

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 14, 2022



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignations Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: June 7, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: 21st Century Summer Program Student Tutoring 2021-2022 & 2022-2023

Description: As the Browning Public Schools Human Resource Director, I am requesting the hire of the following 21st Century Tutoring Student Workers.

- John BirdRattler \$2,208.00
- Kaytins Evans \$2,208.00

Financial Impact: \$4,416.00 + Fringe

Funding Source (Budget/grant, etc.): 126.64.170.1340.120 Impact Aid

Attachment(s): CSA/Time Breakdown

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: June 7, 2022

Board Approval: 6/14/2022

Contractor: Sample Contract

Phone: _____

Address: _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be Specific): Duties Adult/student Assistant: Classified Tutor Aide for the 21st Century Summer Learning Plan Program (grades K-12). Contractor will provide structured Activities and other duties during the tutoring hours for the 21st Century Learning Summer Plan. Contractor is under the supervision of the Director of Alternative Education and will be responsible for all standards of employment for continued employment with the district. Program dates: June 6, 2022 to July 29, 2022.

Contracted Dates: 6/6/2022-7/28/2022 (M-Th)

Rate per hour/per day: \$9.20/hour x 7.5 hrs/day x32 days (240 hours) = \$2,208.00

Per Diem/Per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (Explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$2,208.00

Contract to be paid from:

126.64.170.1340.120
Impact Aid

Independent Contractor:

Submit Invoice on completion

Other _____

Employee

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor

Yellow-Business Office