

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, September 26, 2019**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

None.

2. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Lucy Payne.

3. ROLL CALL OF ATTENDANCE

Present: Kevin Donovan; Julie McGraw; Lucy Payne; Stacey Stout; Superintendent Barbara Duffrin, ex-officio and Clare Fritsch, school board student representative. Not Present: Mike Chevalier and Judy Schwartz.

4. APPROVAL OF THE AGENDA

Stout moved, Donovan seconded, approval of agenda. Carried 4-0.

5. APPROVAL OF THE CONSENT AGENDA - See #13 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$3750.00 in donations and expressed the school district's formal thank you. Donovan moved, Stout seconded, approval of the actions recommended on the consent agenda. Carried 4-0.

A. Approval of Donations/Grants Totaling \$3750.00

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Class of 2026 to O.H. Anderson Elementary Buddy Bench - \$750.00
2. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Third Grade Field Trips - \$1000.00
3. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Fourth Grade Field Trips - \$1000.00

4. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Fifth Grade Field Trips - \$1000.00

6. PRESENTATIONS/RECOGNITION

- A. There were no presentations/recognition this month.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. School Board Student Representative Clare Fritsch reported on the following events at Mahtomedi Schools: Wildwood Elementary FAST Testing, CogAT Testing, upcoming Kindergarten Frolic and field trips to the fire station and apple orchard; O.H. Anderson Elementary choir performance at the Twins' Game, Spirit Wear Fundraiser, upcoming field trips to Warner Nature Center (Grade 5) and Base Camp (Grade 4), Nature Trail Day and the PTO Fun Run at both elementary schools; Mahtomedi Middle School Spirit Wear Fundraiser, "Step It Up" School Fundraiser, Spirit Week, upcoming school dance and no technology during Thursdays' lunch periods; Elementary and Middle School Curriculum Nights; Mahtomedi High School Spirit Week, Homecoming Football Game & Dance, the upcoming Junior's College Fair, Student Leadership Council's carwash and the Pink Out Football Game, all raising money to support the Randy Shaver's Tackle Cancer Foundation.

8. DISCUSSION/INFORMATION ITEMS

- A. Board Member Calendar

The Board Member Calendar was reviewed.

9. ACTION ITEMS

- A. Approval of the Innovative Power Solutions (IPS) Solar Power Project

Bill Menozzi, Director of Business Services, recommended approval of the New Energy Equity Community Solar Garden Subscription and Subscription Agreement for Solar Rewards Community Project with New Energy Equity, LLC. There are no up-front costs, no maintenance and guaranteed savings of \$26,000 to \$28,000 annually for 25 years, with bill credits from Excel Energy. McGraw moved, Payne seconded, approval of the New Energy Equity Community Solar Garden Subscription and Subscription Agreement for Solar Rewards Community Project with New Energy Equity, LLC. Carried 4-0. Brian Keenan, IPS Solar, was present to answer any questions the school board had concerning the contract/agreement.

B. Approval of the Revised Long Term Facilities Maintenance (LTFM) Plan

Bill Menozzi, Director of Business Services, reported the estimated revenue and expenditure budget for the O.H. Anderson Elementary dehumidification project was moved to the 2022-2023 fiscal year in order to coincide with the second tier of the voter approved operating levy. The change in the Long Term Facilities Management (LTFM) budget related to this project requires school board approval of a new LTFM ten year revenue and expenditure plan, as well as a new statement of assurances. Donovan moved, Stout seconded, approval of the revised LTFM Ten Year Plan. Carried 4-0.

C. Approval of the Preliminary 2019 Payable 2020 Levy Certification

Bill Menozzi, Director of Business Services, reviewed with school board members the preliminary 2019 pay 2020 levy comparison (with an increase of .82%) and recommended certification of the maximum preliminary levy in order to allow for changes or corrections to levy calculations at the state level. McGraw moved, Donovan seconded, approval of the Preliminary 2019 Payable 2020 Levy Certification. Carried 4-0.

The Truth in Taxation (TNT) Hearing will be held at the District Education Center, 1520 Mahtomedi Ave., Mahtomedi, MN 55115, at 7:00 p.m. during the regular school board meeting on December 12, 2019.

