



**Prospect Heights School District 23
Finance Committee
Information Item**

Date: January 3, 2023

Subject: Recommendation for Student Fees for the 2023-24 School Year

Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND:

On an annual basis, the Administration reviews the current fee structure and its alignment with District expenditures.

For the coming 2023-24 school year, Administration recommends that all student fees remain the same, with no additional increase. In addition, an increase in the current lunch fees may be requested following the District's current lunch program audit by the Illinois State Board of Education (ISBE).

PROPOSED 2023-24 STUDENT FEES:

Student Registration Fees

GRADE(S)	AMOUNT
Kindergarten	\$ 75
Grades 1 - 3	\$150
Grades 4 - 5	\$195
Grades 6 - 8	\$250

Student 1:1 Device Technology Fees

The 1:1 Device Protection Plan Fee proposed for the 2023-24 school year will remain \$35 per student. As all students are now fully 1:1, the fee will be assessed to all students (K-8) that are issued devices and will allow for a level of coverage in the event of any unintentional damage. The fee will be included in the total cost of registration but charged as a separate line item.

Student Lunch Fees

Lunch fees will be determined following completion of the food service audit by ISBE and the Federal Government's Paid Lunch Equity Determination. Once completed, Administration will bring forth a formal recommendation for student lunch fees.

Fee Payment Incentive

Fee collection shall be July 1st - July 31st with no increase. Beginning August 1st, the District will charge a 20% fee for late payment. For families who register new to the District beyond the July 31st window, no late charge will be applied if fees are paid within 30 days of registration.

As has been the case, the Business Office will continue to offer a payment plan for all families. They will also maintain the available fee waiver process and continue to create an automatic waiver of school fees for those students who have been directly certified through the State or have qualified for a fee waiver based on the waiver application process.

CONCLUSION

The Administration recommends the approval of the fees proposed above for approval for the 2023-24 school year.