

FINANCE WAYS & MEANS COMMITTEE
MEETING MINUTES
Tuesday, September 10, 2024 – 9:30 a.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Board Chair
Burt Francisco, Vice Chair/Finance Chair
William LaHaie
Dan Ludlow
Bill Peterson
Brenda Fournier
Travis Konarzewski

Others Present: Keri Bertrand, County Clerk
Kim Ludlow, County Treasurer
Jennifer Mathis, HR Specialist
Kim MacArthur, County Board Assistant

CALL TO ORDER

Finance Chairman Burt Francisco called the meeting to order at 9:30 a.m.

ROLL CALL

Roll call was taken: All committee members present.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

ADOPT AGENDA

Moved by Commissioner Peterson and supported by Commissioner LaHaie to approve the agenda as presented.
Motion carried.

PUBLIC COMMENT: None.

BILLS TO PAY

INFORMATION ITEM: County Clerk Keri Bertrand presented the bills to pay for approval.

| | SUBMITTED: | APPROVED: |
|-----------------------------|--------------|--------------|
| General Funds & Other Funds | \$124,980.18 | \$124,980.18 |

Moved by Commissioner Ludlow and supported by Commissioner Fournier to approve paying the bills as submitted.
Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Kozlowski, and Francisco. NAYS: None. Motion carried.

INFORMATION ITEM: Equalization Director Ted Somers presented and read an updated copy of Resolution #24-23 for the 2024 Winter Property Tax Levy for approval.

RESOLUTION 24-23

Dated: September 10, 2024

THE HONORABLE BOARD OF COMMISSIONERS:

RESOLUTION IMPOSING 2024 WINTER PROPERTY TAX LEVY PURSUANT TO PUBLIC ACT 357 OF 2004 AND NOTICE OF CERTIFICATION OF COUNTY ALLOCATED TAX LEVY.

WHEREAS, Alpena County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended to levy and collect County allocated property taxes; and

WHEREAS, the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a.

BE IT FURTHER RESOLVED that pursuant to Public Act 357 of 2004, the Alpena County extra voted millage rates on December 1, 2024, at a rate, allocated after application of the "Headlee" millage reduction fraction, 4.7482 mills for winter.

BE IT FURTHER RESOLVED, that the Treasurer of each City and Township in Alpena County is directed to account for and deliver the County allocated tax collections for 2024 in accordance with the provisions of Public Act 357 of 2004; and

BE IT FURTHER RESOLVED that this Resolution constitutes certification of the levy of extra voted millage rates on December 1, 2024, at a rate, allocated after application of the "Headlee" millage reduction fraction, 4.7482 mills for winter.

NOW, THEREFORE, BE IT RESOLVED that the total 2024 millage rate for December 1, 2024, for Alpena County of 4.7482 mills is hereby adopted; and

BE IT FURTHER RESOLVED that the 2024 Alpena County December levies shall be as follows:

| | | |
|--------------------|---------------|-------------------------|
| Library | 0.7462 | Levied December 1, 2024 |
| Library | 0.2486 | Levied December 1, 2024 |
| Ambulance Services | 1.5000 | Levied December 1, 2024 |
| County Jail | 0.9947 | Levied December 1, 2024 |
| Older Persons 1 | 0.5498 | Levied December 1, 2024 |
| Veterans Services | 0.2099 | Levied December 1, 2024 |
| Recreational | 0.4998 | Levied December 1, 2024 |
| Totals: | 4.7490 | |

BE IT FURTHER RESOLVED, that the County Clerk shall deliver a copy of this resolution by first-class mail to the Treasurer of each City and Township in Alpena County, and

BE IT FURTHER RESOLVED, that the Chairperson of the Board of Commissioners and the County Clerk be authorized to sign the form L-4029 2024 Tax Rate Request with the above mentioned millage rates, and

WHEREAS, The County Revenue will be reduced due to the State distribution to Alpena County of the Convention Facility and Health and Safety Facility payment, and

NOW THEREFORE BE IT HEREBY RESOLVED, that this Resolution be adopted by the Alpena County Board of Commissioners, at the regular meeting on, September 10, 2024.

Moved by Commissioner LaHaie and supported by Commissioner Peterson to adopt Resolution #24-23 and form L-4029 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Kozlowski, and Francisco. NAYS: None. Motion carried.

ACTION ITEM #1: The Committee recommends approval to adopt Resolution #24-23 Imposing 2024 Winter Property Tax Levy and form L-4029 as presented.

INFORMATION ITEM: Alpena Senior Citizens Center Board Member Andy Marceau presented two quotes for the replacement of the kitchen door at the Senior Center. The door is leaking and deteriorating.

Moved by Commissioner Peterson and supported by Commissioner Ludlow to recommend approval of the quote from Meridian Contracting in the amount of \$5,796 to replace the kitchen door at the Alpena Senior Center as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Kozlowski, and Francisco. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends approval of the quote from Meridian Contracting in the amount of \$5,796 to replace the kitchen door at the Alpena Senior Center with funding to come from the Older Persons Fund as presented.

INFORMATION ITEM: Parks Chair Kevin Osbourne presented a memo requesting an appropriation of \$150,000 to cover the remaining Long Lake Park Boat Launch expenses. The \$150,000 will be appropriated back to the General Fund once the DNR Waterways Grant Reimbursement has been received.

