

## **DRAFT Minutes**

### **AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona**

#### **MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

##### **Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, April 8, 2014; 6:00 PM.

##### **Board Members Present**

Susan Zibrat, President  
Deanna M. Day, Vice President  
Dr. Kent Paul Barrabee, Member  
Julie Cozad, Member  
Jo Grant, Member

##### **Central Administrators Present**

Patrick Nelson, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Monica Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

##### **OPENING OF MEETING**

Ms. Zibrat called the meeting to order 6:00 PM.

##### **Pledge of Allegiance**

Dianna Kuhn, Principal at Rio Vista Elementary School, introduced students that were in attendance to lead the Pledge: Arrelie Valenzuela, Nick Vincent, Oscar Gonzalez, Melina Pulido Loyo, and Hailey Atkison; Brianna Delgado Noel Saenz Escalante and Sergiel Badilla were unable to join their classmates.

They led the Pledge of Allegiance and each was presented with a Certificate of Commendation.

Dr. Barrabee noted the Art Display in the Board Room and recognized the students and Art Teacher, Terre Miller, from Rio Vista Elementary School for their contributions.

##### **Announcement of Date and Place of Next Special Governing Board Meeting**

Ms. Zibrat announced the next special meeting of the Governing Board: Tuesday, April 22, 2014, 5:00 PM, Wetmore Center, 701 W. Wetmore Road.

Note: Ms. Zibrat asked if there were no objections from Board members, she would suggest moving up the Recognition Items 1.B – 1.E from within the Information Section, then followed by Call to the Audience. There were no objections.

##### **1. B. Presentation of Distinguished Service Awards**

Board Book information: *The Distinguished Service Award was established to recognize employees' initiative, collaboration, loyalty, and contribution to the Amphitheater Public School District. Employees are recognized on a monthly basis during the school year. All Amphitheater employees are eligible to be nominated by their colleagues for this recognition.*

Mike Bejarano, Executive Director of Secondary Education, introduced both of the recipients and provided a review of the accomplishments and comments made about each of the honorees as submitted by the person

nominating them for recognition. The following individuals were recognized for the month of April: Polly Kimminau, 8th Grade Math Teacher, School Improvement Specialist, La Cima Middle School and Jayne Szyndlar, Student Family Advocate/Educational Assistant, Walker Elementary

On behalf of the Board, Ms. Zibrat expressed gratitude to Ms. Szyndlar and Ms. Kimminau for exemplifying the Distinguished Service Award principles of: initiative, collaboration, loyalty, and contributions to the District. Each was presented with a Certificate of Commendation.

### **1. C. Introduction of Ironwood Ridge High School Advisory Council Members**

Board Book information: *The students in Amphitheater School District are our most important assets. That is no more evident than when they step up to take leadership positions at their schools. The Superintendent would like to introduce the Student Advisory Council members of Ironwood Ridge High School, and thank them for their service to their classmates and school as members of the Superintendent's Student Advisory Council.*

*Their input during group discussions and their concern for Ironwood Ridge High School provide the students and Superintendent an opportunity to talk informally about student issues and concerns. We know students have busy school, work, and extra-curricular schedules. Taking the time to discuss issues that are important to their peers is a clear indication that council members care about their school.*

Mr. Nelson invited Mike Szolowicz, Principal from Ironwood Ridge High School to introduce the students in attendance from Ironwood Ridge High School that serve on the Superintendent's Student Advisory Council. Mr. Szolowicz introduced the students in attendance and also highlighted their academic and personal achievements.

12<sup>th</sup> Graders: Camille Celaya, Faith Decker, Caroline Ochoa, Preston Parry, and Mikaela Wright;

11<sup>th</sup> Graders: John Cherrington, Rachael Huff, and Nicole Ostrosky;

10<sup>th</sup> Graders: Jacob Contreras, Alex Kaprosy, Alyssa Tarpley, and Candler Whitaker; and,

9<sup>th</sup> Graders: Annika Baez, Tara Garcia, Taylor O'Connor, and Julia Roberts

Some of the students shared their impressions and observations on sitting on such a Council. On behalf of the Governing Board, Ms. Zibrat expressed appreciation to the students for their dedicated commitment to their school and its community. Each student was presented with a Certificate of Commendation.

