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Dr. Andrew Barrett
Superintendent of Schools



Community Unit
School District 304

TO: BOARD OF EDUCATION
FROM: DR. ANDY BARRETT, SUPERINTENDENT
DATE: OCTOBER 28, 2024
RE: FOIA REQUESTS & BOARD CORRESPONDENCE

Yee Xiong
Navigator Specialist
Industry Navigator
yxiong@erepublic.com

Requested the following records: “Can you please send me the Award Documents (bid tabulation, award letter) and the proposal response by the winning vendor for the following bid(s)?

Name	Bid Number	Due Date
Desktop Computers	N/A	3/15/24
Student Devices	N/A	3/5/24

Or just the following award information if the document is not available or a fee is required for obtaining the document?

Awarded To:
Awarded Date:
Awarded Amount”

This FOIA request was received 10/7/2024, and responded to on 10/15/2024. It took 2 District employees a total of 30 minutes (\$52.25) to respond to this FOIA request. Total attorney time equaled 0 hours (\$0).

The Board received the following correspondence regarding:

Cell Phone & Smart Device Usage	Dr. Andy Barrett responded
Contract Negotiations	Dr. Andy Barrett responded