

Park: Alpena County Fairgrounds

Report by: PATRICK MARTIN

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PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

- 1) Merchant Building Renovations
- 2) House Repairs
- 3) WINTER STORAGE IS IN FULL SWING

Campground Activities & Site Notes:

- 1) Closing park for season getting tables put away fire rings cleaned up.
- 2) Cleaning up old junk wood & pallet pile behind house.
- 3) Site 66 floods very badly have proposed an idea how to fix it.
Budget Adjustments Needed/Budget Look Ahead:

1) More money put into building maintenance so the merchant building upgrades can be done right & build to last (FRP Board in SHOWERS*)

Upcoming/Needed Maintenance:

NONE AT THIS TIME

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist