



Sharon Williams, Ed.D.  
*Superintendent of Schools*

To: RIMSD 41 Board of Education  
From: Dr. Sharon Williams  
Cabinet Champion: Kler Soe, Director of Communications  
Date: June 9, 2026  
Re: iTek Interpreting Solutions Contract - Budget Adjustment for FY26

On May 27, 2025, the Board of Education approved the iTek Interpreting Solutions contract, with a budget not to exceed \$34,999 for the 2025-26 school year. Following further review, it was determined that the original recommendation did not fully account for the projected costs associated with the district's increasing translation and interpretation needs throughout the remainder of FY26.

To ensure continued access to language services that support effective communication with multilingual families and stakeholders, the Communications Department is requesting an increase to the approved budget, bringing the total contract amount to \$42,000 for the 2025–2026 school year. This increase is necessary to support additional translation and interpretation needs resulting from the Multilingual (ML) Program Audit and district requirements to translate key documents, including the Scholar Handbook, Code of Conduct, family communications, and other essential district materials.

It is recommended that the Board of Education approve the revised contract amount of \$42,000 for the 2025–2026 school year to adequately fund translation and interpretation services and meet anticipated district needs.

**Investment Period: July 1, 2025 - June 30, 2026**

**Total Investment: \$42,000**

**Funding Source: Communication Department**

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