

Duluth Public Schools

MnMTSS Grant Overview & PLC Update

Committee of the Whole

May 7, 2025



MnMTSS Grant Overview

Overview of Grant Requirements: Up to \$200,000

Requirements: Fulfilled

- Districts must have attended 6-session MnMTSS training
- Leadership team must annually conduct the SEMI-DLT using results to refine plan
- Ongoing MnMTSS professional development
- District must collaborate with MnMTSS statewide team
- Leadership meets with Regional MnMTSS lead monthly to discuss progress on action plan

Requirements: In Progress:

- Districts must identify the role responsible for MnMTSS efforts
- MnMTSS Action Plans reviewed and updated at monthly meetings
- Action plans must address all five MnMTSS component areas

Requirements: Upcoming

- School teams must use the SEMI for School Leadership Teams (SEMI-SLT)
- District must onboard future district and school leadership team members
- Roles responsible for coordination of MnMTSS participate in monthly grant coordinators community of practice and meet monthly with Regional MnMTSS lead

Purpose of securing the grant...

- Further align systems and structures to the MnMTSS Framework:



- Expansion of MnMTSS to school level
- ***Ultimately* — Better outcomes for students due to highly effective, impactful systems and structures; supporting each student, every day**

Goal 1: Overview

By July 1, 2025, Duluth Public Schools will identify MnMTSS focused staff to coordinate, lead, guide, and support MnMTSS implementation by dedicating at least 40% of their time to fulfilling key responsibilities outlined in the MnMTSS Grant for Engaged Districts.

Activities:

- Identify and assign responsibilities to one Elementary and one Secondary focused staff to coordinate the efforts
- Partner and collaborate with COMPASS and MDE support to develop capacity and expand professional networks
- Summer data retreats for CITs to conduct Comprehensive Needs Assessment (CNA)
- Continue development of the Duluth Public Schools MnMTSS Handbook

Goal 1: Budget

- \$120,000: 40% dedicated time of two identified coordinators for MnMTSS requirements
- \$3,900: Two half days with 26 stakeholders for handbook development
- \$56,640: CIT Summer Retreats



Goal 2: Overview

By June 30, 2026, 100% of Duluth schools will complete the SEMI-SLT as part of our comprehensive needs assessment process in the development of school improvement plans.

Activities:

- Participation in COMPASS System Leadership Pathway for District Leadership Team
- Two schools will attend School Leadership Pathway with site teams (1 Elem and 1 Secondary) and champion work across sites
- Roles responsible for coordination of MTSS will coach and support school leadership teams on CNA and School Improvement Plans (SIP)
- District representatives will attend COMPASS Summer Institute in June 2025

Goal 2: Budget

- **\$8,260:** Travel expenses and stipends for 10 district and school leaders to attend COMPASS Summer Institute June 2025
- **\$11,200:** School Leadership Pathway training stipends (\$400) for 28 staff members



Goal 3: Overview

By June 30, 2026, 100% of Duluth schools will implement and monitor progress on increasing stakeholder engagement in each site's School Improvement Plan (SIP).

Activities:

- Identified roles responsible for coordination of MnMTSS efforts will:
 - Train and support CITs through CNA process and SIP development
 - Establish expectations and monitor the implementation of the Family and Community Engagement framework
 - Engage in COMPASS Family and Community Pathway training and share learning with site leadership teams

Goal 3: Budget

- No budget line items for this goal



Timeline

- Revised application submitted April 29, 2025
- Funding award letters early May 2025
- FY25 funds available by late May 2025
 - Register for COMPASS Summer Institute
- FY26 funds available July 2025
 - Identify roles that will coordinate MnMTSS efforts
 - Plan and conduct August CIT Summer Retreats (all schools)
 - Complete other goal activities according to action plan



Professional Learning Communities (PLC) Update



PLCs

Learning Leadership Team structures based on the MnMTSS guidance:

[District Learning Leadership Teams and Structures](#)

[Elementary Learning Leadership Teams and Structures](#)

[Secondary Learning Leadership Teams and Structures](#)



Purpose: per the Elem and Secondary teaming guidance

“[PLCs] engage in detailed planning for classroom instruction & use of data to enhance effective instruction.”

PLCs play a crucial role in the MnMTSS structure!

PLCs: Essential Resources

PLC Handbook: [Professional Learning Communities Handbook](#)

Inside the handbook:

- How to get started as a team
- Guidance, rubrics, tools
- PLC Hub information and guidance
- “Critical Issues for Team Consideration” assessment

PLC Hub: [PLC Hub](#)

Inside each hub:

- PLC Dashboard: directions & linked resources
- Guiding questions
- Agenda templates: monthly tabs with weekly agendas

PLCs: 2025/2026

PLCs continue to be a priority as an essential component of the MnMTSS teaming structures for next school year.

- Continued Use of **PLC Handbook** and **PLC Hub**
- Continue **PLC Thursdays**
 - Secondary before school
 - Elementary after school
- **Increased Monitoring of Implementation**
 - By CITs with guidance and support from roles responsible for coordination of MTSS efforts
- **Focus on Priority Work and Dufour Questions**
 - What do we want our student to know and be able to do? (Teacher Clarity)
 - How do we know if they learned it? (Assessment)
 - What do we do if they do not learn it? (Intervention)
 - How do we extend learning for those who are proficient? (Extension)



Acronyms:



CIT(s): Continuous Improvement Teams

COMPASS: Collaborative Minnesota Partnerships to Advance Student Success

CNA: Comprehensive Needs Assessment

MDE: Minnesota Department of Education

MnMTSS: Minnesota Framework for Multi-Tiered System of Supports

SIP: School Improvement Plan

PLCs: Professional Learning Communities