

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Charlene Martin  
**ADDRESS:** Plano, TX  
**POSITION:** College and Career Counselor (Temporary)  
**DEPARTMENT:** Dual Credit, Allen

***SELECTED EXPERIENCE***

<u>Employer</u>	<u>Date</u>	<u>Position</u>
North Lake Community College	07/17 – 07/19	Senior Academic Advisor
Medical Transportation Management	05/17 – 01/18	Education, Training, and Outreach Coordinator
Saginaw Valley State University	08/11 – 04/13	Assistant Director, Admissions
Saginaw Valley State University	11/09 – 08/11	GEAR - UP College Day Coordinator

***EDUCATION***

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Eastern Michigan University	2008	M.A., Women and Gender Studies
Eastern Michigan University	2005	B.S., Communication