



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: November 15, 2016

TITLE: Approval of Job Title and Job Description Change - Outreach Liaison

BACKGROUND:

The District recently conducted a review of the position titled FRWC (Family Resource and Wellness Center) Site Coordinator. The District does not have a Family Wellness Center. Many aspects of the original job description do not match the actual duties of the position.

To ensure accurate representation the position was retitled Outreach Liaison and the job description was revised to reflect the current responsibilities and functions of the position. The employee will now report to the Director of Federal Programs as many of the students and families impacted by this position are families living in poverty, students living on their own, refugee families and families with children in Foster Care. Attached is the retitled and revised job description.

The incumbent will remain in the position and will be notified accordingly of the new job title and job description.

RECOMMENDATION:

It is the recommendation of the Administration that the FRWN (Family Resource and Wellness Center) Site Coordinator position be retitled to Outreach Coordinator and the job description be updated to reflect the current duties of the position.

INITIATED BY:

Monica Nelson

Monica Nelson, Associate Superintendent

Date: November 3, 2016

Patrick Nelson

Patrick Nelson, Superintendent