

**POLICY MEETING CHART
MINUTES FOR
JANUARY 19, 2021
6:00 p.m.**

Call to Order at 6:00 p.m. by Sue Berogan, Chair

Roll Call: Sue Berogan, Dr. Julie Morris, Dr. Michael Flanagan, Josh Aurand, Scott Rollinson, Dr. Michelle Erb, Heidi Lange, Terrell Yarbrough, Renee Coleman, Brock Morlan

Absent: Jill Berogan, Michael Sterling, Brad Sweet

Motion to approve Agenda:

1st Erb 2nd S. Berogan

All aye, Motion carried

Motion to approve Minutes from October 19, 2020

1st Erb 2nd S. Berogan

All aye, Motion carried

No Comments from the Community None

The Committee reviewed all policies and recommendations

Motion to adjourn at 7:02 p.m.

1st Morris 2nd S. Berogan

All aye, Motion carried

The Meeting adjourned at 7:02 p.m.

Respectfully submitted,

Kris Arduino, Recording Secretary

Policy Number	Detail	Assignee	Notes
2:150-AP Superintendent Committees PRESS: March & June 2020 August 2020	The procedure and footnotes are updated to include two new, optional administrative committees in response to: 1. 105 ILCS 85/, amended by P.A. 101-516, eff. 7-1-21 creating an optional Educational Technology Committee; and (March Press) 2. 105 ILCS 5/10-30, added by P.A. 101-643, creating a Remote and/or Blended Remote Learning Day Plan Committee.(June Press)	Julie	Recommended that we make the changes in the March 2020 Press, June 2020 Press and August 2020 Press for First Reading

	<p>This procedure will be amended again in PRESS Issue 105 in early August with the new Title IX regulation information.</p> <p>The Sex Equity Committee subhead of this procedure is updated to reference all relevant PRM policies, including NEW policy 2:265. <i>Title IX Sexual Harassment Grievance Procedure</i>. Footnote 11 is updated for continuous improvement (Pages 4 of 7)</p>		
<p>5:90-AP Coordination with Children’s Advocacy Center – NEW PRESS: March 2020</p>	<p>NEW. The procedure is created to facilitate implementation of 105 ILCS 5/22-85 (final citation pending), added by P.A. 101-531, which requires districts within a county served by an accredited Children’s Advocacy Center (CAC) which is tied into Title IX and we have already partnered with Carrie Lynn Center to help with counseling for families of victims of sexual abuse. It also states the district shall complete its own investigation and Title IX grievances for sexual harassment – Footnote number 3 7:20 to Title IX regulations, follow Title IX in this policy. We must provide supportive measures to the alleged victim. This lays out who does what and when. If DCFS were not to follow through the District would then partner with the CAC to investigate the alleged incident to assure that due diligence has been done in this situation. The interview of the victim is also set out for a timeline. We would need to have a committee to train staff such as having social workers and administrators facilitate the trainings.</p>	Heidi	Recommended PRESS for First Reading
<p>5:100 Staff Development Program PRESS: March & Aug 2020</p>	<p>The procedure is updated to reference NEW Policy 2:265, <i>Title IX Sexual Harassment Grievance Procedure</i>. <i>Scott is working with the attorneys for the Title IX training</i></p>	Heidi	Recommended Press for First Reading
<p>5:10-AP-2</p>	<p>NEW – District Initiated</p>	Scott	Recommended District Initiated Policy for First Reading

<p>Administrative Procedure – Accommodating and Supporting Transgender and Gender Non-Conforming Employees (Initiated)</p>	<p>We formed a committee in the District for Student Transgender policies and we now are creating an Employee Transgender Policy. We had several people including a student to give input on drafting this procedure and from the sample and our student sample we created this procedure. Attorneys have reviewed this procedure. There are a couple of sections on what other policies supports this new policy in order to support employees that are transgender or non-gender conforming with a list of definitions. We may bring the student policy back for a couple of updates as well to make sure both policies align. There is the confidentiality piece and only the employee can authorize disclosure. The employee has a right to change the employee’s name or gender marker in District records. Employee may have access to gender segregated facilities and may wear clothing that is consistent with their identity. All new employees would be advised of this policy and training would also occur. Several resources are listed for employees. There is a staff member transitioning currently and she was asked if she wanted to participate on the committee but she declined.</p>		
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SPRING 2020 LEGISLATIVE WRAP-UP

