



BOARD MEETING DATE
July 8, 2013

APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- June 3, 2013

BACKGROUND INFORMATION:

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions (executive and regular) are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(13-306) BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved:

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.



Business Meeting

June 3, 2013

Board Members Present

LeeAnn Larsen, Chair
Sarah Smith, Vice Chair
Karen Cunningham
Jeff Hicks
Tom Quillin
Mary VanderWeele

Staff Present

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching and Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Clair Hertz	Chief Financial Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Holly Lekas	Executive Administrator
Vicki Lukich	Executive Administrator
Barbara Evans	Executive Administrator
Brenda Lewis	Executive Administrator
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Jan Martin	Administrator for Curriculum, Instruction & Assessment
Jon Bridges	Administrator for Instructional Accountability

Visitors: 45
Media: 1

BUDGET HEARING - 6:15 - 6:30 p.m.

There were no comments presented at the hearing.

CALL MEETING TO ORDER - LeeAnn Larsen

School Board Chair LeeAnn Larsen called the Business Meeting to order at 6:33 p.m. Jeff Hicks led the group in the Pledge to the Flag.

RECOGNITION OF STUDENTS, STAFF AND COMMUNITY

The Board recognized the following individuals for their outstanding achievements and contributions to the Beaverton School District and the community:

Raghav Tripathi for being named a 2013 Presidential Scholar.

Bradley Helsel for being honored with a Teacher Recognition Award from the U.S. Department of Education.

Harish Palani for winning the Oregon State Geographic Bee and Placing 5th in the National Geographic Bee.

Village Baptist Church for their dedication and commitment to supporting the Beaverton School District and for making a positive difference in the quality of life in our community.

Naomi Shah for winning the Best of Category Award in Environmental Science at the Intel Science and

Engineering Fair.

Intel for supporting Beaverton Schools with the donation of more than 560 laptop computers.

Sunset High School Community Engagement Committee for excellence in community engagement for hosting Apollo Pride Work Day.

School Partnership Network for creating and cultivating relationships between local area schools and the faith-based community.

Verna Baily was awarded the Flag of Learning and Liberty celebrating 39 years of dedication and service to the students of the Beaverton School District.

BOARD PROCEDURES – LeeAnn Larsen

LeeAnn Larsen asked if there were any changes to the agenda. There were no changes requested.

PUBLIC PARTICIPATION

- Karen Hoffman stated that they made it through one of the hardest years in the Beaverton School District due to the great dedication of teachers. She was excited that the Local Option Levy passed which will bring smaller class sizes next year. She thanked everyone for all their hard work in promoting passage of the levy. She thanked Tom Quillin, Karen Cunningham and Sarah Smith for their service on the Board.
- Hyun Suh stated that she was not satisfied with the response to the questions regarding the open enrollment process as it pertains to the Summa Program at Meadow Park Middle School.
- Laurel Bookhardt asked the Board to approve a music task force at the July School Board meeting so that work can begin in early September.
 - Supt. Rose stated that the Board does not have to approve the task force, that is District level work. He will be meeting with the Friends of Music group in July.
- Lloyd Bernstein thanked the Board for their work on the Local Option Levy. It appears that funding from the state will be at the \$6.75 billion level and with the LOL, lower class sizes should be seen this fall. He wanted to have a better understanding of the process moving forward. He also encouraged the Board to continue to push the Legislature on PERS reform.
- Karyn Servin thanked the Board for the Local Option Levy. She would like to have more information on the staffing process. She would like to know soon about class sizes next year.
- Neil Soifert was not satisfied with the response to the questions regarding the open enrollment process as it pertains to the Summa Program at Meadow Park Middle School.
- Jenny Potter pointed out that adding music classes helps reduce class sizes.

BOARD COMMUNICATION

A. Individual School Board Member Comments

Jeff Hicks thanked volunteers in Zone 6 for their work on passing the levy. He also thanked Jason Lowery and Kim Hawks, two teachers in the District, for their amazing writing instruction.

LeeAnn Larsen reported that she and Claire Hertz participated on a town-hall phone call regarding PERS.

Sarah Smith thanked all the people who she had the pleasure of working with during her term on the Board. She encouraged the incoming School Board members to work together with all facets of the District and make the focus on the students.

Karen Cunningham asked the School Board members to consider implementing an equity policy next year. She offered her top ten pieces of advice to the new Board:

10. Get involved with OSBA
9. Advocate for K-12 education at the state level
8. You are the District, collaborate
7. Be trustworthy, keep confidentiality
6. Stay informed

5. Help the Superintendent be successful
4. Listen to the community, all of it
3. Attend events you enjoy as well as the ones that don't pique your interest
2. Be a champion for equity
1. It is all about the kids

Tom Quillin stated that times of transition are bittersweet. It is hard to think of a higher purpose than serving on the Board. He will miss the testimony of the passionate people and the relentless optimism of the staff that are always looking for ways to do things better.

