

Browning Public Schools
Board Agenda Request
Meeting To Be Held: July 14, 2020



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: July 7, 2020

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: BMS Teacher Assistant

Description: William Huebsch, Middle School Principal, is recommending the following for hire:

🌸 Kehaulani Rutherford, BMS Teacher Assistant

Financial Budget: Exp 0/ Lane 2, \$14.98 (\$15.60 after the successful completion of a 90-day probationary period)

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position BMS Teacher Assistant		Applicant Recommended Kehaulani Rutherford	
Department/Location Browning Middle School		Supervisor William Heubsch	
Type of Position Teacher Assistant	Starting Date 8/19/2020	Term Academic Year	

Recruiting. Date Posted: 2/7/2020 Re-advertised: N/A Closing Date: 2/27/2020

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Kortni Guardipee	2/17/20	Yes	3/9/20
	Jacky MakesColdWeather	2/11/20	Yes	3/9/20
	Kehaulani Rutherford	2/11/20	Yes	3/9/20
	Raquel Vaile	2/11/20	Yes	3/9/20

Interview Committee		Title	Name	Title
Racquel LittlePlume	BMS Assistant Principal			
Arlene Wippert	BES Assistant Principal			
Sheila Rutherford	BMS Counselor			

Recommendation:

Kehaulani has experience working with students working in a summer program. She has her AA in Liberal Arts and is completing her BA in Business.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	3/12/2020	Yes	Negative
State & Federal Criminal background check	3/20/2020	Yes	Negative
Tribal Background check	6/10/2020	Yes	Negative

Salary: \$14.98/\$15.60 Placement: L2/Exp 0 Contract Days: 187

Prepared by: John E. Salois Date 7/7/2020 Approved by: _____ Date: _____