

**BOYCEVILLE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION WORK SESSION
Boyceville Middle/High School IMC
Wednesday, February 5, 2025**

The Board of Education of the Boyceville Community School District met for a Work Session on Wednesday, February 5, 2025, at 6:00 p.m. in the Boyceville Middle/High School IMC.

Board Members Present: Amber Carlsrud, Stacy Fetzer, Sharon Formoe, Jeremy Mittlestadt, and Tim Sempf

Others Present: District Administrator Nick Kaiser, District Accountant Emmaly Monfort, April Anderson (CLA), Building & Grounds Director Derrick Retz

Motion by Stacy Fetzer to approve the agenda as presented. Seconded by Sharon Formoe. All voted in favor. Motion carried.

WORK SESSION

Discussion Items

- Audit Review by CLA
 - This was our first year working with CLA for our annual financial audit
 - CLA gave us the highest standard for our audit findings
- Referendum Updates
 - The Board reviewed the referendum lists and amended phase items
 - Some quotes are in, but we are still waiting on others
 - In-depth discussion on safety, security, HVAC, flooring, and our priority list items to complete or wait on
- Staff Handbook Proposed Revisions
 - Change of status and contract update timeline
 - Overloads and definitions of assignment, duty/supervision, prep
 - Support staff resignation – 30 days
 - Inclement weather expectations for reporting to work
 - Coaching & Schedule B compensation
- WASB Board Governance
 - WASB representative – June 11, 2025, @ 5:00 p.m.
- 2025-2026 School Calendar
 - The Board reviewed the proposed calendar for approval at the next regular Board meeting
- Neola Policy Updates
 - The Board further discussed the vending machine policy
- School Board Convention Topics
 - Amber, Jeremy, and Nick shared sessions and professional development topics covered at the WASB School Board Convention in Milwaukee.

Motion by Sharon Formoe to adjourn to Closed Session under Wis.Stautes 19.85 (1)(c) for the purpose of discussing employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; specifically, to discuss 2025-2026 staffing and compensation. Seconded by Stacy Fetzer. Roll call vote: Carlsrud – Yes, Fetzer – Yes, Formoe – Yes, Mittlestadt – Yes, Sempf – Absent. Meeting adjourned at 9:45 p.m.

Reconvened to Open Session at 10:25 for the purpose of taking action as deemed necessary or appropriate on any matter discussed or deliberated on upon Closed Session.

No motion made after returning to Open Session.

Motion by Sharon Formoe to adjourn. Seconded by Stacy Fetzer. Roll call vote: Carlsrud – Yes, Fetzer – Yes, Formoe – Yes, Mittlestadt – Yes, Sempf – Absent. The meeting adjourned at 10:26 p.m.

Respectfully submitted by

Amber Carlsrud, School Board Clerk