

**Minutes of Regular Meeting
December 8, 2020**

**Board of Trustees
Collin County Community College District**

Collin County Community College District conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, December 8, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Dr. Stacey Donald, Mr. Greg Gomel, and Mr. Fred Moses. Mr. Jay Saad and Ms. Stacy Arias were absent.

WORK SESSION

With a quorum of the Board of Trustees present, Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Fall Enrollment Summary - Toni P. Jenkins, Ed.D., Senior VP of Campus Operations
2. Human Resources Statement of Work - Kim Davison, Chief of Staff, and Floyd Nickerson, Chief Human Resources Officer

CONVENE REGULAR MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the regular meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:16 p.m.

Section 551.074 - Personnel Matters

- a. Discuss employment, duties, evaluations, and/or reassignment of college personnel

Section 551.071 - Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation
- b. Consultation with college's attorney on a matter in which the attorney has an ethical duty of confidentiality

RECONVENE REGULAR MEETING: 7:05 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PUBLIC COMMENT

Brandon Wahle spoke to the Board about his nonprofit, the Wahle Endeavor.

Approval of the December 8, 2020 Consent Agenda

2020-12-C1 Approval of the Minutes of the October 27, 2020 Regular Meeting

2020-12-C2 Approval of the Personnel Report for December 2020

2020-12-C3 Approval for an Interlocal Agreement with Texas Political Subdivision (TPS) for General Liability and Auto Insurance

2020-12-C4 Approval of a TSIA Remote Testing Fee Beginning May 2021

On motion of Trustee Gomel, and second of Trustee Menon, the December 8, 2020 Consent Agenda was approved by a vote of 7-0.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-12-1 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: BBC(Local) - Board Members - Vacancies and Removal from Office; BDB(Local) - Board Meetings - Public Participation; CGC(Local) - Safety Program - Emergency Plans and Alerts; CHA(Local) - Site Management – Security; DBD(Local) - Employment Requirements and Restrictions - Conflict of Interest; EFCD(Local) - Special Programs - High School Equivalency Testing Centers

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of local board policies.

No action was required.

2020-12-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies: CAIA(Local) Ad Valorem Taxes - Exemptions and Payments; CAIC(Local) Ad Valorem Taxes - Selection and Duties of Chief Tax Officials (ADD); DHB(Local) Employee Standards of Conduct - Searches and Alcohol/Drug Testing; FI(Local) Solicitations; FKC(Local) Student Activities - Registered Student Organizations; FLBE(Local) Student Conduct - Alcohol and Drug Use; FM(Local) Discipline and Penalties

Discussion: Trustee Orr, Chair of the Organization, Education, and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the second reading and approval of Local Board policies.

The motion was approved as presented by a vote of 7-0.

2020-12-3 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of a Contract to Purchase Services to Fabricate and Install Two Guardrails from QMF Steel, Inc. at the Technical Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of a contract to purchase services to fabricate and install two guardrails from QMF Steel, Inc. at the Technical Campus.

The motion was approved as presented by a vote of 7-0.

2020-12-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of the Guaranteed Maximum Price #1 from Skanska USA Building, Inc. for the Construction of Parking Modifications and Building Renovations at the McKinney Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the Guaranteed Maximum Price #1 from Skanska USA Building, Inc. for the construction of parking modifications and building renovations at the McKinney Campus.

The motion was approved as presented by a vote of 7-0.

2020-12-5 Consideration of Approval of the Comprehensive Annual Financial Report (CAFR) and Related Report from Independent Auditor Whitley Penn for the 2019-2020 Fiscal Year

On motion of Trustee Moses, and second of Trustee Gomel, this item was approved by a vote of 7-0.

2020-12-6 Consideration of Approval of the Faculty Emeritus Distinction to be Bestowed Upon the Recommended Candidates

On motion of Trustee Menon, and second of Trustee Donald, this item was approved by a vote of 7-0.

2020-12-7 Consideration of Approval for the Appointment of Election Secretary and Deputy Secretary

On motion of Trustee Moses, and second of Trustee Menon, this item was approved by a vote of 7-0.

2020-12-8 Consideration of Approval of the Bid Report for December 8, 2020

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for December 8, 2020, which included three new solicitations, one contract renewal, and five contract revisions.

I. NEW SOLICITATIONS

Purchase Request #1 – Page 135		
Custodial Services for Farmersville Campus	\$	570,000
Purchase Request #2 – Page 136		
Custodial Services for Plano Campus		2,590,000
Purchase Request #3 – Page 137		
Microsoft Campus Agreement		725,000
TOTAL OF NEW SOLICITATIONS	\$	3,885,000

II. CONTRACT RENEWAL

Purchase Request #4 – Page 138		
Printed T-shirts and Embroidered Polo Shirts	\$	160,000
TOTAL OF CONTRACT RENEWAL	\$	160,000

III. CONTRACT REVISIONS

Purchase Request #5 – Page 139		
Science Lab Supplies and Equipment – Misc.	\$	200,000
Purchase Request #6 – Page 140		
Science Lab Supplies and Equipment - VWR		700,000
Purchase Request #7 – Page 141		
Custodial Services for Plano Campus		150,000
Purchase Request #8 – Page 142		
Audiovisual Equipment		600,000
Purchase Request #9 – Page 143		
Video Conferencing Systems		1,500,000
TOTAL OF CONTRACT REVISIONS	\$	3,150,000
GRAND TOTAL	\$	7,195,000

Trustee Moses abstained from voting on Purchase Request #3. Trustee Gomel abstained from voting on Purchase Requests #3, 8, and 9. These Purchase Requests were removed from the Bid Report and separate votes followed.

On motion of Trustee Orr, and second of Trustee Donald, the Board of Trustees of Collin County Community College District approved Purchase Requests #1-2 and #4-7 of the Bid Report.

Purchase Request #3 Microsoft Campus Agreement for \$725,000 that was pulled off the Bid Report was put to a vote. Trustee Moses and Trustee Gomel abstained from voting. On motion of Trustee Menon, and second of Trustee Orr, the Board of Trustees of Collin County Community College District approved Purchase Request #3.

Purchase Request #8 Audiovisual Equipment for \$600,000 and Purchase Request #9 Video Conferencing Systems for \$1,500,000 that were pulled off the Bid Report were put to a vote. Trustee Gomel abstained from voting. On motion of Trustee Menon, and second of Trustee Orr, the Board of Trustees of Collin County Community College District approved Purchase Requests #8 and #9.

INFORMATION REPORTS

Exercise of Grant of Authority by the District President
Collin College Diversity Data 2015 v. 2020
FY20 Annual Internal Audit Report
Statement of Net Position as of October 31, 2020
Summaries of Current Funds, Revenue, & Expenses as of October 31, 2020
Monthly Investment Report as of October 31, 2020
Gifts-In-Kind as of October 31, 2020
AECOM Monthly Report as of October 2020

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College;

Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; Upcoming Events; and Recent News.

ADJOURNMENT

Chairman Collins adjourned the December 8, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:17 p.m.

BOARD TRAINING REPORT

Section 61.084 (f) of the Education Code requires that the minutes of the last regular meeting of the Board of Trustees of the regular calendar year reflect whether members of the governing board have completed any training required under the section. During calendar year 2020, newly appointed Place 4 Greg Gomel completed the 2020 Texas Higher Education for Members of Governing Boards online in May 2020 and newly appointed Stacy Arias completed the 2020 Texas Higher Education for Members of Governing Boards online in June 2020.