

ADMINISTRATIVE PROCEDURES

IDAA

INSTRUCTIONAL PROGRAM

VOCATIONAL EDUCATION

March 1, 1990

CAREER TECHNICAL EDUCATION

April 6, 2026

~~Vocational~~ ~~Carrer~~ ~~technical~~ Education programs shall be organized and conducted in accordance with the guidelines of ~~Vocational/Technical Education Services (VTES) of the Michigan Department of Education.~~ with the Michigan Department of Education Career and Technical Education Standards and Perkins Core Performance Areas. CTE programs are designed to provide career-ready learning opportunities, students are empowered to explore their interests and achieve their personal, educational, and career goals.

An annual plan for ~~Carrer~~ ~~Technical~~ Education programs ~~vocational education~~ shall be submitted in accordance with the ~~State Board of Education~~ Michigan Department of Education requirements.

PROVISION OF SERVICE TO "CUSTOMERS"

Auto Shops

The operation of auto shops in both vocational and nonvocational programs has instruction as its fundamental purpose. Although the cars of students, staff members and, occasionally, others may provide the vehicles to be serviced or repaired, and although supervision of students shall be given by a certified instructor, no liability shall be accepted by school personnel or students for any damage to such cars while being moved to or from the auto shop, or as a result of the work done in the shop. All work must receive prior approval in writing by the instructor.

Costs of all parts and materials must be defrayed by the "customer." Any service or fee schedule for services must be approved in advance by the office of the superintendent. "Customers" will be

provided with and must sign a waiver before work has begun on the vehicle.

Home Construction and Other Building or Maintenance Programs

The Board of Education establishes new home construction as a component of the home construction program. The administration shall review the new home construction on an annual basis, taking into consideration such factors as economic climate, interest rates and the job market.

Any and all work performed for "customers" at any off-site setting in any construction or maintenance vocational program requires the ~~signing of a liability waiver by the customer, the instructor and the principal~~ collaboration with the City of Livonia Housing Commission.