### **1. D. Recognition of National Merit Finalists**

Board book information: *Each year, students across the country compete to become National Merit Scholarship Finalists. Of the 1.5 million entrants, some 50,000 with the highest PSAT/NMSQT® (Pre-Scholastic Aptitude Test/National Merit Scholarship Qualifying Test) Selection Index scores (critical reading + mathematics + writing skills scores) qualify for recognition in the National Merit® Scholarship Program. Fifteen thousand of those students are notified by mail that they are Semifinalists. They then advance to Finalist standing.*

*All winners of Merit Scholarship® awards are chosen from the Finalist group, based on their abilities, skills, and accomplishments – without regard to gender, race, ethnic origin, or religious preference. A variety of information is available for National Merit Scholarship selectors to evaluate: the Finalist's academic record, information about the school's curricula and grading system, test scores, the high school official's written recommendation, information about the student's activities and leadership, and the Finalist's own essay. National Merit Scholarship Corporation (NMSC) notifies approximately 8,300 Finalists that they have been selected to receive a Merit Scholarship® award. Merit Scholarship awards are of three types:*

***National Merit® \$2500 Scholarships*** - Every Finalist competes for these single payment scholarships, which are awarded on a state representational basis. Winners are selected without consideration of family financial circumstances, college choice, or major and career plans.

***Corporate-sponsored Merit Scholarship awards*** - Corporate sponsors designate their awards for children of their employees or members, for residents of a community where a company has operations, or for Finalists with career plans the sponsor wishes to encourage. These scholarships may either be renewable for four years of undergraduate study or one-time awards.

***College-sponsored Merit Scholarship awards*** - Officials of each sponsor college select winners of their awards from Finalists who have been accepted for admission and have informed NMSC that the sponsor college or university is their first choice. These awards are renewable for up to four years of undergraduate study. Merit Scholarship awards are supported by some 440 independent sponsors and by NMSC's own funds. Sponsor organizations include corporations and businesses, company foundations, professional associations, and colleges and universities.

*Amphitheater Public Schools is proud to announce eight Finalists in the National Merit Scholarship program.*

Mr. Nelson invited principals to introduce the students from their schools. Paul DeWeerd, Principal at Canyon del Oro High School introduced the following students: Evan Cramb, Rebecca Gosla, Abigail O'Conner, and Jacob Stockton; students were invited to share their observations about their high school careers. Mike Szolowicz, Principal at Ironwood Ridge High School introduced the following students: Scott Mahan, Julia Finrock, Haley Petersen, and Leo Hamerlynck; he shared some of the students' personal interests and their future educational aspirations.

The Governing Board congratulated each student; and each was presented with a Certificate of Commendation.

#### **1. E. Recognition of CDO Academic Decathlon Team**

Board Book information: *The Canyon del Oro Academic Decathlon Team earned the top score at the Arizona Academic Decathlon in March 2014. The CDO team scored 45,873.9 out of a possible 60,000 points. The team score is determined by the answers to a total of 2,010 questions, as well as the scores from numerous speeches, interviews, and essays.*

*In Academic Decathlon, students match their intellects with students from other schools. They are tested in ten categories: Art, Economics, Essay, Interview, Language and Literature, Math, Music, Science, Social Science, and Speech. Each team has nine students: 3 "A" or Honor students, 3 "B" or Scholastic students, and 3 "C" or Varsity students. Forty teams and more than 330 students competed in the State Finals.*

*Maria Elena Pakulis, Rebecca Gosla, Caleb Yetman, and Michael Yuhas, led the CDO team to the win. Maria earned special honors as the top student in the Scholastic Division, as well as a trophy for her perfect score in the interview competition.*

*The nine state team students will go to the national finals in Honolulu in late April. This is the fourth time that CDO has won the state championship (2006, 2009, and 2011 were the previous years).*

Mr. Nelson invited Paul DeWeerd, Principal at Canyon del Oro High School, to introduce the team's Coach, Chris Yetman, who then addressed the Board and introduced the following students:

12<sup>th</sup> Graders: Rebecca Gosla, Jennifer Marine, and Maria Elena Pakulis;

11<sup>th</sup> Graders: Martin Ramirez Araujo, Nicole Enos, Jennifer Baeza Loya, Luisa Placencia, Matt Welch, Caleb Yetman; and,

10<sup>th</sup> Grader: Sarah Spurlin

Mr. Yetman thanked Mr. DeWeerd, students and staff, Administration, and the Governing Board for their contributions in the success of this year's Academic Decathlon Team. He introduced the students in attendance and also highlighted their academic and personal achievements. He noted the successes of both Rebecca Gosla and Maria Pakulis – students that he recruited from middle school and whom he credits as the 'team pillars' throughout

their high school careers. He invited Rebecca Gosla to replicate her prepared winning oration from the competition, which she did with finesse and pride. Mr. Yetman added that this year's topic focused on World War I. The team will be traveling to attend the national competition in Honolulu, HI in May 2014.

The Governing Board congratulated each student and Coach Yetman; and each was presented with a Certificate of Commendation.

