

Region 3 Education Service Center
Board of Director's Meeting
October 16, 2017

The Region 3 Education Service Center Board of Directors met at 11:30 am at the Region 3 Education Service Center, 1905 Leary Lane, Victoria, Texas, on October 16, 2017. The notice of the meeting had been posted in the time and manner required. Mr. Brisco, Chair, called the meeting to order at 11:30 pm and noted the presence of a quorum.

ESC Board Members present:

Mr. Reggie Brisco

Ms. Laura Whitson

Mr. Dwight Mutschler

Mrs. Christy Paulsgrove

Mrs. Judy Waligura

ESC Board Member absent:

Mrs. Sandra Kimball

Mr. Rick Martinez

ESC Administrators present:

Mrs. Charlotte Baker, Executive Director

Mr. Anthony C. Dueser, Deputy Executive Director for Business

B. FIRST ORDER OF BUSINESS

Approval of Minutes

The minutes from the September 7, 2017, board meeting had been mailed to the Board members prior to the meeting. Mrs. Paulsgrove moved to accept the minutes as presented and Mrs. Whitson seconded the motion. The motion carried unanimously.

E. INFORMATION/DISCUSSION ITEMS

1. Investment Report

The Investment Report as of September 30, 2017, was included in the packet mailed to the Board members prior to the meeting. Mr. Dueser reviewed the pledged securities, cash position report, fund balance and budget status report, the budget comparison reports and the schedule of investments. The Executive Director is authorized to cover expenses.

2. Employment/Resignations of Professional Personnel

Charlotte updated the Board regarding employment/resignations of personnel.

3. Regional Purchasing Cooperative and Purchasing Cooperative of American Program

Tony gave an overview of bids that have been awarded since the last report.

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4. Executive Director Report

Charlotte informed the board that we had Commissioner Morath and Senator Cornyn here in September to speak with districts affected by Hurricane Harvey. The ESC is continuing to have check-ins with TEA regarding Hurricane Harvey updates and we have regular weekly data requests, such as bus damage.

The ESC Strategic Plan is still being revised/updated for approval from TEA. There are five goals and we have finalized two of them.

The Service Center has established School Improvement Teams to help the 19 campuses on the school improvement list. These teams have taken the place of the Service Design Teams previously made up of ESC personnel.

F. CONSENT ACTION ITEMS

1. Consider/Approve Interlocal Agreements and Memoranda of Understanding/Participation with other Regional Education Service Centers and reseller Agreement
2. Consider/Approve Budget Amendments
3. Consider/Approve Independent Sources of Instruction Related to Investment Officer Responsibilities
4. Consider/Approve Sponsorships/Donations

Motion: Mr. Mutschler made the motion to approve the consent agenda items as presented. Mrs. Waligura seconded the motion. The motion carried unanimously.

G. ACTION ITEMS

1. Consider/Approve Investment Policy/Strategy

Tony presented and explained the investment policy/strategy to the board. He is not planning any changes and will continue investing as previously done.

Motion: Ms. Whitson made the motion to approve investment policy/strategy as presented. Mrs. Paulsgrove seconded the motion and the motion carried unanimously.

2. Consider/Approve Bid for HVAC Replacement

Tony gave an overview of the bids for the HVAC Replacement. The alternate #1 is an upgrade to the units and alternate #2 is the cost of the software used to manage the systems. Tony made the recommendation to award the bid to Victoria Air Conditioning.

Motion: Ms. Whitson made the motion to award the bid to Victoria Air Conditioning in the amount of \$533,300. Mr. Mutschler seconded the motion. The motion carried unanimously.

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H. ADJOURNMENT

The meeting adjourned at 12:08 p.m.

Chairman of the Board

Secretary

Date