

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MINUTES
July 27, 2010**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, July 27, 2010, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Lee Tucker who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mr. Lee Tucker

Members Absent: Mr. Mike Clayborne

Staff Present:	Dr. Randy Shaver	Mrs. Marissa Martin
	Mrs. Diana Ezell	Mrs. Jennifer Strunk
	Dr. Fred Hill	Mrs. Lynne Roberts
	Mrs. Julie Hinds	Mrs. Pamela Traylor
	Mr. David Meadows	Mr. Marvin Nickels
	Mrs. Linda Pannell	Mr. Larry Harmon
	Mr. Jim Turner	Mr. Lee Stratton
	Mrs. Dale Warriner	Mrs. Lea Johnson
	Mrs. Kelly Stimpson	Mr. Pat Head
	Mrs. Kay Bishop	Mrs. Rachel Murphree
	Mrs. Mary Ruth Wright	Dr. Denecise Salters
	Ms. Patrice Tate	Dr. Derwood Tutor

Mr. Tucker announced a quorum and stated that the meeting was lawfully in session. Members of the press were also in attendance.

APPROVAL OF THE AGENDA

Dr. Shaver recommended that an Addendum to the Personnel Report be added to the agenda. Upon a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the agenda as amended.

Mr. Tucker announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve minutes from May 25, 2010, regular meeting with a noted correction. Upon motion duly made, seconded and carried, Mr. Tucker declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board Meeting.

B. Recognitions

Dr. Shaver reported that on June 24, 2010, notification was received from the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), an accreditation division of AdvancED, that Tupelo Public Schools was granted a five year term of accreditation by the AdvancED Accrediting commission, and the district was recognized at the AdvancED conference in Atlanta on April 17-19, 2010. In recognition of the achievement Dr. Shaver presented the plaque to Mr. David Meadows and Board President Lee Tucker.

COMMUNICATION TO THE BOARD

A. AP Enrollment Data Presentation

Assistant Superintendent Fred Hill and Tupelo High School Assistant Principal Lea Johnson presented a report on the current status of AP enrollment at Tupelo High School.

A copy of the above report is on file in the Superintendent's Office.

B. Statement of Cash Flow for Months Ending April 30, 2010, and May 31, 2010

Finance Director Linda Pannell submitted the Statement of Cash Flow for month ending June 30, 2010, for information and review.

A copy of the above report is on file in the Superintendent's Office.

C. FY11 Budget Report

Finance Director Linda Pannell shared information with the Board in preparation for the 5:00 p.m. FY11 Budget Hearing.

SUPERINTENDENT’S REPORT

A. Consent Agenda

In accordance with Dr. Shaver’s recommendations, Mrs. Heyer moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1100 through #CO1110
#CO1111 Extension of Bid #BD576
2. Single Source Purchase #SS130 Apple, Inc. (Apple IPADs)
3. Donations #2010-2011-01 through #2010-2011-05
4. Permission to Apply for TPSD Grants #1102, #1103 and #1104
5. Acceptance of TPSD Grants #1029, #1100 and #1101
6. Renewal of Menu Choice Procedure for 2010-2011 “Offer vs. Serve” Option for all K-12 sites for the breakfast and lunch programs.

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

Following a report by Mrs. Pamela Traylor, and in accordance with Dr. Shaver’s recommendations, Mrs. Heyer moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of sixteen (16) resident student transfers (in-district)
- b. Approval of four (4) nonresident student transfers (in-district)
- c. Denial of two (2) resident student transfers (in-district)
- d. Admission of sixty-six (66) nonresident student transfers (tuition)
- e. Release of eight (8) resident students

The motion was seconded by Mr. Prather and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Upon the recommendation of Finance Director and Superintendent Randy Shaver, Mr. Nail moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. New Positions (Regular Ed): Counselor for School Aged Mothers Program/
High School Advancement Academy (1) and Technology Assistants (2)
- d. Transfer of Vacant Licensed Special Education Position to ECEC (1)
- e. New Special Education Positions: SPED Behavior Teacher at THS (1), and
SPED Medical Assistant at ECEC (1)
- f. Revision of Job Description – Director of Innovative and Alternative Programs
- g. New Job Description – Technology Assistant
- h. Addendum to Personnel Report

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims and Tupelo High School Activity Check Register and Athletic Check Register

Mr. Nail reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval of the Docket of Claims and Check Registers as outlined below:

- Docket of Claims for the period June 12 through June 30, 2010, Docket of Claims #85669 through #86208 for Accounts Payable Checks #60928 through #61254 in the amount of \$1,650,705.55.
- Tupelo High School Activity Check Register for June, 2010, Checks #3213 through #3215 in the amount of \$384.45.
- Athletic Activity Check Register for June, 2010, Checks #4479 through #4483 in the amount of \$595.00.

The grand total for all funds is \$1,651,685.00.

The motion was seconded by Mr. Prather and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Financial Statements for Month-Ending June 30, 2010

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending June 30, 2010, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board’s information.

On a motion by Mr. Prather, seconded by Mr. Nail, the Board voted unanimously to approve the June 30, 2010 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the June 30, 2010 Financial Statements is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Policy Changes

Mrs. Kelly Stimpson presented the following School Board Policies for consideration for approval and adoption:

DESCRIPTOR	DESCRIPTOR ITEM	RECOMMENDATION
EFC	Free and Reduced Meal Services	Adopt New Policy
IKA	Grading/Assessment Systems	Amend
IKE	Promotion, Retention and Acceleration of Students	Amend
JICA	Student Dress Code	Amend
JICK	Student Threats: Bullying	Amend

Mr. Nail moved to suspend the practice of a first reading on new policies before adoption and recommended adoption of new Board Policy EFC Free and Reduced Meal Services and also to amend Policy IKA, IKE, JICA, and JICK as submitted.