### **PUBLIC COMMENT**

Ms. Zibrat described the procedures for addressing the Board. The following members of the audience did so: Mick Stewart submitted a public comment card but was unable to stay until this time; instead he left a written copy of his comments, which were shared with Board Members.

John Fife, President of the AmphiEA, addressed the Governing Board regarding Evaluations. He reiterated the concerns expressed previously by the Association about mandated changes requiring student data as a component in teacher evaluations. Student data is unreliable; this change would unfairly penalize teachers – especially those working in low-socioeconomic areas or with at-risk students. He had also addressed these concerns with the ATPES (Amphitheater Teacher Performance Evaluation System) committee. He reported that a communique was sent to members last week regarding the invalid assessment of teachers; and, how lower OWA (Overall Weighted Average) scores are negatively impacting the evaluations of good, solid, veteran teachers. People are wondering why a teacher should/would work hard at a low-performing school to then receive a poor evaluation – when they could work at a high-performing school and not worry about these issues? Without correction to this problem, he believes there will be an exodus by teachers from low-performing schools. He hopes that these concerns can be mitigated through continued work in the ATPES Committee.

Mr. Nelson addressed the concerns described by Mr. Fife and provided an update on Administration's efforts in seeking a solution to accommodate the mandates imposed by the new law regarding teacher evaluation systems, and maintaining fairness for teachers. He stated that in an effort to reach the most advantageous outcome, Administration has delayed submission of the plan while further options were studied this past year that focus on developing an equitable solution for teachers and accommodating the legal mandates. Prior to submitting the Plan to the Department of Education this Spring, the draft will be brought back to the ATPES committee for review. He also mentioned that Mr. Fife serves on the ATPES committee.

Marian Johnson, on behalf of the Amphitheater High School's Project Graduation Committee along with 2 students from the Student Advisory Council, was in attendance to formally invite the Governing Board members to the VIP walk-through of their event on May 22, 2014; personalized invitations were distributed.

## **1. INFORMATION<sup>2</sup>AND RECOGNITION(S)**

### **A. Status of Bond Projects**

Chris Louth, Bonds Project Manager, was introduced to present this month's (PowerPoint) status update on the current Bond-funded Projects (as provided with Board book materials). Mr. Louth noted that the reporting format is listed within the five categories, as identified by the Blue Ribbon Committee, as areas of need. *[A Bond-election initiative to fund capital improvement projects was voter-passed on November 6, 2007; this is the monthly update, which began at the 12/11/07 Governing Board meeting].*

Mr. Louth expressed appreciation to the District's voters and tax payers for their continued support of the Bond Projects' initiative; through their efforts the District continues to provide these fantastic capital improvements for students and staff across the District.

## **I. HEALTH, SAFETY, AND SECURITY**

A. Cross Middle School (CMS) Addition / Remodel: Construction is 36% complete. The Auxiliary Gym Addition Interior is complete less flooring which will be installed during summer break. 500 Wing Construction is complete (less flooring) until new fire alarm installation during summer break. Re-cabing

work is wrapping up at Cross. Fiber connections from the MDF (main distribution frame) to the IDF's (intermediate distribution frames) is taking place now as night work and once complete later this week, the updated IT system will become live as Amphi's Technology Department installs servers and switches.

Restroom renovations are continuing across campus. Student restrooms in the west end of the 500 wing are currently being remodeled. The Cross project is on schedule and on budget.

B. Harelson Elementary School Addition / Remodel: Construction is 32% complete. The new classroom building is dried in, drywall is finished and painted, and interior finishes are under way. The Fun House addition – a new Harelson music room and new Cross student restrooms - foundation has started. Stem walls are complete and underground MP&E (mechanical, plumbing, and electrical) is installed. The concreted slab on grade will be installed later this week and exterior CMU (concrete masonry unit) exterior walls construction will start immediately after. Restroom renovations are continuing across campus. Currently, renovations are being made in the "G" Building restroom. Underground storm water evacuation improvements have started and this work will continue through the spring semester and will be completed during summer break. Re-cabling work has begun with surface mount raceway installation taking place in the administration building. This is being performed as night work so daily campus activities are not disturbed. The Harelson Project is on schedule and on budget.

C. Wetmore Professional Development Building: Programming of this project continues with the architect of record and the CM@R (construction manager at risk) contractor. Design Development drawings are complete and have been redlined by district staff. Construction Documents have started.

D. Donaldson Elementary School Addition / Remodel: Design programming is under way with the architect of record, site staff, bond department, technology department, and the CM@R contractor all participating.

