

Custom Educational Consulting

Memorandum of Understanding

Browning Public Schools

and

Custom Educational Consulting

This Memorandum of Understanding (MOU) sets the terms and understanding between Browning Public Schools and Custom Educational Consulting (CEC) to meet requirements of the Title I School Support Grant under the direction of the Montana Office of Public Instruction (MT OPI).

Background

Browning High School, Browning Middle School, Napi Elementary, Browning Elementary, and K. W. Bergan/Vina Chattin (combined), part of the Browning Public School system, are participating in the Title I School Support Grant. Part of that grant requires educational consulting to assist in improving learning outcomes for students in the participating schools. CEC is a Montana OPI-approved Title I School Support Grant consultant provider.

Purpose

The purpose of the relationship between Browning Public Schools and CEC is to establish instructional protocols that can improve learning outcomes for Browning High School, Browning Middle School, Napi Elementary, Browning Elementary, and Bergan/Chattin Elementary (combined).

For the academic year 2016-2017, CEC will provide twelve (12) days of consulting in each of these five schools. (Though Bergan and Chattin are two different schools, they will be sharing a twelve-day consulting allotment. Therefore, for the purposes of this MOU, they are considered as one entity.) This consulting will be with designated classroom teachers, classroom assistants or paraprofessionals, school leadership, and school coach(es) to implement instructional strategies that support the goals stipulated in each school's Title I Grant application and aligns with the latest in educational research and best practices.

Below is the assigned CEC consultant and the subject area receiving consulting for each school:

School	CEC Consultant	Subject Area	# of Consulting Days
Browning High School	Brenda LeBrasse	English/Language Arts	12
Browning Middle School	Janelle Chisholm	Math	12
Napi Elementary School	Janelle Chisholm	Math	12
Browning Elementary	Leah Esmont	Math	12
Bergan/Chattin (combined)	Leah Esmont	Math	12

The consultants' work will include, but is not limited to, the following: modeling best instructional practices; modeling delivery of curriculum; guiding data analysis and using that information for instruction; aligning instruction with the Montana Common Core Standards; and collaborating with school principals and leadership teams, as well as MT OPI Title I personnel, for improved student learning outcomes.

Each of the five schools will receive \$30,000 (\$2,500 x 12) from MT OPI for payment of CEC services.

Reporting

Ms. LeBrasse, Ms. Chisholm, and Dr. Esmont will provide reports as required by MT OPI after each visit and will debrief school and district administrators as requested.

Funding

Though this MOU is not a commitment of funds, the agreed daily compensation to CEC from Browning Public Schools is \$2,500 per consulting day. This rate is inclusive of consultant fee and consultant travel expenses.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Browning Public Schools or CEC. This MOU shall become effective upon signature by the authorized officials from Browning Public Schools and CEC and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Browning Public Schools and CEC, this MOU shall end on June 30, 2017.

Contact Information

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_____ Date: _____

John P. Rouse
Browning Public Schools, Superintendent



Date: September 6, 2016

Marilyn Wade Masters
Custom Educational Consulting, President