<p>2:20-E, Waiver and Modification Request Resource Guide PRESS: Nov 1010</p>	<p>The exhibit is updated in response to: 1. 105 ILCS 5/2-3.25g(c-5), amended by P.A. 101-782, requiring notice to affected exclusive bargaining agents and State legislators of a district’s intent to seek approval of a waiver or modification of School Code mandates; and</p>	<p>Mickie</p>	<p>Recommended Press for First Reading</p>
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	<p>2. 105 ILCS 5/10-19.05(j-5), added by P.A. 101-643, alleviating clock-hour requirements for parent-teacher conferences if the Governor declares a disaster due to a public health emergency. We have the hours listed in our CBA so we have to follow the CBA and not the Governor’s listing. We do have flexibility.</p>		
<p>3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process</p> <p>PRESS: Nov 1010</p>	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> 1. The reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, below; and 2. Continuous improvement updates based on PRESS Advisory Board member feedback. <p>Page 4 of 14 there was a citation added for criminal background checks and the Press Advisory Board members giving some feedback on severance, vacation and sick leave.</p>	Julie	Recommended Press for First Reading
<p>4:10, Fiscal and Business Management</p> <p>PRESS: Nov 1010</p>	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/17-2A, amended by P.A. 101-643 (one-year extension of authority to permanently transfer money from specified funds for any purpose through June 30, 2021); and 2. Continuous improvement and minor style updates. <p>Budget training, we do wait until the second meeting in August as long as it is approved by September 30. Waiting to the second meeting in August gives a more accurate – no later than the</p>	Josh	Recommended Press with the change for First Reading

	end of August should be placed in the verbage.		
4:60-AP1, Purchases PRESS: Nov 1010	The procedure is updated in response to: 1. 105 ILCS 5/10-20.21(a), amended by P.A. 101-632 (electronic bidding permitted for all bids, including construction purposes); 2. Restore Construction Co., Inc. v. Bd. of Educ. of Proviso Township High Sch. Dist. 209, 2020 WL 1880809 (Ill. 2020)(school board could not avoid payment under contract where it failed to follow proper contracting procedures); and 3. Other minor style changes.	Josh	Recommended Press for First Reading
4:150, Facility Management and Building Programs PRESS: Nov 1010	The policy is unchanged. The footnotes are updated in response to: 1. 105 ILCS 5/17-2.11(j), amended by P.A. 101-643 (extension of authority to transfer excess life safety funds to the Operations and Maintenance Fund for building repair work to June 20, 2021); 2. The activation of the Ill. Dept. of Labor's online portal for contractors to submit certified payroll and other employment records, alleviating district recordkeeping responsibilities, as authorized by 820 ILCS 130/4(e), amended by P.A. 100-1177; and 3. Continuous improvement update to optional policy language contained in Footnote 7 (building naming criteria).	Josh	Recommended Press for First Reading
4:175, Convicted Child Sex Offender; Screening;	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-	Scott	Recommended Press for First Reading

