

POLICY 2226

Transportation: Space Available Busing

- A. Regular Education buses with available space may serve ineligible students attending the school served by that bus if agreed upon by the transportation department. **Out of Boundary and DLI students are not eligible for consideration under this policy.** An ineligible student is defined as any student that lives within the established distance set by the USBE used to determine bus eligibility ([Utah Admin Rule R277-600-4](#)). The following guidelines will apply:
1. If an eligible bus route exists and space is available, ineligible students may ride the bus with approval from a transportation supervisor.
 2. Riders must go to an existing bus stop on an already established bus route. Buses will not stop at other than established stops.
 3. The total of eligible and ineligible riders may not exceed 76 for an elementary run, and 50 for a secondary run. Exceptions may occur based on the conditions, restraints and demographics for any bus route as deemed prudent by the transportation department.
 4. The Transportation Department will administer the space available policy following these guidelines:
 - a. Determine, with the help of the Transportation Route Coordinator, the number of potential seats available for ineligible students.
 - b. Offer a sign-up period for those students interested in space available busing.
 - c. Consideration will be given using the following priorities in order:
 - 1) Student needs (ex: attendance, medical, etc.) based on school administration,
 - 2) Students of district employees,
 - 3) Farthest out, first on,
 - 4) Age of student, younger students given priority, and/or existing siblings in the same household that have already been granted a pass,

- 5) First to apply, first to be granted a pass.
5. Space available passes will be implemented no later than October 15th, but after the October 1st head count for student ridership.
6. Requests for a space available pass will be available by request between September 15th – September 30th each year at a student's school, on a school-by-school basis.
7. Space available bus passes are for one year only, the current year of application,
8. Bus privileges may be revoked at any time, one and done (rules, behavior, space, etc.).
9. The same rules and conduct are applied to ineligible riders as applies to eligible riders.