**Student Attendance** – The first day of school, August 1, 2012, there was a total of 757 students present and 152 absences Kindergarten through sixth grade. The overall percentage rate for all students enrolled in Kindergarten through 6<sup>th</sup> grade was 81%. The grade level with the highest percentage of students attending was 5<sup>th</sup> grade. The grade level with the lowest percentage of students attending school was 1<sup>st</sup> grade.

Grade level	AttendanceAugust 1. 2012	Attendance Percentage 8.1.12
Pre-Kinder	No school-first day 8.20.12	
Kindergarten	Present 124/ Absent 17	86%
1 <sup>st</sup> Grade	132 Enrolled/37 absent	72%
2 <sup>nd</sup> Grade	155 Enrolled/ 39 Absent	75%
3 <sup>rd</sup> Grade	140 Enrolled/ 25 Absent	82%
4 <sup>th</sup> Grade	113 Enrolled/17 Absent	85%
5 <sup>th</sup> Grade	127 Enrolled/13 Absent	90%
6 <sup>th</sup> Grade	90 Enrolled/ 21 Absent	77%
TOTAL	757Present/152 Absent	81%

## Staff Attendance

Grade Level	Attendance—August 1, 2012	Attendance Percentage
SPED	3 Present	100%
B. Medlyn-Self-		
Contained		
• A. Mallari-K-2		
M. Urbano		
K. Natsyn 5-6		
Pre-Kindergarten	Present	100%
Joycie Jose		
Kindergarten	8 Present	100%
E. Upshaw		
I. Delarosa		
• A. Dude		
D. Selanders		
• D. Gallagher		
• S. Miles		
D. Jattabarry		
A. Carillo		
1 <sup>st</sup> grade	7 Present	100%
• S. Nickels		
• J. Walker		
D. Montoya		
R. Reny		

T. Smitley		
L. Williams		
S. Baylosis		
2 <sup>nd</sup> grade	7 Present	100%
A. Sorenson		
• K. Chae		
• E. Klein		
S. Sullivan		
A. Tomundong		
• R. Elthie		
P. McDonnell		
3 <sup>rd</sup> grade	6 Present/1 Absent	83%
K. Boykin		
P. Heffner		
N. Reimer		
• E. Rama		
• M. Pura		
Y. Gonzales		
I. Asuncion		
4 <sup>th</sup> grade	6 Present	100%
Sarah McAdams		
M. Chapman		
• M. Key		
• J. Burns		
M. Douglas		
C. Cooper		
5 <sup>th</sup> grade	6 present	100%
• W. Gilbert		
L. Jackson		
• D. Tower		
• B. Das		
V. Walker		
J. Marrs		
6 <sup>th</sup> grade	5 present	100%
K. Bullock		
• G. Wilde		
• E. Armelin		
• J. Urquijo		
M. Gonzales		
Interventionists	4 Present	100%
• V. Hunter K-6 Read.		
• D. Loyd K-6 Math		

• R. Owen K-6 Read.

• M. Diaz K-6 Math		
Special Area teachers	3 Present	100%
• R. Das		
• P. Titla		
• J. Johnson		
Social Worker	Present	100%
Melinda Fairfield		
TOTAL	57	98%

## **Classified Staff:**

Category	Attendance 8.1.12	Attendance Percentage
<ul> <li>SPED Self-Contained</li> <li>Evangeline Burdette</li> <li>Judy McIntosh</li> <li>Isaac Nita</li> </ul>	4 Present	100%
<ul> <li>SPED Pre School</li> <li>Kelly Harris</li> <li>Lavonne Hopkins</li> <li>Christy Nosie</li> <li>Jessica Sadda</li> </ul>	4 present	100%
<ul> <li>SPED Placements K-2</li> <li>Lucina Guiterrez K</li> <li>Christine Stanley K</li> <li>Kateri Thompson K</li> <li>Lorinda Clark 1<sup>st</sup></li> <li>Christine Chapman 1<sup>st</sup> Speech</li> <li>Pauline Pike 2<sup>nd</sup></li> </ul>	6 present	100%
<ul> <li>SPED Placements 3-6</li> <li>Yvette Kenton 3-4</li> <li>Laverne Natsyn 5-6 Speech</li> </ul>	2 present	100%
Paraprofessionals <ul> <li>Cassandra Bates</li> <li>Tanya Goseyun</li> <li>Laura Molina</li> <li>Elsie Noline</li> </ul>	7 present	100%

