



Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: April 17, 2018

Date of This Proposal: April 4, 2018

**SUBJECT (item as it will appear on agenda):**

Approve the transfer from the MIS Plant Fund of \$17,740.00 for Strata Information Group (SIG) to provide consulting/training services for the Financial Aid Banner system.

**RECOMMENDATION:**

Approve the transfer from the MIS Plant Fund of \$17,740.00 for Strata Information Group (SIG) to provide consulting/training services for the Financial Aid Banner system.

**BACKGROUND/RATIONALE:**

Expert knowledge is needed in the area of Financial Aid to assist with set-up of period-based budgeting and year-round PELL. SIG is the vendor WCJC uses to assist with training/consulting services in regards to the Banner MIS system.

**Estimated Cost and Budgetary Support (how will this be paid for?):** \$17,740.00

Current Unrestricted Operating Budget for 2017-2018

**RESOURCE PERSON(S) [name(s) and title(s)]:**

**Pamela J. Youngblood, Vice President of Technology**

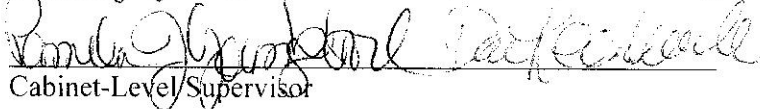
**David Leenhouts, Vice President of Student Services**

**SIGNATURES:**

  
\_\_\_\_\_  
Originator

4-4-18

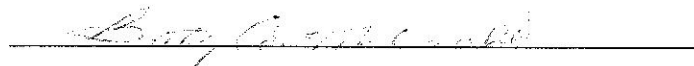
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cabinet-Level Supervisor

4-4-18

\_\_\_\_\_  
Date

**PRESIDENT'S APPROVAL:**

  
\_\_\_\_\_  
Date

4-11-18  
\_\_\_\_\_  
Date