

Ector County ISD
068901
OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES



OUR students...THE future

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
Odessa, Texas

CDC
(EXHIBIT)A

TO: Chief Financial Officer
FOR: Recommendation to Accept Donation/Gift
FROM: _____ / _____ Celeste Potter
Principal OR Director
_____ / _____
School OR Development - 705
Department

Education Foundation of Odessa Lisa Wyman, President
Name of Donor (if organization, please include name of president)
PO Box 951 Odessa Texas 79760
Mailing address City State Zip Code

has offered a donation or gift in the following category: Donation/Gift (describe below)

| Description of Donation/Gift | Value* | Purpose of Donation |
|------------------------------|--------------|------------------------------|
| Check # 3303 | \$ 12,500.00 | Grant Writer Salary Donation |
| | \$ | |
| | \$ | |

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: _____

() Approval () Disapproval _____ Date
PRINCIPAL / DIRECTOR

Approval () Disapproval Celeste Potter 11-9-23
DIRECTOR OF DEVELOPMENT Date

Approval () Disapproval DOLTS 11/29/23
CHIEF FINANCIAL OFFICER Date
(The following approval required for a single donation/gift of \$10,000 or more)

() Approval () Disapproval _____ Date
SUPERINTENDENT OF SCHOOLS

Memo

To: Deborah Ottmers, Chief Financial Officer

From: Celeste Potter, Education Foundation

Date: November 9, 2023

Re: Donation

Message:

The Education Foundation Board of Directors has committed to donating \$50,000/year for 3 years to ECISD to cover costs surrounding the ECISD Grant Writer position. This donation will be disbursed in quarterly installments of \$12,500/each.

Enclosed is check# 3303 which is the Foundation's fourth and final installment for 2023 which is Year 3 of the Foundation's commitment.



CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



Education Foundation of Odessa, Inc.
P.O. Box 951
Odessa, TX 79760
(432) 456-7059
www.educationfoundationodessa.org

Prosperity Bank
620 N. Grant
Odessa, TX 79761
88-2258/1113

3303

11/7/2023

PAY TO THE ORDER OF Ector County ISD

\$ ****12,500.00**

Twelve Thousand Five Hundred and 00/100***** DOLLARS

PROTECTED AGAINST FRAUD



Ector County ISD
Finance Department
P.O. Box 3912
Odessa, Texas 79760



[Handwritten Signature]
MP

MEMO Donation - Grant Writer Salary

⑆111322583⑆ 10080411⑈ 3303

Education Foundation of Odessa, Inc.
Ector County ISD
Grant Writer

Year 3 - Installment 4 of 4
3-Year commitment to grant writer salary

11/7/2023

3303
12,500.00

Prosperity Bank Chec Donation - Grant Writer Salary

12,500.00