E. Mesa Verde Elementary School Addition / Remodel: Design programming is under way with the architect of record, site staff, bond department, technology department, and the CM@R contractor all participating.

## **II. HEALTH, SAFETY, & SECURITY**

A. Wilson K-8 Renovation: Renovations in the Health Office and the installation of security fencing. Design Development documents are being developed by the architect of record.

Mr. Louth responded to an inquiry by Dr. Barrabee; he described the compliance criteria for an ADA (American Disabilities Act, 1984) restroom. The district-wide upgrade continues to upgrade all schools to meet these ADA standards. Mr. Louth added that other ADA-related upgrades include: walkways, seating areas, and many others. Dr. Barrabee noted that at the recent National School Boards Association (NSBA) conference, a great deal of emphasis was placed on the role of technology, inter- and intra-district communication; he noted that Mr. Nelson advised that the District is forward-looking with the current upgrade projects throughout the District.

On behalf of the Board, Mrs. Cozad thanked Mr. Louth for his continued reports of "on-time" and "under or on budget . . ."

### **F. Resolution of the Governing Board Recognizing the Contributions of Educational Support Personnel in the District and Setting April 23, 2014 as a Date for Special Recognition**

Board Book information: *It takes many employees of every job description to make a school district run and provide a quality education to students. Each year, nationally organized activities direct attention to the invaluable efforts made by teachers and school administrative assistants. But, there are many important contributions made by other school personnel that do not receive their own special day of recognition.*

*The District's Educational Support Personnel, also known as "Classified Staff" serve in many crucial roles throughout the district, including but certainly not limited to: bus drivers and monitors, carpenters, groundskeepers, clerical personnel, food service personnel, and custodians. These people play instrumental roles in creating safe, clean, and welcoming school environments that meet student, parent and community needs.*

*While one day a year of recognition does not approach the level of appreciation due to these dedicated staff members, the Governing Board has for several years set aside a day to highlight the contributions of our support staff.*

*A resolution (attached) has been prepared for the purpose of setting April 23, 2014 as the date this year when the contributions of Educational Support Personnel are specially recognized.*

Mr. Nelson introduced the item. Mr. Jaeger read the Resolution document into record. Mindy Blake, Director of Community Relations, was invited to show a video that was created in honor of the District's Educational Support Staff Appreciation Day, proposed to be on Wednesday, April 23, 2014.

Dr. Barrabee thanked administration for their efforts in implementing this recognition and recommends having the Video publicized on the District's website thereby informing the public of how many different roles and people are necessary to support the educational system within a local school district. Ms. Blake added that this information will be available via a link to School Tube, the District's Home Page, and will be included in the District's newsletter. (Exhibit 9, pp. 1-2.)

[The Resolution is available for review at:

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50109614>; Item 1.F.]

### **G. Periodic Legislative Update**

Board book information: *This Item is presented to update the Governing Board regarding the status of bills in the current (second regular) session of the 51<sup>st</sup> Arizona Legislature. The status of some bills in this session has not changed at all since the Board's last review. Where that is the case, information regarding the bill is not provided in the attachment in order to eliminate unnecessary re-reading of unchanged information. The proposed legislation is grouped together by the general topic.*

Mr. Jaeger noted that since the update provided at the last Board meeting, not much proposed legislation has advanced or been presented – although earlier this day, a budget was transmitted to the Governor. He noted that to date, just fifteen (15) bills have been passed by the Legislature and transmitted to the Governor for action.

He highlighted some legislative changes and the proposed budget; HB 2703, SB 1182. He anticipates a flurry of activity in the closing months. [The Resolution is available for review at:

<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50109614>; Item 1.G.]

Dr. Barrabee recommended that Mr. Fife submit his earlier comments to the Commentary section of the newspaper regarding student success so that the public becomes more aware of the serious impacts made on public education by legislative changes.

### **3. CONSENT AGENDA<sup>3</sup>**

Ms. Zibrat asked if there were Board member requests to have items addressed separately; Dr. Barrabee asked to hear Item O heard separately, and Ms. Zibrat noted that Item N would be heard separately in order to accommodate a speaker request.

A motion was made by Ms. Day to approve the Consent Agenda, items A-M and P. The motion was seconded by Mrs. Cozad, and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

#### **A. Approval of Minutes**

The minutes of the March 11, 2014 Regular Governing Board Meeting were approved, as submitted.

**B. Addendum to Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**C. Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

**D. Approval of Leave(s) of Absence**

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

**E. Addendum to Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

**F. Approval of Approval of Vouchers Totaling and Not Exceeding \$2,134,237.38**

The following vouchers were approved as presented and payment authorized:

Vo. 809	\$ 346,016.44	Vo. 810	\$ 118,289.89	Vo. 811	\$1,066,579.73
Vo. 812	\$ 126,261.69	Vo. 814	\$ 84,721.72	Vo. 816	\$ 28,900.00

**G. Acceptance of Gifts**

Donations were accepted by the Governing Board as listed in Exhibit 5.

