

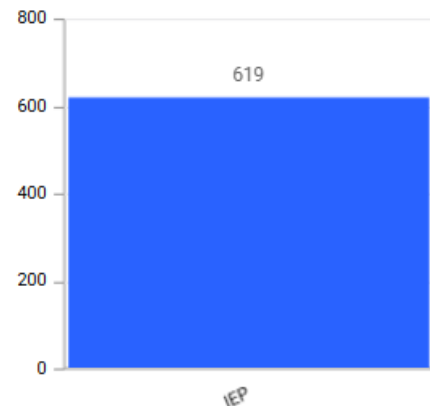
June 2025 Special Education Board Report

It's the time of year where you are busy prepping for all things needed to start another successful school year. We ended the school year with 619 students on an IEP. In the last few months we have been busy conducting interviews, hiring staff, meeting with staff regarding movement as needed, and unfortunately accepting resignations.

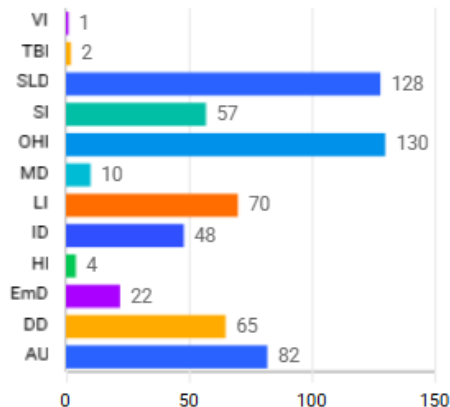
In the last month we have been collaborating with district administrators and have been able to secure teachers for the following positions:

- Marsing PK will welcome Jessica Guarente
- Homedale Middle School will welcome Taylor Rueth who is a member of Teach for America.
- Wilder Elementary will welcome Shlomo Kostenko who has years of experience in EBD (Emotional Behavioral Disorder) programs.
- Parma High School will welcome Cherie Marvin who has teaching experience in the Weiser School District.

Students by Status



Students by Disability



As of our current paraprofessional staffing, we are currently fully staffed based upon the scenario approved by the school board at the May board meeting.

Current Open positions:

- We are currently looking for 3 School Psychologists
- 1 Behavioral Intervention Pro/Community Based Rehabilitation Specialist
- 1 Teacher for Marsing High School

The School Psychologist positions will be the most difficult to fill. We currently have these positions posted:

COSSA Website

Idaho School Psychologist Association

National Association for School Psychologists

Indeed

We are pursuing posting these positions also on School Springs/EdJobs and the Idaho State Board Association.

If districts would be willing to post the school psychologist positions on their school websites to support in finding qualified applicants that would be amazing and greatly appreciated.

We are also busy planning for PD for our upcoming school year. Attached is the tentative schedule for our August PD days. This may change slightly as the time gets closer, but wanted to share the agenda created so far.

August 4th

New Teacher Orientation

8:30 a.m. Welcome and Introductions to COSSA District Staff

9:00 a.m. Employment Background Check (Fingerprinting)

9:30 a.m. New Hire Paperwork with Sara

- When is Insurance Effective
- When do I get my first paycheck
- How does sick leave accrue
- How does personal leave accrue and how many you get a year

10:00 a.m. COSSA procedures

- How to call out sick
 - Must notify COSSA
 - Must notify Building Administrator
 - Must notify para(s)
 - Fill out Leave Request upon return to work
- How to request a personal day
 - Fill out Leave Request (if you don't hear back you have been approved)
 - Notify Building Administrator
 - Notify para(s)
- How to request supplies/needs
 - Requisition Forms
- What is CEA
- Timesheet supervision
- Records Requests
- When you get a new student on an IEP
 - New Student Google Form
 - Upload IEP and Eligibility into EdPlan
- Who to contact
 - First point of contact is Sara Hodges for anything special education
 - Business office for anything regarding pay, leave, and timesheets

11:00 a.m. Medicaid procedures

- Consents uploaded into EdPlan immediately email Sara once signed
- All billing done electronically (training to come)

11:30 to 12:30

Lunch on your own

12:30 Assessments and Consents 101

1:30 -3:00 EdPlan 101

**August 6th
COSSA PD Agenda
Special Education Department 2025**

8:00 Light Breakfast in Cafeteria
8:30-10:00 Welcome New Staff and Introductions
HR Benefits and Election Forms
Claim for Leave (new procedures)

Paraprofessionals

Teachers

10:00-10:30	Review of Code of Ethics (contract obligations, sick leave, personal leave, etc) Procedures: Examples (request time off, call in sick, fill out timesheets, personal leave)		
10:30-11:30	Paraprofessional Handbook Scavenger Hunt Cafeteria	Para Management (Teachers)	
11:30-12:30	Lunch		
12:30-1:30	Refresher CPI Training Cafeteria	Refresher CPI Training Cafeteria	CPI Full Training 1st Half (Shianne, Taylor, April, Cherie, Marsing Teacher)
1:30-2:30			
2:30-3:30			

**August 7th
COSSA PD Agenda
Special Education Department 2025**

Paraprofessionals

Teachers

8:30-9:30	Collecting Data/Progress Monitoring Cafeteria	Goal Writing and Written Notice	CPI Full Training 2nd Half Physical Intervention Component (Shianne, April)
9:30-10:30	Behavior Intervention Plans 101 Cafeteria	Writing Mock IEP	
10:30-11:30	Collecting Behavioral Data		
11:30-1:30	Lunch		
12:30-1:30	Behavior Intervention Strategies Cafeteria	Referral Process	
1:30-2:30	IEP Accommodations	Meet your Related Service Providers	
2:30-3:30	Medicaid Billing		

**August 8th
COSSA PD Agenda
Special Education Department 2025**

Paraprofessionals		Teachers	
8:30-9:30	Safe Schools Training	Classroom Management 101 and Collecting Behavioral Data	
9:30-10:30		Progress Monitoring/Data Collection	
10:30-11:30	Experienced COSSA Para Q and A	SLD Process	
11:30-12:30	Lunch		
12:30-1:30	Time in your District	Time in your District	Time in your District
1:30-2:30			
2:30-3:30			