

# Minutes of Business Services Committee

## The Board of Trustees Harlem Consolidated School District

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A Business Services Committee of the Board of Trustees of Harlem Consolidated School District was held Wednesday, May 1, 2013, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115.

1. Call To Order  
**Kathy Geyer, Chairman, called the meeting to order at 6:01 p.m.**
2. Roll Call ( Committee Members & Other Attendees)  
Board Members present: **Kathy Geyer, Heather Kelley, George Russell, Evelyn Meeks**  
Other Members present:  
Administration Attendees:  
**Julie Morris, Superintendent**  
**Joshua Aurand, Assistant Superintendent**  
**Mindy Schumacher, Recording Secretary**
3. Approval of the Agenda  
**Kathy Geyer recommended approval of the May 1, 2013 Business Services Committee Meeting Agenda.**  
Josh added an item under 6.I, Other, and 8.C. Other  
**Motion to Approve: 1st Russell, 2nd Kelley**  
**The committee reached consensus to approve the agenda.**
4. Approval of the April 10, 2013 Business Services Committee Meeting Minutes  
**Kathy Geyer recommended approval of the April 10, 2013 Business Services Committee Meeting Minutes.**  
**Motion to Approve: 1st Russell, 2nd Geyer**  
**The committee reached consensus to approve the minutes.**
5. Comments from the Community  
**None**
6. Proposed Board Consent/Action Items for the May 6, 2013 Board Meeting
  - A. Recommendation to award electricity bid to Constellation for the FY14 school year at a rate of \$0.04719 kWh.  
**The committee reached consensus to approve the recommendation.**
  - B. Recommendation to award Loves Park Roof Replacement bid to McDermaid Roofing & Insulating Co. with a base bid of \$381,777.00.  
**The committee reached consensus to approve the recommendation.**
  - C. Recommendation to approve Speech/Language Pathologist contract with SOS (Staffing Options and Solutions, Inc.) for the FY14 school year at a rate of \$74 per hour.  
**The committee reached consensus to approve the recommendation.**

D. Recommendation to approve agreement with Edmentum for credit recovery services at a cost of \$51,778.44 for the FY14 school year.

**The committee reached consensus to approve the recommendation.**

E. Recommendation to approve the School Messenger agreement at a cost of \$11,410.00 for the FY14 school year.

**The committee reached consensus to approve the recommendation.**

F. Recommendation to approve agreement with Tyler Technologies for GUI support services in the amount of \$1,200.00, and the Licensing Agreement in the amount of \$36,307.85 for the FY14 school year.

**The committee reached consensus to approve the recommendation.**

G. Recommendation to approve Fee Information Sheet for FY14 school

**The committee reached consensus to approve the recommendation.**

H. Recommendation to accept February and March 2013 Treasurer's Reports

**The committee reached consensus to approve the recommendation.**

I. Other

Recommendation to approve agreement with PR, etc. for website design in the amount of \$3,000.

**The committee reached consensus to approve the recommendation.**

7. Committee Consensus Items

A. Other

8. Informational Items

A. Contracts Under \$2,500

Josh informed the committee and he and Julie approved three agreements under \$2,500 since the last meeting.

B. Next Business Services Meeting Date: June 12, 2013 at 6:00 p.m.

C. Other

Josh informed the committee that Barb Browning worked with NIA to reduce the rates and fee summary for student services by over \$100,000.

9. Adjournment

**The meeting adjourned at 6:35 p.m.**

**Motion to approve: 1<sup>st</sup> Morris, 2<sup>nd</sup> Kelley**

**All were in favor**

*Respectfully submitted,*

*Mindy Schumacher*

*Recording Secretary*