**H. Receipt of Monthly Status Report for the Fiscal Year 2013-2014**

A summary of comparative totals as of March 2014 is as follows:

Budget Capacity .....	\$84,972,883.00	Expenditures & Encumbrances .....	\$84,972,883.00
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Totals' Comparisons:

Expenditures as of 3/31/13 .....	\$ 58,683,253.79	M & O Budget Capacity for 2012-2013.....	\$81,843,474.00
Expenditures as of 3/31/14.....	\$ 59,739,032.91	M & O Budget Capacity for 2013-2014.....	\$84,972,883.00

Bond Balance Outstanding: \$75,135,000.00

Tax Rates: Primary – 4.3876; Secondary – 1.5850

**I. Receipt of February 2014 Report on School Auxiliary and Club Balances**

Board Book information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board approved the Monthly Report on School Auxiliary and Club Balances for month-end February 2014, as submitted. (Exhibit 6, pp. 1-8)

**J. Approval of Annual General Statement of Assurance**

Board Book information: *All recipients of grants from the Arizona Department of Education are required to have a current General Statement of Assurance (GSA) on file at the Arizona Department of Education (ADE). Completion and submission of the GSA is required to receive assistance funding for fiscal year 2015. The statement also authorizes designated school district staff to act on behalf of the school district.*

The Governing Board approved the Statement of Assurance document as submitted and authorized its submission to the Arizona Department of Education. (Exhibit 7, pp. 1-13)

#### **K. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from Coronado K-8 School to take 50 students from the National Junior Honor Society to Anaheim, California, May 2-4, 2014 (student activity funds). Travel was previously approved at the December 10, 2013 Board meeting from Amphitheater High School to take 65 students from the Band, Choir, and Orchestra to San Diego, California, May 9-11, 2014; a change in chaperones was approved. Travel was previously approved at the December 10, 2013 Board meeting from Canyon del Oro High School to take 30 students from the Canyon Singers to Anaheim, California, April 25-28, 2014; a change in travel dates, costs, and chaperones was approved. Travel was previously approved at the January 14, 2014 Board meeting for Ken George and Marti Wenzel from Ironwood Ridge High School to take 4 students from the Veterans Heritage Project to Valley Forge, Pennsylvania, April 24-27, 2014. The trip is sponsored by the Freedoms Foundation Organization and the only cost to the district is \$400 for substitutes and \$800 for registration which will be paid for by tax credits and gifts and donations funds.

Out of state travel was approved for staff (source of funding indicated): from Ironwood Ridge High School to attend the Rocky Mountain Athletic Trainers' Association and Annual Clinical Symposium in Provo, Utah, April 9-13, 2014 (site M & O funds and federal CTE funds designated for staff development).

#### **L. Approval of New Course and Course Levels – Arabic, Cambridge Art 2D, Cambridge Art 3D, and Yearbook and Design IV**

Board Book information: *Amphitheater High School has a large and diverse student body, including a large number of students from the Arabic speaking world. Over 100 students there have requested that we offer a course in Arabic. This course would include: modern standard Arabic alphabet, grammatical structures, interpersonal transactions and cultural contexts. Course components would include: speaking, listening, reading, and writing in Arabic.*

*AHS currently has a cohort of students enrolled in the University of Cambridge curriculum as part of the requirements for the Grand Canyon Diploma. Students need to have the option of taking Cambridge Art 2D and Cambridge Art 3D as part of the required classes associated with this program. Both course syllabi aim to encourage a personal response by stimulating imagination, sensitivity, conceptual thinking, powers of observation and analytical thinking. Students gain confidence and enthusiasm as they develop technical skills in two and three dimensional form and composition.*

*Finally, AHS has a Yearbook and Design program. There is a need to add a fourth class to that program. This course, Yearbook and Design IV, will be for students who have successfully completed the first three classes in the program. It will be the culminating experience in which students work on real-life projects. The Career and Technical Education (CTE) Department at the Arizona Department of Education has developed industry-validated standards for Yearbook and Design which will be followed in this course.*

The Governing Board approved the following courses at Amphitheater High School: Arabic, Cambridge Art 2D and Cambridge Art 3D, and Yearbook and Design IV, as submitted.

