



Date of Board Meeting: November 16, 2021

Subject: 2022 Kids' College Facilities Rental Agreement with Fort Bend Independent School District (ISD)

Recommendation: Approve Continuing Education (CE) Department to engage in a Kids' College facilities rental agreement with Fort Bend Independent School District (FBISD) for Summer 2022.

Background and Rationale:

The CE Department seeks approval to rent a facility from Fort Bend ISD that is conducive to the variety of courses offered by Kids' College. The quote from FBISD is \$90,440 and includes the rental of two gyms, science labs, kitchens/cooking areas, art studio, woodworking shop, theater room, dance rooms, tennis courts, common areas (cafeterias, hallways, and atriums), performance stage, several classrooms, and building utilities. These amenities allow WCJC to offer two summer programs of enhanced educational and enrichment classes for students entering kindergarten through eighth grade.

WCJC plans to offer its 33rd year of Kids' College in 2022, and it is the 18th year to partner with FBISD for rental of their facility. Typically, Kids' College serves over 2,000 students and ends with a profit around \$200,000. Due to the COVID-19 pandemic, WCJC did not offer a Kids' College program in 2020. WCJC held a scaled-down version of the program at the Richmond campus in 2021 that served only 268 students.

Cost and Budgetary Support: \$90,440 paid from revenue generated from 2022 Kids' College

Strategic Priority Alignment:

<input type="checkbox"/> Student Success	<input checked="" type="checkbox"/> Community Impact
<input type="checkbox"/> Resource Optimization	<input type="checkbox"/> Institutional Excellence

Resource Person(s): Tamara Sealy, Director of Continuing Education

Signatures:

_____*Tamara Sealy*_____

Originator

Lac

Cabinet-Level Supervisor

_____10/28/2021_____

Date

11-1-21

Date

President's Approval:

_____*Betty A. McLaughlin*_____

President

11-3-21

Date

Wharton County Junior College

Dates	Hours	Recovery Rate	Custodial
		Hours (11:30 AM - 5:30 PM)	Hours
<u>JUNE 2022</u>			
Move In (Friday FBISD closed)	June 10, 2022	9:00 AM- 5:00 PM	8.0
Set Up AM (June)	June 13 - 30	6:30 am - 7 am	6.0
June 2022 Classes	June 13 - 30	7 am - 5:30 pm	72.0
Clean Up PM (June / 7 custodians)	June 13 - 30	5:30 pm - 6:30 pm	84.0
<u>JULY 2022</u>			
Set Up AM (July)	July 5 - 21	6:30 am - 7 am	6.0
July 2022 Classes	July 5 - 21	7 am - 5:30 pm	72.0
Clean Up PM (July / 7 custodians)	July 5 - 21	5:30 pm - 6:30 pm	84.0
Move Out (Friday FBISD closed)	July 22, 2022	9:00 AM -5:00 PM	8.0

Estimate:

Area / Service	Area Qty	Hourly Rate	Hours Requested	Total Due
Gyms	2	85	160	\$ 27,200.00
Café/Commons	1	100	160	\$ 16,000.00
Classrooms	12	20	160	\$ 38,400.00
Kitchen Serving Line	1	1000	0	\$ 1,000.00
Custodial Service AM/PM	1	40	196.0	\$ 7,840.00
				\$ -
				\$ 90,440.00

District Fee Schedule applied for the **gyms** and **cafeteria / commons**. The classrooms and libraries are not normally rented space, so they are not on our fee schedule. We applied our **HVAC** hourly rate to these areas using the **Energy Management Dept's zone map**. Kitchen serving line normally not available, but permit WCJC to use at a flat rate of \$1000 for the camp period.

Custodians work 7-5:30 during the summer. Assessed Custodial fee for:

6:30 a.m. - 7:00 a.m. in order to open the facility prior to 7:00 a.m. start

5:30 p.m. - 6:30 p.m. in order to clean WCJC area after use.

Total 2 hours / day custodial fee @ \$40/hour.