

**MINUTES OF THE WBOE POLICY COMMITTEE**  
**Thursday, February 28, 2019**  
**District Office Conference Room**  
**Beecher Road School South**

**CALL TO ORDER:** Ms. Genovese called the meeting to order at 8:02 AM.

**IN ATTENDANCE:** Maegan Genovese, Chair; Margaret Hamilton, Joyce Shavers, Lynn Piascyk, Board of Education Members; Robert F. Gilbert, Superintendent; Gina Prisco, Principal; Cheryl Mammen, Special Services Director; Larissa Crocco, WEA Representative; Beth Cohen, BOWA Transportation Coordinator; Joi Prud'homme, PTO; and Marsha DeGennaro, Clerk of the Board.

The Committee reviewed Policies 4212.42 Drug and Alcohol Testing for School Bus Drivers; 5144.1 Physical Restrain/Seclusion/Exclusionary Time Out, 5144.2 Use of Exclusionary Time Out Setting and 5144.4 Physical Exercise and Discipline of Students.

Ms. Cohen expressed concern regarding the specific responsibilities and medical requirements for epipen's as outlined in Policy 4212.42 given that bus drivers are not employees of the district and are contracted services. It was questioned whether all contracted services who come into contact with children have similar policy requirements. Also, this policy is classified and defined as Non-Certified Personnel and since bus drivers are not employees, is this the appropriate classification. In addition, the policy language has bus drivers being employees as well as contractors and should be clarified. It was agreed this policy would be deferred until clarification from CABA on the various concerns was obtained. Ms. Cohen left the meeting (8:31 AM).

Ms. Mammen presented Policies 5144.1 Physical Restraint/Seclusion/Exclusionary Time Out, which reflects updated language as a result of recent legislative changes, and Policy 5144.2 Use of Exclusionary Time Out Settings. Discussion ensued for how restraint is utilized in student situations. It was suggested that there be more transparency in communication and parents should be more informed on the process. Minor language modifications were made in Policy 5144.2(c) in the last paragraph, changing "consequence" to "strategy" and on 5144.2(d) last paragraph changing "State Education Department (SED)" to "CT State Department of Education (CSDE)". Ms. Mammen left the meeting (8:49 AM).

Ms. Prisco presented Policy 5144.4 a new policy not currently in the manual. Ms. Prisco explained the various scenarios in which recess time could be restricted.

It was agreed Policies 5144.1 (Physical Restraint/Seclusion/Exclusionary Time Out), 5144.2 (Use of Exclusionary Time Out Settings) and 5144.4 (Physical Exercise and Discipline of Students) would be submitted to the Board for 30-day review at the March 18 regular meeting. Policies 5145.5 (Sex Discrimination and Sexual Harassment) and 5145.511 Sexual Abuse Prevention and Education Program would be deferred for review to the next Policy Committee meeting on April 4.

**MEETING ADJOURNED:** 9:00 AM