<ul> <li>Raelania Dude</li> <li>Lili Pechuli</li> <li>Tim Foster</li> <li>Structured Physical Activity (Part time)</li> <li>Desiree Johnson</li> </ul>	3 present	100%
<ul><li>Randy Bush</li><li>Judy Smith</li></ul>		
<ul><li>Parent liaison</li><li>Josephine Cassose</li></ul>	present	100%
Nurse	2 present	100%
<ul><li>Evelyn Stevens</li><li>Gerri Kitcheyan</li></ul>		
Custodians	7 present	100%
<ul> <li>Shannon Thompson</li> <li>Raymond Fall</li> <li>Terry Kitcheyan</li> <li>Earl Dillon</li> <li>Tony May</li> <li>Gabriel Jackson</li> <li>Baxter Sneezy</li> </ul>		
Office Staff Carla McIntosh Cheryl Moses Anthony Antonio Beverly Russell	4 present	100%
Total	40	100%

## **Student Discipline**

At Rice Elementary School, in grade levels Kindergarten through 6<sup>th</sup> grade, there were no discipline issues for the first day.

### **Employee Discipline:**

At Rice Elementary School there are 2 employee disciplines pending for the month of July.

#### **Celebrations:**

At Rice Elementary School there were several positive activities that occurred:

1. Open House Thursday, August 3, 2012

#### **Events:**

## **Rice Elementary School New Teacher Orientation Week**

Time	Location	Monday 23	Presenter	Materials to Bring
7:30-8:00	Rice School: Intermediate Cafeteria	Meet and Greet	Mr. Myers	
8:05-8:35	Rice School: Begin @ Intermediate Cafeteria	School Tour- Maps Distributed	Cervantez/Kent- Primary Kitcheyan/Carlson-Interm.	
8:45-9:45	Rice School: Intermediate Cafeteria	Beginning Teacher Seminar 1, Part 1	Cervantez	
9:45-10:00		Break		
10:00- 11:00	Rice School: Intermediate Library	Beginning Teacher Seminar 1, Part 2	Kitcheyan	
11:00- 12:00	Rice School: Intermediate Library	Classroom Environment Make and Take <ul> <li>Environment Checklist</li> <li>Colored Light Behavioral Chart</li> <li>Mood Charts</li> </ul>	Grade Level Mentor Teachers	Classroom List
12:00-1:00		Lunch and Classroom Set Up-Lunch on Own *Food Vendor List is Available		

## July 23-27, 2012

1:00-2:00	Rice School: Intermediate Library	<ul> <li>TAP Overview</li> <li>Teacher Quality Crisis Video</li> <li>Power Point</li> <li>TAP Response</li> <li>TAP Impact</li> <li>TAP Instructional Rubric</li> </ul>	Carlson	
2:00-2:15	Rice School: Intermediate Library	Review Next Days Agenda	Cervantez	
2:15-4:00	Homeroom Classroom	Classroom Set Up- Environment Checklist	Masters/Mentors Support	

Time	Location	Tuesday, July 24	Presenter	Materials to Bring
8:00-12:00	District Training Center	District Orientation	San Carlos Unified Superintendant	
12:00-12:30		Lunch		
12:30-2:00	Rice School: Intermediate Library	Do's & Don'ts Professionalism	Mr. Myers	
2:00-4:00	Rice School: Intermediate Cafeteria	Introduction of Tech Staff-Roles Technology Overview Laptop Distribution Phone Set Up	Orth/Key	

