

Procurement Vehicle: NCPA (01-115)
In Support of: Horizon City, TX**ORDER DETAILS**

Prepared By: Gene Nagy
Phone:
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Order #: Q-448399
Prepared On: 09 May 2025
Expires On: 27 Jun 2025

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 12 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Consulting Hours - Smartgov	Upon Delivery	12 Hours	\$1,795.56
Data Migration - Documents & Attachments	Upon Delivery	1 Each	\$2,992.50
Standardized Data Migration - Licensing	Upon Delivery	1 Each	\$6,234.38
Project Management - SmartGov	Upon Delivery	1 Each	\$1,570.70
SUBTOTAL:			\$12,593.14

PRODUCT DESCRIPTIONS

Solution	Description
Consulting Hours - Smartgov	<p>Summary: Company will provide professional consulting services for Subscriber's SmartGov instance, a license and permit management software.</p> <p>These professional services include a discovery meeting and consulting session(s) based the number of hours identified in the scoping process. This time can be used for multiple efforts including usage audit or customization assistance.</p> <p>In Scope: The items below will be considered in scope of this SOW: SmartGov Consulting Service Deliverables: Discovery meeting and consulting services delivered by Company. Acceptance Process: Discovery meeting has been completed. Consulting session(s) hav been delivered.</p> <p>Project Assumptions: The success of the implementation is dependent on the completion and full engagement of key stakeholders. Subscriber "no-shows" or cancellations, made less than 24 hours in advance, are subject to losing that session and will require the purchase of additional training hours or alternative learning arrangements.</p> <p>Subscriber Assumptions: There will be a single point of contact/project manager for the duration of the project.</p> <p>IT department is responsible for ensuring access to mobile devices, internet connections, email access, and web link access to the software such as white listing IP addresses as necessary based on consulting services purchased.</p> <p>Subscriber has up to five (5) business days to confirm deliverable acceptance. No response will be interpreted as acceptance.</p> <p>Company Assumptions: Company will not access any 3rd party systems for the purpose of exporting data. No third-party systems or software configuration is included in this service. No third-party systems or software training is included in this service. No API integration or development services are included in this service. Any services not explicitly included in this SOW are assumed to be out of scope.</p> <p>Invoicing: Subscriber will be billed 100% on completion of the service outlined in this SOW.</p>
Data Migration - Documents & Attachments	Includes migration of clients documents/images as attachments to notes on permits, parcels, code enforcement cases or licenses.

Solution	Description
Standardized Data Migration - Licensing	<p>Company will import Licensing data from a single client database source, approved by Company as standard source data. Multiple databases or unapproved source data will be subject to a change order for a custom data migration.</p> <p>The fields below are considered in-scope of a standard Licensing data migration. The final output has many factors, including the fields available from the source data. Migration includes only current occurrence, no history. Fields: License Info, Contacts, Parcels, Inspections, Fees as Notes, Notes</p> <p>The data migration process assumptions: Subscriber will provide an initial data set from source database. Company will provide a mapping workbook to Subscriber where Subscriber is responsible for mapping data fields to the preconfigured database fields. Subscriber will have two (2) weeks ten (10) business days to validate the initial data load and provide feedback. There is a maximum of two (2) rounds of feedback within that 10-day period.</p> <p>Thorough validation is necessary for any successful SmartGov data migration as there is no additional data cleansing possible after the final migration. No more system changes will be permitted after successful Validation. Subscriber to provide a final data set three (3) business days before Go-Live. Final data load will occur the day before Go-Live.</p>
Project Management - SmartGov	<p>Project Management: Company Project Manager will act as an extension of the Subscriber's team and manage the implementation from start to finish. The Subscriber will have access to a personalized timeline which will be reviewed on a regular cadence. The Project Manager will partner with the Subscriber to coordinate all services, management of the project timeline, and help identify risks and/or issues.</p> <p>Project Management Services include:</p> <ul style="list-style-type: none"> • Project planning and kickoff meetings. • Project schedule developed and maintained according to the SOW tasks, deliverables, dependencies, and resource assignments. • Status reporting and coordination of status meetings, bi-weekly, or as required. • Schedule monitoring and scope management. • Risk Management planning to identify, analyze, and mitigate risks. • Action Item and decision tracking, as well as resolving and escalating issues. • Change control management and issue tracking. • Company project resource management.

Solution	Description
	<ul style="list-style-type: none">• Verify product and deliverable acceptance with Subscriber.• Facilitating transition to Support.• Company's Project Manager will serve as the single point of contact for the project related to this SOW.

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-448399 dated 09 May 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Horizon City, TX to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- The terms and Conditions of the Agreement 01-115 effective 08 DEC 2020 between Granicus and NCPA govern this Quote and are incorporated herein by reference, including the Master Agreement and all exhibits thereto.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	<input type="checkbox"/> - No <input type="checkbox"/> - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-448399 dated 09 May 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Horizon City, TX	
Signature:	
Name:	
Title:	
Date:	