



FINANCIAL SERVICES
CANUTILLO A Premier District

TO: Board of Trustees
 Dr. Pedro Galaviz, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: February 17, 2025

SUBJECT: Budget Amendments for January 2025

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration
All Expenses

BC #346551 -This amendment will allocate funds for Social Workers to travel to TX Social Workers Conference training. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.61.6399.00.920.99	General Supplies	\$ 2,380	\$ (175)	\$ 2,205
199.32.6411.00.920.99	Employee Travel, Training & Subsistence	\$ 47	\$ 175	\$ 222

BC #346565 -This amendment will allocate funds for C&I staff to attend Rocking Review Conference. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
185.11.6399.00.916.30	General Supplies	\$ 939	\$ (61)	\$ 878
185.13.6411.00.916.30	Employee Travel, Training & Subsistence	\$ 17	\$ 61	\$ 78

BC #346610 -This amendment will allocate funds for instructional document cameras in classroom. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
185.13.6411.00.923.28	Employee Travel, Training & Subsistence	\$ 1,225	\$ (1,225)	\$ -
185.21.6411.00.923.28	Employee Travel, Training & Subsistence	\$ 576	\$ (576)	\$ -
185.31.6411.00.923.28	Employee Travel, Training & Subsistence	\$ 750	\$ (750)	\$ -
185.11.6398.00.923.28	Food	\$ -	\$ 1,318	\$ 1,318
185.11.6399.00.923.28	General Supplies	\$ 661	\$ 1,233	\$ 1,894

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Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

BC #346621 -This amendment will allocate funds for Social Workers travel to Social Worker conference training. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.61.6399.00.920.99	General Supplies	\$ 2,380	\$ (150)	\$ 2,230
199.32.6411.00.920.99	Employee Travel, Training & Subsistence	\$ 47	\$ 150	\$ 197

BC #346669 This amendment will for CTE Student travel. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
199.61.6499.00.917.99	Reserve for Food Service	\$ 900	\$ (900)	\$ -
199.81.6629.00.917.22	Food	\$ 16,387	\$ (13,000)	\$ 3,387
199.36.6411.00.917.22	Food	\$ 5,837	\$ 4,000	\$ 9,837
199.36.6412.00.917.22	Food	\$ 16,021	\$ 9,900	\$ 25,921

BC #346746 -This amendment will allocate funds from Restricted Food Service Fund Balance for Capital equipment > \$5,000 and Misc. Contracted services to ensure TDA spending plan requirements are achieved. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
101.00.3450.00.000.00	Reserve for Food Service	\$ 3,259,510	\$ (250,000)	\$ 3,009,510
101.35.6341.00.909.99	Food	\$ 1,917,005	\$ 250,000	\$ 2,167,005