<p>Notifications</p> <p>PRESS: Nov 1010</p>	<p>21.9(e), amended by P.A. 101-643, requiring the superintendent, regional office of education, or an entity providing fingerprint-based criminal history records checks to notify the ISBE Superintendent within 10 days when a check returns a pending charge of a crime set forth in 105 ILCS 5/21B-80. Footnote 8 is updated for continuous improvement.</p>		
<p>4:175-AP1, Criminal Offender Notification Laws; Screening</p> <p>PRESS: Nov 1010</p>	<p>The procedure and footnotes are updated in response to 105 ILCS 5/10-21.9(e), amended by P.A. 101-643, for the reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, above.</p>	<p>Scott</p>	<p>Recommended Press for First Reading</p>
<p>5:30, Hiring Process and Criteria</p> <p>PRESS: Nov 1010</p>	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-21.9, amended by P.A. 101-643, for the reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, above and for continuous improvement.</p>	<p>Scott</p>	<p>Recommended Press for First Reading</p>
<p>5:30-AP2, Investigations</p> <p>PRESS: Nov 1010</p>	<p>The procedure and footnotes are updated in response to 105 ILCS 5/10-21.9(e), amended by P.A. 101-643, for the reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, above, and for continuous improvement.</p>	<p>Scott</p>	<p>Recommended Press for First Reading</p>
<p>5:190, Teacher Qualifications</p> <p>PRESS: Nov 1010</p>	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B-20, amended by P.A. 101-643, and to amended driver education rules at 23 Ill. Admin.Code Part 252.</p>	<p>Scott</p>	<p>Recommended Press for First Reading</p>

	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B-20, amended by P.A. 101-643, and to amended driver education rules at 23 Ill. Admin.Code Part 252.</p>		
<p>6:15, School Accountability</p> <p>PRESS: Nov 1010</p>	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-3.64a-5(c), amended by P.A. 101-643, which does not require annual State assessments if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education.</p>	Mickie	Recommended Press for First Reading
<p>6:20, School Year Calendar and Day</p> <p>PRESS: Nov 1010</p>	<p>The Legal References, Cross References, and footnotes are updated in response to the following pandemic preparedness legislation:</p> <ol style="list-style-type: none"> 1. 10 ILCS 5/2B-10 and 105 ILCS 5/24-2, amended by P.A. 101-642 (<i>2020 General Election Day</i>); this is for 2020 only; 2. 105 ILCS 5/10-19, amended by P.A. 101-643 (actual pupil attendance may include remote learning days, blended remote learning days, and up to five remote and blended remote learning planning days); 3. 105 ILCS 5/10-19.05, amended by P.A. 101-643 (minimum clock-hour requirements to align with the circumstances of public health emergency declarations); 	Mickie	Recommended Press for First Reading

	<p>4. 105 ILCS 5/10-20.56, amended by P.A. 101-643 (e-learning); and</p> <p>5. 105 ILCS 5/10-30, added by P.A. 101-643 (see the reason in number two, above).</p> <p>We currently follow these and we are now aligning practice to policy</p>		
<p>6:40, Curriculum Development</p> <p>PRESS: Nov 1010</p>	<p>The policy is unchanged. The footnotes are updated in response to:</p> <p>1. 105 ILCS 5/10-20.56, amended by P.A. 101-643 (experimental educational programs may include e-learning days as allowed under 105 ILCS 5/10-20.56);</p> <p>2. Title IX’s application to transgender or gender non-conforming students; and</p> <p>3. Continuous improvement updates.</p>	Mickie	Recommended Press for First Reading
<p>6:280, Grading and Promotion</p> <p>PRESS: Nov 1010</p>	<p>The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-3.64a-5(e), amended by P.A. 101-643 (State assessments not required when waived by U.S. Dept. of Education).</p>	Mickie	Recommended Press for First Reading
<p>6:300, Graduation Requirements</p> <p>PRESS: Nov 1010</p>	<p>The policy is updated for continuous improvement. The footnotes are updated in response to:</p> <p>1. 105 ILCS 5/27-22(i), added by P.A. 101-643, allowing ISBE to adopt rules modifying graduation requirements high school students if the Governor has declared a disaster due to a public health emergency;</p> <p>2. 105 ILCS 5/2-3.64a-5(c), amended by P.A. 101-643, to not require annual State</p>	Mickie	Recommended Current with a change for First Reading