D. Approval of E-Learning Days

Superintendent Barbara Duffrin, discussed with school board members the benefits of e-Learning days, how the district will announce and facilitate e-Learning days, attendance, staff availability and special needs. Each building will develop and communicate more specific plans based on grade-level/subject-level needs. Duffrin recommended the approval of five e-Learning days for inclement weather, with the option of not utilizing all five days based on staff, student and family feedback. E-Learning days will be counted as instructional days. Donovan moved, McGraw seconded, approval of five e-Learning days. Carried 4-0.

10. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Barbara Duffrin reported on the highlights of the last meeting which included: a presentation by Dr. Bill Morris, Morris Leatherman Company and an overview of the upcoming October 21 Metro Student Conference on the future of an integrated, equitable and excellent public education. Several students from Mahtomedi High School will attend.

B. Mahtomedi Area Educational Foundation (MAEF)

Lucy Payne, School Board Chair, reported on the September MAEF meeting which included: a mental health presentation by Tony Piece, Director of Student Support Services, approval of the Wildwood Artist Concert Series budget and approval of the Weekend Backpack food program. MAEF will continue to support the home to school worker connection. Upcoming events include: MAEF's Signature Party with Louie's Grove at the Royal Golf Club on October 4 and Morning With MAEF breakfast and tours at Mahtomedi High School on October 23.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Lucy Payne and School Board Director Kevin Donovan reported on the MSBA Advocacy Tour meeting they attended which included: an overview of the legislative landscape, returning policy issues, funding priorities and the results of the cohort surveys directing MSBA to advocate for an increase in the State Education Funding Formula.

D. Northeast Metro 916 Board

Kevin Donovan, School Board Director, reported the N.E. Metro 916 District has hired a new finance manager, closed the board meeting to determine budget parameters for contracts and he encouraged board members to donate to the 916 Foundation.

E. School Board Subcommittee Reports

None.

F. Other Items/Reports

None.

11. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin reported on a great start to the school year and on the following events she has attended: curriculum nights at each of the schools, where excited and energized teachers demonstrated their areas of expertise; the Twins Baseball Game, where O.H. Anderson Elementary School students sang the national anthem; homecoming week and the Passage Transition Program Zephyr Ware pop up sale; and encouraged everyone to come to the first community luncheon of the year on October 2. Duffrin also commented on the KnowledgeWorks conference she attended in Fargo to work with other districts, who are exploring personalized learning as part of their strategic plans.

12. ADJOURNMENT

Donovan moved, McGraw seconded, adjournment. Carried 4-0. Meeting adjourned at 7:45 p.m.

13. CONSENT AGENDA ITEMS (Items Approved Under #5)

A. Approval of Minutes

1. August 22, 2019 - Regular Meeting
2. September 12, 2019 - Study Session

B. Approval of Treasurer's Report

C. Approval to Pay Bills

1. AP Check Register - Check No. 405166 to 405421 and 9800010825 to 9800010893

D. Approval of Wire Transfer Transactions

E. Personnel

1. Approval of Contracts and Work Agreements

- a. Mikaela Fritsche - Preschool Associate - Mahtomedi Community Education (2019-2020)
- b. Julie Kilian - Sixth Grade Teacher (LTS) - Mahtomedi Middle School (2019-2020)
- c. Emily Kraft - Lunchroom Paraprofessional - Wildwood Elementary School (2019-2020)
- d. Christine McKee - Instructional Paraprofessional - Mahtomedi Middle School (2019-2020)
- e. Trevor Thompson - Special Education Teacher - Mahtomedi Middle School (2019-2020)

2. Approval of Resignations/Retirements/Terminations

- a. Heather Ahlers - Girls Lacrosse Coach - Mahtomedi High School (8/28/2019)
- b. James Jensen - Head Custodian - Wildwood Elementary School (10/2/2019)
- c. Makaylah Messetler-Koller - Part Time Cleaner - Mahtomedi Middle School (9/10/2019)
- d. Markell Pertz - Lunchroom Paraprofessional - Wildwood Elementary (9/3/2019)
- e. Camela Raeburn - Preschool Associate - Mahtomedi Community Education (9/9/2019)

F. Approval of Student Travel Requests

1. Mahtomedi JV & Varsity Girls Hockey to Eveleth & Hibbing MN on November 15-16, 2019

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2. Mahtomedi Symphonic Band Members to University of MN - Duluth MN on October 31 - November 2, 2019
3. Mahtomedi Symphonic Band Members to Gustavus Adolphus College, St.Peter, MN on November 3 - 4, 2019
4. Mahtomedi Jazz Band Members to Winona State University, Winona MN on November 8 - 9, 2019

JULIE MCGRAW, CLERK