#### **M. Approval of Speech and Language Pathologist and Registrar Evaluation Instruments**

Board Book information: *Development and implementation of specific evaluation instruments for each employee group in our district is a goal that we work toward each year. Over the past few months, committees were formed to design evaluation instruments to specifically address the duties and responsibilities of Speech and Language Pathologists and Registrars. The committee members were:*

*Speech and Language Pathologist Evaluation Design Team - Nicole Allen, Sara Foulk, Shari Heinemann, Cyndie McCarthy, Adrian Hannah, Dr. Steve Duley, Dr. Roseanne Lopez (Facilitator)*



***Registrar Evaluation Instrument Design Team - Kandi Clark, Michelle Pruitt, Pam Groff, Michelle Howard, Cindy Hull, Dr. Roseanne Lopez (Facilitator)***

*As a result of the work of these teams, evaluation instruments were designed with specific indicators that address the key responsibilities of employees in these positions. To date, Speech and Language Pathologists are evaluated on the Amphitheater Teacher Evaluation System and Registrars are evaluated on the classified evaluation instrument. Neither instrument align well with the duties of these two employee groups.*

*New evaluation instruments designed by the teams listed above are attached to this item for Governing Board review and approval.*

The Governing Board approved the Speech and Language Pathologist and Registrar Evaluation Instruments, as submitted. (Exhibits 8a, pp. 1-4; 8b, pp. 1-3)

**N. Approval of Textbook(s) for Display**

The following members of the audience addressed Item N: Scott Leska, District parent and a member of Arizona Coalition for Student Excellence (ACSE), commended the Board for allowing Ironwood Ridge High School (IRHS) teachers evaluate a new textbook. He requests that parents also be permitted to evaluate these same textbooks and asks that arrangements be made to have the process available at the school. Furthermore, he restated Mrs. Cozad's comment made at the previous meeting – that a notice be placed in the newspaper advising the public when textbooks are available for parent evaluation.

Mr. Nelson added that public notice procedures have been implemented (Arizona Daily Star and the Explorer) and he noted that Ms. Nelson has sent review guidelines and comment forms to IRHS, Wilson K-8, and Coronado K-8 schools for use in the parent review process.

Thomas McFadden echoed commendations made by Mr. Leska. David Shields also commended the Board's direction in responding to parent concerns and making the textbooks available to parents for evaluation.

Dr. Barrabee added his commendation to the Administration for their management and action in the resolution of this months-long matter and recommends continuing this process in the future.

Mrs. Cozad supports the process instituted in this instance; she feels that transparency is in the public's interest.

A motion was made by Mrs. Cozad to approve placing the textbooks display, as proposed. Mrs. Grant seconded the motion; and it passed unanimously, 5-0. The following textbook(s) are placed on display effective April 8, 2014 for a period of sixty days prior to official adoption, this, in accordance with Section 15-721 of the Arizona Revised Statutes: TEXTBOOK: Algebra I; Publisher: Holt McDougal; Authors: Edward B. Burger, David J. Chard, Paul A. Kennedy, Steven J. Leinwand, Freddie L. Renfro, Tom W. Roby; and, Price: \$115.53; TEXTBOOK: Algebra II; Publisher: Holt McDougal; Authors: Edward B. Burger, David J. Chard, Paul A. Kennedy, Steven J. Leinwand, Freddie L. Renfro, Tom W. Rob; and Price: \$121.80; TEXTBOOK: Geometry; Publisher: Holt McDougal; Authors: Edward B. Burger, David J. Chard, Paul A. Kennedy, Steven J. Leinwand, Freddie L. Renfro, Tom W. Roby, Dale G. Seymour, Bert K. Waits; and, Price: \$119.00.

**O. Approval of Approval of Community Schools Summer 2014 Program Offerings and Related Fees**

Board book information: *On February 11, 2014, the Governing Board approved the establishment of a Community School Fund pursuant to A.R.S. §15-1141. This fund is used to account for revenues and expenditures associated with academic and skill development for all citizens, including summer school on a tuition basis, GED testing, and adult basic education programs.*

*This Board item is presented for the Board's approval of fees associated with educational programs to be offered by the District's Community Schools Program during Summer 2014.*

**High School Summer School** - Two three-week semester courses will be held at Canyon del Oro High School this summer. Students from all District high schools are eligible, and may earn up to one transferable credit by participating in both semesters. Each semester will offer the following classes: Algebra 1 and 2; Biology; Chemistry; Economics; English 9, 10, 11 and 12; Geometry; Intermediate Algebra; Physical Education; Physics; US/AZ Government; US/AZ History and World History/Geology. Classes will be held Monday through Thursday, 7:30 am to 1:00 pm. The first semester will run from June 2<sup>nd</sup> to June 19<sup>th</sup>; the second semester from June 23<sup>rd</sup> to July 10<sup>th</sup>.