	<p>assessments if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education;</p> <p>3. Updated ISBE rules at 23 Ill.Admin.Code Part 680 (State Seal of Biliteracy Program); and</p> <p>4. ISBE's FAFSA Nonparticipation Form.</p> <p>Change Current Policy - top of second page of current policy that states beginning with the 20-21 school year (strike) and start with the Word Filing,</p>		
<p>6:300-E2, State Law Graduation Requirements</p> <p>PRESS: Nov 1010</p>	<p>The exhibit is updated in response to 105 ILCS 5/27-22(i), added by P.A. 101-643, allowing ISBE to adopt rules modifying graduation requirements for high school students if the Governor has declared a disaster due to a public health emergency, and for continuous improvement.</p>	Mickie	Recommended NOT TO ADOPT and delete the Exhibit
<p>6:320, High School Credit for Proficiency</p> <p>PRESS: Nov 1010</p>	<p>The Legal References and footnotes are updated in response to 23 Ill.Admin.Code Part 680 (State Seal of Biliteracy Program). The footnotes are updated in response to 105 ILCS 5/27-22, amended by P.A. 101-643 (ISBE may adopt rules to modify graduation requirements during a public health emergency).</p> <p>The Legal References and footnotes are updated in response to 23 Ill.Admin.Code Part 680 (State Seal of Biliteracy Program). The footnotes are updated in response to</p>	Mickie	Recommended Press for First Reading

	105 ILCS 5/27-22, amended by P.A. 101-643 (ISBE may adopt rules to modify graduation requirements during a public health emergency).		
6:340, Student Testing and Assessment Program PRESS: Nov 1010	The policy and footnotes are updated. The policy is updated to incorporate continuous improvement changes suggested by the PRESS Advisory Board. The footnotes are updated in response to 105 ILCS 5/2-3.64a-5, amended by P.A. 101-643 (State assessments not required when waived by U.S. Dept. of Education) and other continuous improvement changes.	Mickie	Recommended Press for First Reading
7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students PRESS: Nov 1010	The policy and footnotes are updated for continuous improvement and in response to 105 ILCS 5/27-8.1, amended by P.A. 101-643, prohibiting a school from withholding a child's report card during a school year when the Governor has declared a disaster due to a public health emergency. They took out that students need to age-appropriate development and social-emotional screenings as it is now general practice. A report card could be withheld for a student that does not have updated screenings for health, dental and vision.	Heidi	Recommended Press for First Reading
7:340-AP1, School Student Records PRESS: Nov 1010	The procedure is updated in response to: 1. 105 ILCS 5/14-8.02f(d), amended by P.A. 101-643 (related service logs); 2. 105 ILCS 5/2-3.64a-5, amended by P.A. 101-643 (State assessments); 3. 105 ILCS 5/27-22, amended by P.A. 101-643 (State graduation requirements);	Mickie	Recommended Current for First Reading

	<p>4. 23 Ill.Admin.Code Part 680 (State Seal of Biliteracy Program); and</p> <p>5. Continuous improvement updates.</p> <p>Changed the word to object to opt out.</p>		
<p>7:340-API, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records PRESS: Nov 1010</p>	<p>The exhibit is updated in response to 105 ILCS 5/14-8.02f(d), amended by P.A. 101-643 (related service logs).</p> <p>The exhibit is updated in response to 105 ILCS 5/14-8.02f(d), amended by P.A. 101-643 (related service logs).</p>	Mickie	Recommended Press for First Reading
STATE BOARD OF EDUCATION REGULATORY UPDATES			
<p>3:40, Superintendent PRESS: Nov 1010</p>	<p>The Legal References and footnotes are updated in response to the repeal of 23 Ill. Admin.Code §29.130 (cleanup changes to superintendent endorsement requirements, which were moved to 23 Ill.Admin.Code §25.355). Other continuous improvements are also made to the footnotes.</p>	Julie	Recommended Press for First Reading
<p>4:55, Use of Credit and Procurement Cards PRESS: Nov 1010</p>	<p>The policy is unchanged. The Cross References are updated to reflect the title change for 4:90, <i>Student Activity and Fiduciary Funds</i>, which is changed for the reason discussed in 4:90, <i>Student Activity and Fiduciary Funds</i>, below.</p>	Josh	Recommended Press cross reference updates only to the Current Policy for First Reading
<p>4:80, Accounting and Audits PRESS: Nov 1010</p>	<p>The policy, Cross References, and footnotes are updated for the reason discussed in 4:90, <i>Student Activity and Fiduciary Funds</i>, below.</p>	Josh	Recommended Current with Press changes added to our Policy for First Reading
<p>4:90, Student Activity and Fiduciary Funds</p>	<p>RENAMED. The policy, Legal References, Cross References, and footnotes are updated</p>	Josh	Recommended Press for First Reading

