



Oak Park Elementary School District 97

260 Madison Oak Park Illinois 60302 ph: 708.524.3000 fax: 708.524.3019 www.op97.org

TO: Dr. Carol Kelley, Superintendent of Schools

FROM: Michael Arensdorff, Senior Director of Technology

RE: Hatch, Irving & Mann Renovation AV Bid

DATE: February 4, 2020

Summary

As part of the planning process for the addition and renovations at Hatch, Irving and Mann Elementary Schools, District 97 staff have worked with its architects, STR Partners, STR Partners technical consultant (CS2), Bulley and Andrews and our district attorney to construct the audiovisual design plans and request for proposal (RFP). Through this process we have discussed classroom learning spaces, instructional practices, audio in learning spaces, lighting for learning spaces and visual displays.

From the design we released an RFP bid on Wednesday, January 15, which included the announcement being posted in the paper and bid packets disseminated via email to interested parties, including a list of vendors already compiled by the district. The bid packets were provided to 16 vendors. The bid window closed on Wednesday, January 29. At that time, Janet King and myself held a bid opening on January 29, at 4:00 PM. During the bid opening we had two vendors submit bids to complete the work for all AV needs defined in the RFP. Following the bid opening, District 97 staff reviewed all proposals. As the RFP was designed, we sought multiple options and size monitors, which then required us to create multiple options for the proposals. From that we identified three different options that were provided and compared with like options for all two vendors. We identified one option would meet the project goals for the instructional learning space and budget and provides similar learning opportunities as the past projects. For this option it was identified that the low bidder was COTG at \$45,330.38 and all items met the RFP requirements for the units decided upon for the different learning spaces. The second lowest bidder was Midwest Computer Products that came in at \$46,427. [Attached is the spreadsheet](#) of the bid summary for the two vendors.

Administration will be seeking board approval of the Summer Work Bids on February 18, 2020.