

School District of the City of Saginaw  
**MINUTES OF THE BOARD BRIEFING SESSION**  
550 Millard Street • Saginaw, Michigan 48607 • 989-399-6500  
March 12, 2025

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President Coleman called the meeting to order at 5:30 PM.

**1. ATTENDANCE**

<b>Board of Education:</b>	President C. Coleman	Present
	Vice President J. Nash	Present
	Secretary K. M. Rooker	Present
	Treasurer R. A. Knapp	Present
	Trustee J. Calhoun	Present
	Trustee J. Seals	Present
	Trustee M. Thompson	Present

**Central Administration Staff:**

Superintendent, Dr. R. Roberts	Present
Chief Financial Officer T. Johnson	Present

**2. APPROVAL OF BRIEFING SESSION AGENDA**

President Coleman asked board members if there were any additions or subtractions to the agenda. The agenda was approved as presented.

**3. PRESENTATIONS**

Earned Sick Time Act (ESTA)

Dr. Roberts called on Ms. Tiffany Pruitt to give an update on legislation that relates to employee sick time. Ms. Pruitt reviewed the Earned Sick Time Act (ESTA), which replaces the Paid Medical Leave Act (PMLA). She stated this Act requires employees to receive 1 hour of sick time for every 30 hours worked. Previously it was 1 hour for every 35 hours worked. She shared Saginaw Public Schools is already in compliance with and exceeds the requirements of ESTA.

Grow Your Own Update

Ms. Pruitt gave an update on the individuals who are participating in the Grow Your Own Program. She stated this is a partnership with SVSU – Accelerated Certification Residency Program. This program is for staff who currently hold a Bachelor’s degree and pursuing a certified teaching career with SPSP. She shared we have had three (3) Cohorts, with a total of 41 staff from the 3 Cohorts. From the three (3) Cohorts there are 18 fully certified teachers, potentially 28 teachers with Cohort 3.

She also shared information about the Apprentice Program. This program is for SPSP Support Staff and Long-term Sub Teachers with high school diplomas, associates degrees, or college credits, but have not obtained a bachelor’s degree. These individuals will earn an Associate in Arts or Associate in General Studies at Delta College with a pathway to SVSU to earn a Bachelor of Arts in Teacher Education with an Elementary or Secondary certification. There are 12 Teacher Apprentice in the program. Four (4) teacher apprentice attend Delta College and Eight (8) attend SVSU. The district will assess the need for the program after Cohort 1 successfully completes the program.

Ms. Pruitt and Dr. Roberts responded to questions from board members about the programs.

#### Saturday School

Dr. Roberts called on Ms. Michelle Karp, Principal of Jessie Loomis and Ms. Jennifer Kuntz, teacher at Jessie Loomis to share information pertaining to the Saturday School held at Jessie Loomis Elementary School. Ms. Karp shared the rationale behind their Saturday School is to close the expectation and opportunity gap. She said the students come because they want to be there to learn. Ms. Kuntz shared the impact the Saturday School has had on the students that attend. Board members asked various questions.

#### **4. NEW BUSINESS**

##### Finance Committee

##### February Financials

Ms. Knapp shared information pertaining to a handout that she will be discussing at the Finance meeting. Dr. Roberts called on Ms. Johnson who reviewed the summary of the February Financial reports. Board members will email questions to Ms. Johnson. These items will be on the Consent Agenda at the March 19, 2025 Action meeting.

##### Policy and Curriculum

Mrs. Seals shared Saturday School was one of the topics she wanted discussed. She was happy with the presentation from Jessie Loomis School. She asked Dr. Robert to provide a list of the services we provide students at the meeting in April.

##### Buildings and Grounds

Mrs. Nash yielded to Dr. Roberts.

##### Update on 1505 Ottawa Street

Dr. Roberts called on Mr. Tim Furtaw who shared a Servpro bid for \$23,529.28 to seal the roof and any doors and windows to prevent the smells from coming out at 1505 Ottawa Street. He said this would hold us until we can come up with a permanent resolution. He shared this item will come from Capital Projects because it is below the threshold.

