

COACH - INTERSCHOLASTIC SPORTS

Employee Name:

(Last)

(First)

(Middle)

POSITION TITLE:

HEAD COACH

PRIMARY PURPOSE:

To give students the opportunity for the maximum development of performance skills, good sportsmanship, fair play and ethical conduct. To conduct a program which recognizes the needs, capacities and welfare of all participants at their respective age and grade level.

REPORTS TO:

Building Principal, Assistant Principal(s), and/or Athletic Director

SUPERVISES:

Assistant Coaches and Managers

QUALIFICATIONS:

Knowledge of:

Policies, regulations and procedures pertaining to interscholastic sport program;
Methods, techniques, procedures and strategies concerning the development and maintenance of an effective interscholastic sports program;
Principles, goals and objectives of public education

Ability To:

Communicate effectively in oral and written form;
Provide specialized resource support and coordination of a creative and innovative interscholastic sports program;
Analyze and assess interscholastic sports program needs, and offer recommendations pertaining to program activity revisions, additions, or deletions;
Establish and maintain effective organization, community and public relationships.

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PERFORMANCE RESPONSIBILITIES:

- Plan, organize, coordinate and participate in the school site interscholastic sports program.
- Establish performance criteria for competition and evaluate students' athletic abilities initially and on a regular basis.
- Maintain a consistent, positive disciplined and competitive program that will service all students.
- Travels with students and supervises the team during athletic competitions in assigned sports. Must accompany the team to the game and home from the game on the player/coach bus; unless other arrangements have been approved by the Athletic Director or Building Principal.
- Demonstrates behavior that is professional, ethical and responsible among all phases of the athletic program.
- Explains and enforces rules and regulations pertaining to conditioning of players and training rules affecting the health and safety of the players.
- Comply with policies and rules established by federal and state laws, State Board of Education rules, School District and IHSSAA.
- Performs such other tasks, related to coaching, which may be assigned by the Athletic Director or Building Principal.
- Observes sport participants during practice and workout sessions to detect and correct errors in activity procedures and method.

CONDITIONS OF EMPLOYMENT:

- Assignment for a coaching position is for one school year only.
- Seniority shall not be considered in selection of a head coach nor assistant coaches unless skill and ability are equal in each sport. The most able, trained and skilled shall be the head coach and assistant coaches in each sport.
- No Coach shall allow a student to participate in after school activities while same interferes with a student's academic work, nor while suspended from school or activities for disciplinary reasons.

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Acts ethically and confidentially in all aspects of employment.

TERMS OF EMPLOYMENT:

As per written:

_____ (✓) Supplemental Contract – Certified
Duties and responsibilities as outlined in (separate) Job Description, Board Policy,
Administrative Procedures.

_____ (✓) Memorandum of Understanding
Duties and responsibilities as outlined in (separate) Job Description, Board Policy,
Administrative Procedures.

EVALUATION:

Performance of this position will be evaluated continuously and annually by the designated administrator.

Employee Signature Date

Administrator Signature Date
(Direct Supervisor)

Approved by the Board of Education: _____

Revised: _____