

School Board Work Study Session
Monday, April 7, 2025 5:30 PM

Centennial ISD 12
4707 North Road
Circle Pines, MN 55014

Minutes

1. Call to Order
Chair Knisely called the Work Study Session to order at 5:32 p.m. in the District Office Board Room.
2. Roll Call
The following members were present: Knisely, ex-officio Holmberg, Linser, Schwinn, Murphy, Hansen. Member Johnson arrived at 5:35 p.m. The following members were absent: None.
3. Enrollment Update
Executive Director Grossklaus gave an update on student enrollment. As of March 28, student enrollment for the 2025-2026 school year is down by 42 students compared to last year. This includes a significant decrease of 87 fewer kindergarteners enrolled compared to March 22, 2024.
4. Unrequested Leave of Absence & Termination Process
Executive Director Melde explained the Unrequested Leave of Absence and Termination processes. A resolution to terminate employees and a proposal to place employees on Unrequested Leave of Absence will be brought to the board for adoption at the April 21 board meeting.
5. 2025-2026 Adopted Budget
Executive Director Chaffey gave a presentation on the 2025-2026 Adopted Budget. The board will be asked to approve the budget at the April 21 board meeting. The presentation is included in board meeting packets.
6. Long Term Facilities Maintenance Budget and 2024-2025 Budget Revision
The School Board must approve revisions to the Long-term Facilities Maintenance (LTFM) plan, as required by the Minnesota Department of Education. The plan was updated to reflect current projects, cost updates and realignment of future projections. Attached is the updated ten-year expenditure plan. In addition, 2024-2025 budget revisions are needed to align to the updated LTFM revisions. The board will be asked to approve the LTFM plan and the revised budget at the April 21 board meeting.
7. Operating Referendum Renewal
Minnesota State Statutes 126c.17, Subd. 9b allows school districts to renew an expiring referendum. The Centennial School Board is considering the renewal of an expiring ten-year Operating Levy approved by voters in 2015. The levy is set to expire on June 15, 2025. The

board is scheduled to take action on the renewal at its May 19 meeting. There will be an opportunity for public comment at the April 21 board meeting.

8. Long Range Planning Committee Overview

Executive Direct Chaffey gave an overview of the presentation which will be shared with the community input team on April 10. An additional meeting for the team has been scheduled for April 24.

9. First Reading Revised Policies w/Substantive Updates

This was a first reading of revised policies 413 Harassment and Violence, 425 Staff Development, and 704 Development and Maintenance of an Inventory Fixed Assets. There will be a second reading and the board will be asked to adopt the revised policies at the April 21 board meeting.

10. Adjourn at 7:04 p.m.

Minutes prepared by Jody Josephson

Craig Johnson, School Board Clerk