election. The Clerk is authorized and directed to cause or cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system and with such other changes as may be approved by the Superintendent of the School District:

SPECIAL ELECTION BALLOT  
SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 726  
(BECKER PUBLIC SCHOOLS), MINNESOTA

November 4, 2025

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Special Election  
For School Board Member to fill vacancy  
In term expiring January 1, 2029

---

**INSTRUCTIONS TO VOTERS**

To vote, completely fill in the oval next to your choice like this:



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**School Board Member**  
**Vote for One**

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\_\_\_\_\_



\_\_\_\_\_



\_\_\_\_\_

write-in, if any

10. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. Optical scan ballots must be printed in black ink on white materials, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instruction must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

11. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, upon request, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions

delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

12. The Clerk shall prepare or cause to be prepared and have ready for use absentee ballots at least forty-six (46) days prior to the special election in accordance with Minnesota Statutes, Section 204B.35, subdivision 4.

13. The Board shall appoint election judges and alternates in accordance with Minnesota Statutes, Section 204B.21. The appointments will be made at least twenty-five (25) days before the special election.

14. Pursuant to Minnesota Statutes, Section 206.83, the Clerk shall provide for testing of the optical scan voting system at least three (3) days before the equipment is used and shall cause notice of the time and place of the test to be published in the School District's official newspaper at least two (2) days before the date of the test.

15. Pursuant to Minnesota Statutes, Section 206.85, subdivision 1(6), the Clerk shall cause notice of the location of the counting center or the places where the ballots will be counted to be published in the School District's official newspaper at least once during the week preceding the special election and in the daily newspaper of widest circulation, if any, once on the day before the special election.

16. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

17. The Clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling place during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

18. The special election shall be held and the returns made and canvassed in the manner prescribed by law and the Board shall meet on a date between the third day and the tenth day after the special election for the purpose of canvassing the results thereof.

19. Pursuant to Minnesota Statutes, Section 205A.07, subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of Education of the results of the special election and to provide the certified vote totals for the ballot questions in written form within fifteen (15) days after the results have been certified by the Board.

20. Pursuant to Minnesota Statutes, Section 211A.02, Subdivision 6, the Clerk is hereby instructed to make any campaign finance reports filed with the Clerk by campaign committees within seven (7) days after the special election available on the School District's web site as soon as possible, but no later than thirty (30) days after receipt of any such report. The Clerk is further instructed to provide the Campaign Finance and Public Disclosure Board with a link to the section of web site where such reports are made available. Such reports must remain available on the web site for four (4) years from the date first posted.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.