Tom also had the following words for the new Board members:

- There is no tougher teamwork than compromise
- He encouraged them to remember those who don't come to the Board meetings
- If it is good for the kids and we can afford it, let's do it.

B. Superintendent's Comments

- Supt. Rose reported that Holly Lekas is retiring after 25 years with the District. She will be working in Salem with COSA.
- He stated that it was remarkable that the levy passed by such a large margin during this difficult time. It was a great community effort and he thanked everyone for their hard work.
- Jeff spoke about a group of 15 student leaders at Beaverton High School who advise the adults on equity. PACE (Principal Advisory Committee on Equity) is a model of collaboration that we all can learn from.

REPORTS

A. Updates from School Board Standing Committees – Board Members

Mary VanderWeele asked for a year-end final report from all the sub-committees. LeeAnn asked the Board members to email the reports to her and she will compile and send the final report to everyone.

B. Financial Report – Claire Hertz

Claire stated the ending fund balance will be 2.8% at the end of June, 2013. The Board was asked to approve the 2013-2014 Budget tonight.

C. Local Option Levy Update – LeeAnn Larsen

LeeAnn Larsen reported that the Local Option Levy passed with 57% of the votes. There were over 1,000 participants in the effort. She thanked the business community, voters, parents, staff, and the community.

Jeff Rose added that there are quality changes coming as a result of the levy.

Mary VanderWeele thanked LeeAnn Larsen for her leadership on the levy.

D. Hope Chinese Progress Report – Deborah Dang, Julie Rickman

Julie Rickman, Principal, Deborah Dang, School Secretary and Parent, and Hue Chiang, PTO President reported to the Board.

This was HCCS's (Hope Chinese Charter School) first year of operation. They started out with 2 kindergarten classes and 1 first grade class, all fully enrolled at the beginning of the year with 24 students. At the end of the 2012-2013 school year, they anticipate having 63 students in the 2013-14 school year. For the upcoming school year, they currently have a wait list of 29 students.

Hope Chinese Charter School has a strong volunteer base and their financial report shows that they raised \$42,368.08 in contributions and fundraising over what was budgeted.

HCCS's number one goal for improvement is staff training and mentorship for improved student engagement. The principal will lay out a plan for staff development for the year this summer. The Principal has also registered for a class in Educational leadership for this summer as well as applying to PSU for the Initial Administrator License Program.

Mary VanderWeele stated that she was impressed with the report. The financial and fundraising information is impressive.

E. Naming Facilities/Memorializing – FF-AR

Ron Porterfield reported that he is moving forward on revising FF-AR – Honoring Deceased Students/Staff with the intent of the Board. Southridge High School is moving forward with developing a Community Plaza partnering with THPRD and the community for fundraising and improvements.

Supt. Rose thanked Ron for his work on this project and for listening to the community.

ACTION ITEMS

A. **Approve Superintendent's Evaluation (13-290)**

LeeAnn Larsen reviewed the highlights of Supt. Rose's evaluation. The Board did a 360° survey with each Board member making 6-7 phone calls to a variety of people. The Board looked at the Superintendent's goals and evaluated the information as a Board.

There were some challenges this year and Jeff showed that he has a great ability to communicate. He is an inspiring leader. He is an instructional leader at heart. He did a wonderful job on the budget process and is known for his integrity within the community. He is also an educational leader at the state level.

The Board had the following comments:

- Jeff's job is one of the most challenging in the state. He is very positive and energetic. She hopes to work with him for many years to come.
- Thanked Jeff for his service and leadership to the Beaverton School District and wished him great success in the future.

Karen Cunningham moved to accept the Superintendent's evaluation and contract renewal.

Sarah Smith seconded and the motion passed unanimously.

B. **Adoption of 2013-2014 Budget, Make Appropriations and Impose and Categorize Taxes (13-291)**

Karen Cunningham moved to approve Resolution 13-291 to adopt the budget, make appropriations, impose and categorize taxes by title only. See resolutions below.

Sarah Smith seconded and the motion passed unanimously.

BE IT RESOLVED that the Board of Directors of Beaverton School District hereby adopts the budget for the 2013-14 fiscal year in the total of \$499,388,236 now on file at the District's Office of the Chief Financial Officer, located at 16550 SW Merlo Road, Beaverton, Oregon 97006.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2013, and for the purposes listed in the Board packet are hereby appropriated.

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2013-14 upon the assessed value of all taxable property within the District:

- (1) At the rate per \$1,000 of assessed value of \$4.6930 for permanent rate tax;
- (2) At the rate per \$1,000 of assessed value of \$1.25 for local option tax;
- (3) In the amount of \$51,094,175 for debt service for general obligation bonds.

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	<u>Education Limitation</u>	<u>Excluded from Limitation</u>
Permanent Rate Tax	\$4,6930/\$1,000	
Local Option Tax	\$1.25/\$1,000	
General Obligation Debt Service		\$51,094,175

C. Oath of Office to Newly Elected and Re-elected School Board Members (13-292)

The following individuals were elected or re-elected to the Beaverton School Board on May 21, 2013. Sarah Smith, Board Vice-Chair administered the oath of office.

Zone 1	Susan Greenberg
Zone 2	Anne Bryan
Zone 4	Donna Tyner
Zone 5	LeeAnn Larsen (re-elected)
Zone 6	Linda Degman (re-elected) (Linda Degman was absent and will take the oath of office at the next School Board Business Meeting.)

D. Consent Agenda

Karen Cunningham moved to approve the Consent Agenda.
Tom Quillin seconded and the motion passed unanimously.

1. Personnel (13-293)

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

2. Public Contracts – Board Authorization of Superintendent to Obligate the District (13-294)

BE IT RESOLVED that the School Board authorize the Superintendent or a designee to obligate the District for the public contract items listed in Attachment A.

3. Approval of Board Meeting Minutes (13-295)

BE IT RESOLVED that the minutes of the following School Board meeting be and hereby are approved:

- May 20, 2013 Business Meeting

4. Approval of Budget Meeting Minutes (13-296)

BE IT RESOLVED that the minutes of the following Budget Committee meeting be and hereby are approved:

- May 13, 2013 Budget Meeting

5. Minutes from Community Engagement Committees (13-297)

BE IT RESOLVED that the School Board and administrative staff receive this report as an information item.

6. Grant Reports (13-298)

BE IT RESOLVED that the School Board and administrative staff receive this report as an information item.

7. 2013-2014 Achievement Compact (13-299)

BE IT RESOLVED that the School Board adopted the proposed performance targets in the 2013-14 Achievement Compact and directs the Superintendent to submit the completed compact and the

report of the Achievement Compact Advisory Committee to the Oregon Education Investment Board.

8. Second Reading of School Board Policies (13-300)

BE IT RESOLVED that the School Board adopted policy changes to the following policies:

CCG – Licensed Evaluation – Administrators

GCN-GDN – Evaluation of Staff

JO – Education Records

JOB – Personally Identifiable Information

FINAL RECOGNITIONS

Mary VanderWeele recognized Tom Quillin for 7 years of service on the School Board. She stated she would miss his diligence on monitoring the ending fund balance and his collaborative efforts.

Jeff Hicks recognized Karen Cunningham stating that her first meeting was September 10, 2001 and she had a fear of speaking into the microphone. She represented Zone 1 for 12 faithful years. She wants to be known for hiring two great superintendents (Jerome Colonna and Dr. Jeff Rose) and for being a voice for equity.

LeeAnn Larsen recognized Sarah Smith for her 6 years of service to the Beaverton School District. She pointed out that the last 6 years have been difficult years; all being budget reduction years. Sarah has been a magnet to parents in her zone and has represented them well.

Jeff Rose honored the School Board by reading a quote. He thanked the outgoing Board members, Tom Quillin, Karen Cunningham and Sarah Smith. He presented each Board member with a gift of student produced art work.

CLOSING COMMENTS AND NEXT STEPS

Jeff Rose reminded the School Board members, both new and remaining, about the summer meetings. There will be more communications about those meetings.

LeeAnn Larsen stated that this was a great year. She is sad to have the three Board members leave and is pleased to have the new members join the Board.

ADJOURNMENT

The meeting was adjourned at 8:23 p.m.

Submitted by Carol Marshall, Recording Secretary

LeeAnn Larsen, School Board Chair

PUBLIC CONTRACTS
BOARD AUTHORIZATION OF SUPERINTENDENT TO
OBLIGATE THE DISTRICT
SUBMITTED FOR SCHOOL BOARD APPROVAL

Description Of Items	Person Responsible for Contract	Acquisition Method/Date of Bid/RFP	Contractor or Vendor Selected	Cost not to Exceed
BHS Bleacher ADA Site work and Electrical to Pressbox and ADA lift	Richard Steinbrugge	ITB 13-0006, Bids received 5/28/13	Cedar Mill Construction	\$173,150
Occupational Therapy/Physical Therapy Services	Danielle Sheldrake	Special Procurement	Providence St. Vincent	\$1,241,000