

August 19, 2009

SEP 01 2009

Keller ISD
Dr. James R. Veitenheimer, Superintendent
350 Keller Parkway
Keller, Texas 76248

Dear Dr. Veitenheimer:

On behalf of the 4-H members of Tarrant County, I hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The enclosed RESOLUTION should be presented for consideration at the next scheduled meeting of the Board of Trustees of the **Keller ISD**. I further request that questions regarding this RESOLUTION be directed to me in a timely manner so that I may prepare and present an appropriate response so as not to delay action on this request.

Finally, I request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of your Board of Trustees for your consideration of this request.

Sincerely,



Cindy Bryant
County Extension Agent 4-H
Tarrant County

Enclosure: RESOLUTION (Regarding EXTRACURRICULAR STATUS OF 4-H ORGANIZATION)

**TARRANT COUNTY 4-H
CONTINUANCE OF EXISTING RESOLUTION
REGARDING
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Keller ISD has continuously adopted resolutions recognizing the **Tarrant County 4-H** Organization as approved for recognition and eligible for extracurricular status consideration under Title 19, Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. As designee for the Board, I extend and make continuous the resolution last adopted on **August 25, 2008**. Participation by 4-H members under provisions of this resolution is subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted the board through the designated officials of **Keller ISD** whose rulings shall be final.

This resolution shall be continuous unless and upon written notice by the Board or their designee that the resolution is withdrawn, or the law changes.

Adjunct faculty status is granted to all members of the current County Extension faculty, who meet the eligibility requirements for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree. The County Extension staff will annually provide a current list of adjunct faculty to the appropriate principal on or before request of completion of Declaration of Eligibility Forms. If the faculty changes, the list shall be edited by the County Extension staff and forwarded to the appropriate principal (s). This appointment is subject to the following conditions and provisions of such appointment, to with:

1. Adjunct faculty member will receive no compensation, salary, or remuneration from **Keller ISD**.
2. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas AgriLife Extension Service.
3. Adjunct faculty member shall be under the direction of either the District Extension Administrator of District IV, Extension District, or Tarrant County Extension Director.
4. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct

member for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas AgriLife Extension Service. Adjunct faculty member is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and of such Tarrant County Extension Agents who has been herein designated as an adjunct faculty member.

This appointment is made by Independent School District by and through the action of the Board of Trustees of said District for the benefit of allowing voluntary student participation in programs conducted by Texas AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and or directed by Texas AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 [k] [1] of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the Tarrant County Extension Agent (s) (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by **Keller Independent School District** or any of its employees agents, officers, and/or board members in the performance of governmental functions.

For the Board

Dr. James Veitenheimer
Superintendent of Schools
Keller Independent School District

Date

RESOLUTION
regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date the duly elected Board of Trustees of the

KELLER ISD

meeting in public with a quorum present and certified did adopt this resolution that recognizes the **Tarrant County 4-H** organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities. Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rulings shall be final.

Approved this _____ day of _____, 2009.

(For Board of Trustees)

(Superintendent)

200 Taylor Street P. O. Box 1540 Fort Worth, TX 76101-1504 817/884-1291 FAX 817/884-1941 E-Mail CPBryant@ag.tamu.edu

August 19, 2009

MEMORANDUM TO: Keller ISD

SUBJECT: Adjunct Staff Member Status

The State Board of Education passed an amendment to 19 TAC§129.21 (k) (1). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook state:

- (4-12) 1. The student is participating in an activity which is approved by the local board and is under the direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a minimum of a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas
- (4-13) Students participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 94-12]. To qualify for funding purposes, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a County Extension Agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance for Foundation School Program purposes."

Tarrant County requests adjunct staff member status for the County Extension agents for the school year 2009-2010. The following faculty members are eligible for participation in the Teacher Retirement System of Texas and have a minimum of a bachelor's degree.

Name	Title	Degree	Date	Institution
Cindy Bryant	CEA-4-H Youth	MS	2001	University of North Texas
Kenneth Johnson	CEA-Ag & Natural Resources	MS	1992	East Texas State University
Cassius McAlister	EA-CEP-4-H	BS	1987	Stephen F. Austin State University
Shannon Johnson-Lackey	EA-CEP-4-H	MA	2001	University of Missouri at Kansas City

I hope that **Keller ISD** will accept this request. Please let us know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Sincerely,



Cindy Bryant
County Extension Agent-4-H
Tarrant County

ADJUNCT FACULTY APPOINTMENT

Tarrant County requests adjunct staff member status for the county Extension faculty for the school year 2009-2010. The following faculty members are eligible for participation in the Teacher Retirement System of Texas and have a minimum of bachelor's degree.

Name	Title	Degree	Date	Institution
Cindy Bryant	CEA-4-H Youth	MS	2001	University of North Texas
Kenneth Johnson	CEA-Ag & Natural Resources	MS	1992	East Texas State University
Cassius McAlister	EA-CEP-4-H	BS	1987	Stephen F. Austin State University
Shannon Johnson-Lackey	EA-CEP-4-H	MA	2001	University of Missouri at Kansas City