The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed. Copies of the above policies are marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

No “Unfinished Business” items were presented at this meeting of the Board.

NEW BUSINESS

A. FY10 Budget Amendment

Finance Director Linda Pannell recommended that the Board approve the Superintendent amending all 2009-2010 budgets to reflect the actual revenue and

expenditure amounts and further direct that the amended budgets be marked as an exhibit to the July 27, 2010, minutes. This action is required to be in compliance with Mississippi Code Section 37-6-21.

On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve Mrs. Pannell's recommendation to amend all 2009-2010 budgets to reflect the actual revenue and expenditure amounts and further directed that the amended budgets be marked as an Exhibit to the July 27, 2010, minutes.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

B. Consolidated Federal Program Application FY11 Revised Allocations

Mrs. Warriner presented the 2010-2011 TPSD Consolidated Federal Program Application Revised Allocations which begins the amendment process to reflect the revised allocations.

Budget allocations for Title I, and Title II are as listed:

Estimated		Final	
Title I	\$1,385,504	Title I	\$1,835,277
Title II	296,699	Title II	417,611

On a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to approve the 2010-2011 TPSD Consolidated Federal Program Application Revised Allocations as submitted.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the above report is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

C. IDEA Part B and Preschool 2010-2011 Project Application

Mrs. Warriner presented for consideration for approval the IDEA Part B and Preschool 2010-2011 Project Application which included the Statement of Assurances and Funding allocation as listed below:

Part B Funding \$2,004,460.96
Preschool Funding \$92,623.79

On a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to approve the IDEA Part B and Preschool 2010-2011 Project Application as recommended.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the above report is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

D. IDEA Part B and Preschool 2009-2010 American Recovery Reinvestment Act (AARA) Carryover Project Application

Special Education Director Mary Ruth Wright presented for consideration for approval the IDEA Part B and Preschool 2009-2010 American Recovery Reinvestment Act (AARA) Carryover Project Application which included the Statement of Assurances and Funding allocation as listed below:

Part B Funding \$1,198,694.30
Preschool Funding \$5,568.60

On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve the IDEA Part B and Preschool 2009-2010 AARA Carryover Project Application as recommended by Mrs. Wright

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the above report is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

E. A+ Computer Based Curriculum Delivery Program Proposal

Assistant Superintendent Fred Hill presented for consideration for approval a proposal for the procurement of A+ course delivery program. Dr. Hill recommended that 25 slots be distributed between Tupelo High School (15), S.A.M. (5), and HSAA (5) at a cost of \$22,500.00.

On a motion by Mr. Prather, seconded by Mr. Nail, the Board voted unanimously to approve the A+ course delivery program at a cost of \$22,500.00 as recommended.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the above report is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Pilot Program for Bundling Courses at Tupelo High School

Assistant Superintendent Fred Hill and Assistant Principal Lea Johnson presented for consideration for approval permission to proceed with a pilot program for bundling courses at Tupelo High School as a means for credit recovery for the 2010-2011 school year.

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to approve the proposed pilot program for bundling courses at Tupelo High School.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the above report is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

G. Field Trip – Tupelo High School Show Choir

As an information item only, details were shared with the Board regarding an out-of-state field trip to New York coordinated by THS Show Choir Director Calvin Ellis.

H. 2010-2011 Tupelo Public School District Strategic Plan

Mrs. Diana Ezell presented for consideration for approval the 2010-2011 Tupelo Public School District Strategic Plan.

On a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to approve the proposed 2010-2011 TPSD Strategic Plan as submitted.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the 2010-2011 TPSD Strategic Plan is marked EXHIBIT 14 and held in the Exhibit Book of this meeting date and incorporated herein.

I. Tupelo Public School District Curriculum Management Plan

Mrs. Diana Ezell presented for consideration for approval the Tupelo Public School District Curriculum Management Plan.

On a motion by Mrs. Heyer, seconded by Mr. Nail, the Board voted unanimously to approve the TPSD Curriculum Management Plan as submitted.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of the TPSD Curriculum Management Plan is marked EXHIBIT 15 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Items

Board Member Eddie Prather requested that Quarterly Reports be placed on the Board Agenda regarding the Ombudsman Program, School Aged Mothers Program, and High School Advancement Academy.

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to approve the requested agenda items as submitted.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

B. Executive Session

Board President Lee Tucker suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing personnel matters.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Lee Tucker with the following people present: Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Mr. David Meadows, and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Nail with a second by Mr. Prather, the Board voted unanimously to remain in Executive Session for the purpose of discussing personnel matters.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Tucker reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel matters.

Next, the Board discussed personnel matters. Mr. Meadows and Ms. Tate left the meeting following discussion of several personnel matters. No action was taken during the Executive Session.

Upon a motion by Mr. Nail with a second by Mr. Prather, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

C. Personnel Recommendations

In open session, Mr. Nail moved to approve the following:

1. TPSD Organizational Flow Chart
2. Job Description for Chief Operating Officer
3. Job Description for Chief Accountability Officer
4. Employment of Classified Staff for the 2010-2011 School Year. A pay increase for classified staff is not recommended for the 2010-2011 school year.
5. 2010-2011 Recommended Administrative and Other Designated Salaries

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed.

A detailed copy of the above recommendations is marked EXHIBIT 16 and held in the Exhibit Book of this meeting date and incorporated herein.

ADJOURNMENT

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:30 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Lee Tucker, President

Eddie Prather, Secretary