

Collin County Community College District Board of Trustees

4. Finance and Audit Committee

June 17, 2025

Resource: Melissa Irby
Chief Financial Officer

DISCUSSION ITEM: Consideration of Approval of the Facilities Fee Schedule
Effective September 1, 2025

DISCUSSION: Board Policy GD (Local) establishes guidelines for the use of District facilities by community groups and organizations. The Facilities Fee Schedule was last approved by the Board on August 27, 2024.

Proposed fees are listed on the attachment, including increased fees for events, police, technical, housekeeping, or facility support.

The increase in fees offsets the cost of Collin employees managing the leasing and staging of external events. The District will review facility usage fees every year.

GD (Local) gives the District President the authority to waive the facility use rental fee if the use serves an appropriate College District or public purpose. The District is charged with being a good steward of taxpayer funds, so it is essential that the District recovers the costs associated with hosting and staging events for external patrons to avoid the gifting of public funds.