## HARVEY PUBLIC SCHOOLS DISTRICT 152 Personnel Committee Meeting Minutes Monday, November 3, 2014 4:00 P.M.

The meeting was called to order at 4:10 p.m.

Present at the meeting were: Board Members: President Janet Rogers, Gloria Johnson,

Administration: Dr. Kevin Nohelty, Dr. Denean Adams

Staff: Ms. Sirlena Thomas

**Appointments, Terminations, Resignations:** The administration presented one appointment.

**Leave Request(s):** The administration presented five (5) leave requests.

Retirement(s): None

**Job Description:** The committee reviewed the job description for Human Resource Clerk. The job description will be submitted to the Policy committee for their review and consideration.

**Salary Survey Discussion:** The administration will conduct a survey of surrounding districts for pay related to teacher and paraprofessional substitutes. Proposed salary recommendations for the 2015-16 will be presented to the Board in February 2015.

Next Personnel Committee Meeting is December 1, 2014 at 4:00 p.m.

The meeting adjourned at 4:38 p.m.

## **Action Items for Recommendation:**

1. None