##### Capital Projects

Mr. Furtaw shared a bid to replace Jessie Rouse Elementary Cafeteria Floor from Northeastern for the amount of \$15,397. The flooring needs to be replaced due to flooding.

##### Human Resources

Mrs. Thompson had no report.

##### City/County/School Liaison Committee

Dr. Coleman shared the committee is gathering information for the Hot Times magazine. He asked board members to get information pertaining to events that will be taking place this summer in the City to the superintendent's office so they can be published in the magazine. Dr. Roberts had a meeting with City Officials and they have a location for the Arthur Hill and Saginaw High School signage.

#### **5. SUPERINTENDENT'S REPORT**

##### Human Resources/Labor Relations Report

Dr. Roberts gave an overview of the Human Resources/Labor Relations report, which will be an item on the Consent Agenda at the March 19, 2025 Action meeting.

##### Layoff/Recall Resolutions

Dr. Roberts called on Ms. Pruitt who reviewed the standard layoff/recall resolutions. These resolutions authorize the superintendent to implement the layoff of staff effective upon the close of business June 30, 2025 and recall staff laid off at the close of business on June 30, 2025 as needed. These items will be on the Consent Agenda at the March 19, 2025 Action Meeting.

**6. PUBLIC/UNION COMMENTS**

President Coleman called for Public and Union comments but there were none made.

**7. FINAL BOARD COMMENTS**

Ms. Knapp – asked if the date for Retirement Reception could be shared with board members. She would also like the locations for the Saginaw United and SASA high school graduations. Dr. Roberts shared Saginaw United will hold their graduation ceremony at the Temple Theater and SASA will hold their ceremony in their auditorium.

Ms. Calhoun – said she is inspired by the phenomenal work that is going on in the district. She thanked everyone for welcoming her to the board.

Mrs. Thompson – thanked Dr. Roberts and his staff for their hard work. She also thanked Ms. Karp for all she does for her students.

Mrs. Nash – said she is excited to hear about Saturday School at Loomis. She shared about her visit to Loomis for the African American Read in chain day. She stated this weekend there will be a performance of The Odd Couple by SASA students on Thursday and Friday at 7:00 p.m. at Thompson Middle School.

Mr. Rooker – dittoed comments about Saturday School by his fellow board members. He would love to see Saturday School in other buildings.

Mrs. Seals – said she is so proud of the Board. The Board is working together with a common goal. She said we want to see our students do better and succeed.

Dr. Roberts – shared we will be recognizing Michael Baldwin, our State Wrestling Champion at the Action meeting next week. He also acknowledged the other athletic teams at SUH. He also shared highlights from the AASA Conference that he, Dr. Foley and Dr. Tran attended recently. He shared an update on the Strategic Plan progress.

President Coleman – echoed the comments of his fellow board members. He gave kudos to Dr. Roberts and his team for the curriculum we use.

President Coleman asked board members to start thinking about the commencement exercises and who will be speaking on behalf of the board members. Mrs. Seals suggested Dr. Coleman speaks at both commencement exercises.

Motion

Moved by Mrs. Nash and supported by Ms. Knapp that President Coleman be the speaking at both commencement exercises this year.

A voice vote was taken with the following results.

Ayes: 7      Nays: 0 – Motion Carried

**8. ANNOUNCEMENT OF NEXT MEETING(S)**

There will be a Building and Grounds/Finance Committee of the Whole Meeting on Monday, March 17, 2025, at 5:00 p.m. and an Action Meeting on Wednesday, March 19, 2025, at 5:30 p.m. The meetings will be held in the Board Room of the Administration Building, 550 Millard Street.

**9. ADJOURNMENT**

Seeing no further business, the Briefing Session was adjourned at 7:30 p.m.

Recorded by: C. Williams