Moved by Commissioner Ludlow and supported by Commissioner Konarzewski to recommend approval to appropriate \$150,000 from the General Fund to the Parks as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Kozlowski, and Francisco. NAYS: None. Motion carried.

ACTION ITEM: #3: The Committee recommends approval to appropriate \$150,000 from the General Fund to the Parks to cover the Long Lake Park Boat Launch expenditures and be appropriated back to the General Fund once the DNR Waterways Grant Reimbursement has been received as presented.

COUNTY TREASURER MONTHLY REPORTS

INFORMATION ITEM: Treasurer Kim Ludlow presented the monthly report for August 2024.

Moved by Commissioner Peterson and supported by Commissioner LaHaie to approve receiving and filing of the monthly Treasurer's Report for August 2024 as presented. Motion carried.

BUDGET ADJUSTMENTS

Chair Francisco presented the following Budget Adjustments for approval.

1. Budget Adjustment – Sheriff's Office

ACTION ITEM #1: The Committee recommends approval to authorize the Treasurer to create expenditure line item 101-301-969.016 CPE-MCOLES and approve a budget adjustment of \$8,000 to the line item as presented.

Moved by Commissioner Konarzewski and supported by Commissioner Fournier to recommend approval of the MCOLES-CPE budget adjustment in the amount of \$8,000 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Kozlowski, and Francisco. NAYS: None. Motion carried.

2. Budget Adjustment – Sheriff's Office

ACTION ITEM #2: The Committee recommends approval of a budget adjustment in the amount of \$789.41 to expense line item 101-307-955.000 Donations – School Supplies as presented.

Moved by Commissioner Peterson and supported by Commissioner Kozlowski to recommend approval of the Donations – School Supplies budget adjustment in the amount of \$789.41 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Kozlowski, and Francisco. NAYS: None. Motion carried.

INFORMATION ITEM: HR Specialist Jennifer Mathis presented a T-Mobile Hometown Grant Application in the amount of \$50,000 for Mobi equipment for the Parks for review and approval. The Parks Commission had a poll vote which was approved.

Moved by Commissioner Kozlowski and supported by Commissioner Konarzewski to recommend approval of the 2024/2025 T-Mobile Grant Application for the County Parks in the amount of \$50,000 with no County match as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Kozlowski, and Francisco. NAYS: None. Motion carried.

POLL VOTE ACTION ITEM #1: Recommendation to approve the 2024/2025 T-Mobile Grant Application for the County Parks in the total amount of \$50,000 with no County match for one Mobi-Mat for each park (Beaver Lake Park, Long Lake Park, Sunken Lake Park) with one roll up dispenser, and two Mobi-Chairs with two life vests per park, and one storage unit with a padlock for each park. This has been sent for Grant Committee Review approval and approved by POLL Vote by the Parks & Recreation Commission.

INFORMATION ITEM: HR Specialist Mathis presented a FOIA Appeal to the Board. The request was for jail surveillance footage and with recommendation from the attorney to deny the request.

Moved by Commissioner LaHaie and supported by Commissioner Peterson to recommend approval of the FOIA Appeal denial as presented. Motion carried.

ACTION ITEM #4: The Committee recommends approval to deny the FOIA Appeal for jail surveillance footage as presented.

MOTION TO RISE & REPORT

Moved by Commissioner Ludlow and supported by Commissioner Fournier to rise and report. Motion carried.

CONSENT CALENDAR

Board Chairman John Kozlowski presented the Minutes and Board Actions from the following meetings for board approval.

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – August 27, 2024 (*Minutes only)
- B) **Personnel Committee Meeting Minutes – September 3, 2024**

ACTION ITEM #PC-1: The Committee recommends approval for the Prosecutor's Office to fill the Assistant Prosecutor position as presented.

ACTION ITEM #PC-2: The Committee recommends approval to contract with the current Assistant Prosecutor after termination of her employment effective October 1, 2024, with a minimum of 20 hours worked per week at a bi-weekly rate of \$2,500.00 per pay without any benefits and authorize the Chairman to sign all pertaining documents as presented.

- C) **Budget Workshop Minutes – September 5, 2024 (*Minutes only)**

Moved by Commissioner LaHaie and supported by Commissioner Fournier to approve the Consent Calendar as listed above and filing of all reports as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Fournier, Konarzewski, Francisco, and Kozlowski. NAYS: None. Motion carried.

NOMINATION TO MATERIALS MANAGEMENT PLANNING COMMITTEE

Board Chairman Kozlowski reported this Board is to make recommendations for nominees to serve on the Materials Management Planning Committee. Upon the five counties that are part of the Materials Management submitting their recommendations, NEMCOG will review and make the final appointments.

Moved by Commissioner Francisco and supported by Commissioner Konarzewski to recommend nominating Commissioner Bill Peterson, Montmorency, Oscoda, Alpena Landfill Administrator Connie Gerrie, and City Mayor Cindy Johnson as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Francisco, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #: Recommendation to approve the appointment nominations of Commissioner Bill Peterson, Montmorency, Oscoda, Alpena Landfill Administrator Connie Gerrie, and City Mayor Cindy Johnson to the Materials Management Planning Committee as presented.

PUBLIC COMMENT

None.

ADJOURNMENT

Moved by Commissioner LaHaie and supported by Commissioner Francisco to adjourn the meeting. Motion carried. The meeting was adjourned at 10:05 a.m.



John Kozlowski, Board Chairman



Keri Bertrand, County Clerk

kvm