The High School Summer School Registration will be accepted from March 31 through May 23, 2014. The associated fees for this program are:

Registration: \$20 (one-time fee)

Tuition: \$130 per semester

Lab: \$10 per semester (Biology, Physics, and Chemistry)

**Summer S.T.E.A.M! (Science Technology Engineering Arts and Math)** - Summer S.T.E.A.M! Afternoon Enrichment Camps will be offered at Rio Vista, Donaldson, and Painted Sky Elementary Schools to students (District and non-District) in grades 2 – 5. Each Summer S.T.E.A.M! camp session will be held Monday through Thursday, 1:00 pm to 5:00 pm during June. Sessions are scheduled to be held June 2 - 5; June 9 - 12; June 16 - 19; and, June 23 – 26.

**Camp Invention** - Students will collaborate to play, construct, experiment, and think critically through challenges based on scientific principles and hands-on creativity.

**Arts Exploration** - Students will explore a wide variety of visual and performing arts, culminating in a demonstration of their talents on the last day of class.

**Creativity in Action** - Students will develop creative problem-solving and critical thinking skills while finding solutions to a real-world environmental issue. Students will present a performance-based solution at the end of the week. Shorter hands-on problem solving and mini-workshops on creative skills will also be utilized.

**Engineering Adventures** - Students will engage in real-world engineering adventures through hands-on activities and inquiry. Based on the Engineering is Elementary curriculum developed by The Museum of Science in Boston.

**Summer S.T.E.A.M!** Registration will be accepted from March 31, 2014 through May 9, 2014; students may enroll for 1, 2, 3 or all 4 weeks. Tuition is \$120 per student per camp session.

**High School Online Summer Courses** - Through the Mesa Distance Learning Program (MDLP), the District will be offering online summer courses to current District high school students. Courses will be taught by highly qualified and appropriately certified teachers.

Registration for the Program may only be initiated through the student's home school counselor beginning March 31<sup>st</sup>. Course work may begin as early as May 23, 2014. Students will be given the opportunity to earn up to 1.0 transferable credit or two semesters of course work. All online course work must be completed by August 1, 2014; to receive course credit, the student must pass the final exam. There are no fees associated with this program.

Dr. Barrabee asked to have this item heard separately in order to express support of these types of instructional program-offerings during the summer.

Mr. Nelson noted that a new GED program is being used that shows success and improved promise. Secondly, the District is hosting this year's summer school program (instead of CEP); this will allow reduced program fees to families. Responding to a comment by Dr. Barrabee, Mr. Nelson added that the per-pupil allocation today is comparable to what was received in 2005.

A motion was made by Dr. Barrabee to approve the Community School Summer 2014 Program offerings, as described. Mrs. Cozad seconded the motion; and, it was approved unanimously, 5-0. [For additional information: <http://www.amphi.com/> ]

**P. Award of Contract for Sign Language Interpreter Services Based Upon Responses to Request for Proposal (RFP) 13-0031**

Board Book information: *Request for Proposal (RFP) 13-0031 was e-mailed to 19 vendors and published on the District's website. The solicitation asked for proposals for Sign Language Interpreter Services. The District received seven proposals, and the Evaluation Team scored each proposal based on the evaluation criteria listed in the RFP. The results were: AZ Freelance Interpreting Services = 100 Points; Community Outreach Program for the Deaf = 100 Points; Sunbelt Staffing, LLC = 100 Points; Birnbaum Interpreting Services = 95 Points; LTC Translations = 95 Points; Connect Interpreting Agency = 80 Points; and, Language Connection = 25 Points.*

The Governing Board approved the award of contract for Sign Language Interpreter Services to: *AZ Freelance Interpreting Services, Community Outreach Program for the Deaf, Sunbelt Staffing LLC, Birnbaum Interpreting Services, and LTC Translations* based upon vendors' responses to RFP 13-0031.

**3. ACTION**

**A. Approval of Revisions to Section G of the Governing Board Policy System, Regarding Personnel, Developed through the FY 2015 Meet and Confer Process, to Include:**

- a. New Policy GBEF – “Staff Use of Digital Communications and Electronic Devices” (Social Media);**
- b. Revision of GDQD – “Discipline, Suspension and Dismissal of Support Staff Members,” to Include Provision Pertaining to Right to Representation; and,**
- c. Agreement Regarding Workplace Civility and Existing Policies.**

Board book information: *On March 11, 2014, the Governing Board reviewed proposed revisions to Policy GDQD (Discipline, Suspension and Dismissal of Support Staff Members); a proposed new policy GBEF (Staff Use of Digital Communications and Electronic Devices); and the Meet and Confer Team's Agreement Regarding Workplace Civility and Existing Policies. [Detail can be viewed at: 3. ACTION, Item A; #1, #2, #3; <https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50109614> ]*

Mr. Fife addressed the Board, reiterating comments he made to the Board at the last meeting; the membership overwhelmingly voted to ratify these policies.