PRESS: Nov 1010	to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing <i>fiduciary</i> funds as a category of funds separate from <i>student activity funds</i> , for which a district has custodial responsibilities).		
6:300-E3, Form for Exemption from Financial Aid Application Completion PRESS: Nov 1010	The exhibit is updated to reference and include a link to ISBE’s recently-developed FAFSA Nonparticipation Form (previously referenced as “an ISBE waiver form”).	Mickie	Recommended Press for First Reading
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students PRESS: Nov 1010	The policy, Legal References, and footnotes are updated in response to 23 Ill.Admin. Code Part 255 (course substitutions for registered apprenticeship programs). Other continuous improvement updates were also made to the footnotes. <i>This should be in the handbooks and posted on our website</i>	Mickie	Recommended Press for First Reading
6:310-E, Class Substitution Request PRESS: Nov 1010	The exhibit is updated for the reason discussed in 6:310, <i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i> , above.	Mickie	Recommended Press for First Reading
7:325, Student Fundraising Activities PRESS: Nov 1010	The policy and Cross References are updated. The policy contains minor style changes. The Cross References reflect the title change for 4:90, <i>Student Activity and Fiduciary Funds</i> , which is changed for the reason discussed in 4:90, <i>Student Activity and Fiduciary Funds</i> , above.	Josh	Recommended Press for First Reading
7:340-AP2, Storage and Destruction of School Student Records PRESS: Nov 1010	The procedure is updated in response to 23 Ill.Admin.Code 375.40(c)(notification methods to parents/guardians of the destruction of school student	Mickie	Recommended Press for First Reading

	records) Changed is the effective date is removed the effective date of 1-1-20		
7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records PRESS: Nov 1010	The exhibit is updated for the reason described in 7:340-AP2, <i>Storage and Destruction of School Student Records</i> , above.	Mickie	Recommended Press for First Reading
FIVE-YEAR REVIEW UPDATES			
4:120-AP, Food Services; Competitive Foods; Exemptions PRESS: Nov 1010	The procedure is updated in response to a five-year review.	Josh	Recommended Press for First Reading
5:185-AP, Resource Guide for Family and Medical Leave PRESS: Nov 1010	The procedure is updated in response to a five-year review.	Scott	Recommended Press for First Reading
5:270, Employment At-Will, Compensation, and Assignment PRESS: Nov 1010	The Cross References and footnotes are updated in response to a five-year review	Scott	Recommended Press for First Reading
6:235-E5, Children's Online Privacy Protection Act PRESS: Nov 1010	The exhibit is updated in response to a five-year review.	Mickie	Recommended Press for First Reading
6:315, High School Credit for Students in Grade 7 or 8 PRESS: Nov 1010	The policy is unchanged. The footnotes are updated in response to five-year review	Mickie	Recommended Press for First Reading
7:140, Search and Seizure PRESS: Nov 1010	The policy is unchanged. The Legal References and footnotes are updated in response to a five-year review, including optional policy language for high school and unit districts is added to footnote 3 which we will not adopt	Julie	Recommended Press for First Reading
7:140-E, Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act	The exhibit is updated in response to a five-year review. Changed discipline to behavior and some other social media such as TicToc	Mickie	Recommended Press for First Reading

PRESS: Nov 1010			
7:300, Extracurricular Athletics PRESS: Nov 1010	The policy, footnotes, and Cross References are updated in response to a five-year review The nurse should be an advanced practice nurse	Mickie	Recommended Press for First Reading