


School Sanctioned Trips Approval Form

Hastings ISD 200

Department/Staff Coordinating	Jim Jacobsen/Emily Chandler(Band) & Kelly Olsen (Orchestra)					
Fund 10 & Account Name Fund 11 & Account Name	Fund 10 - Band and Orchestra Tour					
Purpose	Spring Break Band & Orchestra Performance Tour					
Destination	Greece					
Type(s) of Transportation	Airplane and bus					
Dates	Depart	Date 3/13/25	Time Morning	Return	Date 3/21/25	Time Evening
Cost per student	\$3495 (approx.)		Attach copy of payment schedule for inclusion in Online Payment System			
? Student drops out after paying	Department decision due to cost already incurred					
? Payment was fundraised \$'s	Required to stay in activity account because was earned as tax-exempt					
# Students participating	Estimated 55 students					
# Chaperones needed	approx. 6 (will be determined by # of students who register for the trip)					
All chaperone fees are the responsibility of the chaperone						
How are you ensuring equitable access for students of need?	No students taking the pre-trip					
Are there any additional pre-trips or other unique arrangements to be aware of?	Emily was unable to travel last fall due. Due to the high number of participants, both Jim Jacobsen and myself were invited by GrandTours for an "Inspection Tour." The more directors that know the layout of the performances, attractions, hotels and safety concerns, the better.					
P-Card-Other Expenses	\$ unknown (tbd)		Purpose			
All receipts must be obtained and returned at the end of the trip						
Principal Approved	Signature 			Date 7/31/24		
Superintendent Reviewed	Signature			Date		
Board Reviewed	Signature			Date		