Mr. Nelson introduced the item stating that Mr. Jaeger provided an overview at the March 11<sup>th</sup> Regular Governing Board meeting and if there are no questions, he recommends approval at this time.

Dr. Barrabee recommended changes; however, it was clarified that any changes at this time would require returning to the Association's membership for ratification. Some discussion ensued.

Mr. Jaeger stated that a procedure is in place regarding policy revisions; however it is at the exclusive jurisdiction of the Board to determine its policies. The Meet and Confer process is advisory in nature and if the Board is inclined to make this change at this time, that prerogative is available to them. Discussion ensued. An alternative was suggested - that the policy be approved, as presented and that the Board could also recommend that the policy

be scheduled for review at next year's Meet and Confer session(s) to include the review of the verbiage changes recommended by Dr. Barrabee.

Dr. Barrabee was amenable with that option as a solution. A motion was made by Dr. Barrabee to approve the revisions to Section G of the Governing Board Policies, as submitted [GBEF, GDQD, and regarding Workplace Civility], with a recommendation that it be reconsidered next year with the verbiage changes suggested by Dr. Barrabee [GDQD / Counseling: clarify unsatisfactory to reflect performance and not the employee.] The motion was seconded by Ms. Zibrat; there was no further discussion and it passed unanimously, 5-0.

#### **4. STUDY**

##### **B. Study of Proposed Revisions to the Governing Board Policy Documents Regarding Former Employee Benefit of Supplemental Sick Leave:**

- GBGD-R (Workers Compensation);**
- GCCA (Professional Staff Sick Leave);**
- GCCC-R (Professional Staff Leaves of Absence without Pay);**
- GCCG (Professional Staff Voluntary Transfer of Accrued Sick Leave);**
- GCCH-R (Professional Staff Bereavement Leave);**
- GDCA and GDCA-R (Support Staff Sick Leave);**
- GDCC-R (Support Staff Leaves of Absence without Pay);**
- GDCG (Support Staff Voluntary Transfer of Accrued Sick Leave); and**
- GDCH-R (Support Staff Bereavement Leave).**

Board book information: *Several years ago, when the state legislature first began implementing substantial cuts to school district budgets, the meet and confer teams recommended the suspension of a district employment benefit program known as Supplemental Sick Leave accrual to its employees. Initially, it was hoped that suspension of the benefit program would be temporary. In the several years that have followed, however, the District has been unable to reinstitute the program.*

*During the meet and confer process this year, it was noted that several policy references to "Supplemental Sick Leave" still remain in the District's policy manual. The references to supplemental sick leave had been maintained in the policies in the hope of reinstating the benefit, but this has caused and may continue to cause confusion among district staff. It was therefore agreed during meet and confer this year that such policy references should be deleted to bring policy into conformity with the actual status of the benefits terms of the District.*

*Proposed revisions removing references to supplemental sick leave to the above-referenced policies are recommended to clarify policy language.*

Mr. Nelson introduced the item, stating that the proposed revisions reflected within this item are relatively minor and he then invited Mr. Jaeger to provide a brief overview.

Mr. Jaeger stated that this is a collection of policies that were addressed during this year's Meet and Confer meetings. They reference a former employment benefit known as *Supplemental Sick Leave*, which are still active in policy. That benefit was suspended several years ago as a budget-cutting measure; thereby enabling those dollars to be re-allocated in a more-equitable program benefitting all District employees. The policy changes will bring consistency with the Meet and Confer Agreement from some years ago.

Mr. Fife addressed the Board, stating that this was not part of the ratification process with membership. He will review meeting notes to clarify the Association's recommendation on whether to permanently remove Supplemental Sick Leave or leave it as a suspension of benefit. He will provide more information at the next Governing Board Meeting.

In response to inquiries made by Dr. Barrabee, Mr. Jaeger provided clarification on several sick leave related issues.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Member requests.

**PUBLIC COMMENT<sup>1</sup>**

There were no comments from the public.

**ADJOURNMENT**

A motion was made by Ms. Day that the Board Meeting be adjourned. Mrs. Cozad seconded the motion; and it passed unanimously, 5-0. Ms. Zibrat declared the meeting was adjourned; the time was 8:04 PM.

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Respectfully submitted,  
Margaret Harris

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Ms. Zibrat, President

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Date

Approved: TBD