



**Wharton County
Junior College**

**PAID PROFESSIONAL
ASSIGNMENT (PPA)
REQUEST FORM**

TO: President Betty McCrohan DATE: 2/29/16

FROM: Dave Leenhouts

DIV or UNIT: Vice-President of Student Services

SUBJ: PPA request for: Karen Preisler

Title of PPA activity: Assistant - Technology ---GPS

Dates (or semesters) of activity: January - August 2016

- A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Identify needs, solutions, vendors and implementation plan for a technology system to support successful student completion and transfer to other institutions. This work will be performed in accordance with the goals and objectives of Houston GPS.

B. Cost

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$2,500.00	\$2,500.00
TOTAL		\$	\$ 2,500.00

BUDGET NUMBER: ~~1110-1301-6093-500~~ 1110-1310-6093-500

C. Approvals

Supervisor: [Signature]

Date: _____

VPSS: [Signature]

Date: 3/2/16

President: [Signature]

Date: 3-7-6