Time	Location	Wednesday, July 25	Presenter	Materials to Bring
8:00-9:00	Rice School: Intermediate Library	<ul> <li>Power School</li> <li>Attendance Process- Electronic/Hard Copy</li> <li>Retrieving Student Demographics</li> </ul>	Attendance Clerk: Moses	Laptop Student List
9:00-9:15		Break		
9:15-10:15	Rice School: Intermediate Library	<ul> <li>Supplies Process/Form</li> <li>Leave Request/Form</li> <li>Sub Plans</li> <li>Emergency Procedures</li> <li>Evacuation Plan</li> <li>Lock Down</li> <li>Custodial/Maintenance Request</li> </ul>	Thompson McIntosh Antonio	

		Forms and Evacuation Plan Distributed/Posted		
10:15-10:30		Break		
10:30-12:00	Rice School: Intermediate Library	PBS Overview	Thompson	
12:00-1:00		Lunch and Classroom Set Up Time		
	Rice School: Intermediate Library	Make and Take Introducing Self to Parents/Students Communication- Letter/Newsletter	Kent	Laptop Student List
2:00-3:00	Rice School: Intermediate Library	New Teachers Send Out Introduction Letter Utilize Power School to identify student demographics. Letters would be given to Master Teachers to ensure delivery.	Kent/Masters	Envelopes will be available to send out introduction letter to guardian/student.
3:00-3:15	Rice School: Intermediate Library	Review Next Days Agenda	Cervantez	
3:15-4:00	Homeroom Classroom	Classroom Set Up- Environment Checklist	Masters/Mentors Support	

Time	Location	Thursday, July 26	Presenter	Materials to Bring
8:00-12:00	Rice School: Intermediate Cafeteria	DI Reading Overview	Boykin/McAdams/Mentors	DI Reading Materials
12:00-12:30		Lunch		
12:30-4:00	Rice School: Intermediate Cafeteria	DI Math Overview	Boykin/McAdams/Mentors	DI Math Materials

Time	Location	Friday, July 27	Presenter	Materials to Bring
8:00-9:00	Rice School: Intermediate Library	New Teacher Q&A	Myers/Masters	

2012

9:00-9:30	Rice School: Intermediate Library	End of Week Closure (Pep!!)	Myers	

# **Rice Elementary All Staff Orientation**

Time	Location	Monday 30	Presenter	Materials to Bring
7:30-8:15	Rice School: Intermediate Cafeteria	Meet and Greet	Steve Myers	
8:15-9:00	Rice School: Begin @ Intermediate Cafeteria	<ul> <li>Keys Distributed</li> <li>Final Map – Room assignment</li> <li>Daily Schedule</li> <li>School Calendar</li> <li>Specials Rotation</li> <li>Structured Physical Activity (SPA)</li> <li>Procedures</li> </ul>	Steve Myers Kathy Kitcheyan Durena Thompson Cervantez/Kent- Primary Kitcheyan/Carlson-Interm.	
9-2	Classrooms	<ul><li>Classroom</li><li>30 min lunch on your own</li></ul>		
2:00-4:00	Intermediate Cafeteria	<ul> <li>Leadership</li> <li>Chain of supervision</li> <li>Data</li> </ul>	Steve Myers and leadership team	

Time	Location	Tuesday 31	Presenter	Materials to Bring
7:30-10:00	Secondary School: High School Cafeteria	<ul> <li>Meet and Greet</li> <li>District Orientation: Nuts and Bolts</li> </ul>	Mr. Richard Wilde, Superintendent	
10:30-2:30	Classrooms	<ul><li>Classroom</li><li>30 min lunch on your own</li></ul>		
2:30-4	Intermediate Cafeteria	Progressive Discipline	Steve Myers	