

Minutes of Regular Meeting
Monday, September 29, 2025
The Board of Trustees
SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

A Regular Meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **September 29, 2025**, beginning at 6:00 PM in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Walker Agnew Jr., Courtney Anderson, Caroline H. Bennett, Chris Earnest, Jennifer Hyland, Shannon Mahan, and David Slattery.

Board President Shannon Mahan called the meeting to order at 6:00 PM. She noted that a quorum of Board members was present.

President Mahan certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting.

1. **Pledge: Trustee Courtney Anderson**
2. **Opening Prayer: Trustee David Slattery**
3. **Opening Remarks by the Superintendent**
Superintendent Dr. Jennifer Blaine welcomed everyone and announced the opening of the new Agricultural Science Center, noting it is a beautiful facility and thanking voters for supporting the 2022 Bond Program. She also recognized October as National Dyslexia Awareness Month.
4. **Public Comment on Special Presentations**
No one signed up to speak.
5. **Special Presentations**
 - A. Recognition of #IAMSBISD Award Recipients
SBISD employees Officer Abraham Vanderberry and Jacqueline Junejo were honored with #IAMSBISD Awards for their exceptional service and commitment to the district's Core Values.
 - B. Recognition of Frostwood Elementary Student Mathematics Achievement
Frostwood Elementary student David Jung was recognized for being named a National Math Star, one of only 57 students statewide selected for his outstanding mathematical ability.

- C. Recognition of SBISD Summer Reading Rockstars
Students were recognized for their participation in the SBISD Summer Reading Challenge, celebrating those with the highest reading minutes during the summer.
 - D. Presentation of Spring Branch Education Foundation Gifts to the District
The Spring Branch Education Foundation presented a symbolic check for \$3.9 million, representing the community's ongoing support through partnerships, sponsorships, and grants that benefit SBISD students and staff.
 - E. Recognition of Award Earned by the SBISD Financial Services Division
The Financial Services Division was recognized for earning the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the 33rd consecutive year.
 - F. Recognition of National Dyslexia Awareness Month
The Board recognized October as National Dyslexia Awareness Month, highlighting the importance of awareness, understanding, and support for students with dyslexia.
6. **Public Comment on Agenda Items or Non-Agenda Items**
Juan Jose Reyes and Nathan Boudreaux signed up to speak but were not present.
7. **Second Reading and Adoption of Policy**
- A. Second Reading and Adoption of BDAA(LOCAL): OFFICERS AND OFFICIALS - DUTIES AND REQUIREMENTS OF BOARD OFFICERS
 - B. Second Reading and Adoption of BDB(LOCAL): BOARD INTERNAL ORGANIZATION - BOARD COMMITTEES
 - C. Second Reading and Adoption of BDF(LOCAL): BOARD INTERNAL ORGANIZATION - ADVISORY COMMITTEES
 - D. Second Reading and Adoption of EFB(LOCAL): INSTRUCTIONAL RESOURCES - LIBRARY MATERIALS
 - E. Second Reading and Adoption of EI(LOCAL): ACADEMIC ACHIEVEMENT
 - F. Second Reading and Adoption of FDE(LOCAL): ADMISSIONS - SCHOOL SAFETY TRANSFERS
 - G. Second Reading and Adoption of FEC(LOCAL): ATTENDANCE - ATTENDANCE FOR CREDIT
 - H. Second Reading and Adoption of FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT
 - I. Second Reading and Adoption of FNCE(LOCAL): STUDENT CONDUCT - PERSONAL TELECOMMUNICATIONS/ELECTRONIC DEVICES

Motion was made by Trustee Slattery and seconded by Trustee Jennifer Hyland that the Board of Trustees approve the BDAA(LOCAL), BDB(LOCAL), BDF(LOCAL), EFB(LOCAL), EI(LOCAL), FDE(LOCAL), FEC(LOCAL), FFAC(LOCAL), and FNCE(LOCAL) policies.

Motion passed by a 7-0 vote.

8. Executive Session

President Mahan recessed the Board into Executive Session at 6:33 PM under Section 551.074, Section 551.0821, Section 551.076, Section 551.072 and Section 551.071 of the Texas Open Meetings Act regarding the purposes listed below.

- A. The Board will meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers
- B. The Board will meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student
- C. The Board will meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit
- D. The Board will meet in Closed Session Under Section 551.072 of the Texas Open Meetings Act Regarding the Purchase, Exchange, Lease, or Value of Real Property
- E. The Board will meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, Including, But Not Limited to discussion of *Elizondo v. Spring Branch ISD*, Civ. Act. No. H-21-1997, and Legal Issues Surrounding Public Finance

President Mahan reconvened the meeting in open session at 7:39 PM and said that no action was taken while in the closed session.

9. Action as Needed from Executive Session

- A. Request for Approval of Routine Personnel Items

Motion was made by Vice President Caroline H. Bennett and seconded by Secretary Walker Agnew Jr. that the Board of Trustees approve the routine personnel items as recommended.

Motion passed by a 7-0 vote.

10. Action

- A. Request for Approval of Resolution Setting the 2025 Tax Rate

Motion was made by Vice President Bennett that the Board of Trustees approve the total tax rate of \$1.0231 be adopted which includes 71.86¢ for Maintenance and Operations and 30.45¢ for Interest and Sinking. Secretary Agnew Jr. seconded.

Motion passed by a 7-0 vote.

- B. Request for Approval of the 2025 Bond Oversight Committee Membership Roster
There was no action on this item.

- C. Request for Approval of the Natatorium Educational Specifications

Motion made by Trustee Hyland and seconded by Trustee Chris Earnest that the Board of Trustees approve the Natatorium Educational Specifications.

Motion passed by a 7-0 vote.

- D. Request for Approval to Adopt a Resolution Authorizing the Sale of Approximately 73,610 Square Feet Located Adjacent to Shadow Oaks Elementary School in Harris County, Texas

There was no action on this item.

11. Consent Agenda Action Items

- A. Request for Approval of Budget Status Summary Report with Budget Amendments as of August 31, 2025
- B. Request for Approval of Facility Improvement Program Monthly Status Report with Project Budget Changes as of August 31, 2025
- C. Request for Approval of Contract Awards
1. RFQ for Architectural and Engineering Services 2025 Art/Athletics Bond Project
 2. Contract for Augmentation Project Manager Professional Services
 3. Contract for Outsourced Moving, Relocation, Removal and Storage Services
 4. Contract for Translation and Interpretation Services
 5. RFP for Athletic Field Maintenance and Services
- D. Request for Approval of 2025 Certified Tax Rolls, Anticipated Collection Rate and Excess Debt Collection Rate
- E. Request for Approval of the Resolution of Annual Review of Investment Policy of Spring Branch ISD
- F. Report of Cooperative Management Fees as Required by Tex. Educ. Code 44.0331
- G. Designation of an Additional Authorized Representative for Tex Pool
- H. Request for Approval of Revised Board Meeting Schedule
- I. Request for Approval of Request to the Texas Education Agency for the Maximum Class Size Exception
- J. Request for Approval of Land Lease Agreement with Verizon
- K. Request for Approval of First Amendment to Site Lease with Option - SBA TX41965-T Stratford High School and Memorandum of Lease Agreement
- L. Request for Approval of the Terrace Elementary School Electrical Easement
- M. Request for Approval of Acceptance of Gifts
- N. Request for Approval of Grant Awards and Other Services
- O. Request for Approval of Payroll and Operating Expenses - August 2025
- P. Request for Approval of Minutes for School Board Meetings
1. August 11, 2025 - Workshop Meeting
 2. August 15, 2025 - Special Meeting
 3. August 18, 2025 - Special Meeting
 4. August 25, 2025 - Regular Meeting

President Mahan read the rules for the adoption of the consent agenda action items.

Trustee Hyland requested that items 11C1 and 11L be removed from the consent agenda for separate discussion and a separate vote.

Trustee Anderson moved to approve the consent agenda action items with the exception of item 11C1 and 11L. Trustee Earnest seconded the motion.

Motion passed by a 7-0 vote.

Item 11C1 – Executive Director of Purchasing Dr. Lawanda Coffee and Associate Superintendent for Operations Travis Stanford explained the evaluation and vendor selection process for the request for qualifications. Trustee Slattery moved to approve the consent agenda action items 11C1. Trustee Anderson seconded the motion.

Motion passed by a 7-0 vote.

Item 11L – Trustee Hyland recuse herself from voting on item 11L. Trustee Slattery moved to approve the consent agenda action items 11L. Vice President Bennett seconded the motion.

Motion passed by a 6-0 vote.

12. Closing Remarks by the Superintendent

Dr. Blaine had no closing remarks.

13. Meeting Adjourned

President Mahan adjourned the regular meeting at 8:00 PM.

Shannon Mahan
President, Board of Trustees

Walker Agnew Jr.
Secretary, Board of Trustees

Approved: October 27, 2025