

Oak Park Elementary School District 97
Gift Acceptance Form

Date 8/14/2020

Donation to School/Location
Gwendolyn Brooks Middle School

Detailed description of the gift
Carvey Machine is being donated because the current machine is not repairable and the Company Inventables has offered to donate a used but working machine of the same model

Estimated/actual gift value Value: \$2,500.00

Intended use
Used by our Design students at Brooks Middle School

How will the gift benefit the district?

- | | |
|---|--|
| <input type="checkbox"/> Professional Development or Staff Training | <input type="checkbox"/> Equity across all schools |
| <input type="checkbox"/> Installation and/or construction work | <input type="checkbox"/> District-curriculum |
| <input type="checkbox"/> Coordination of scheduling work | <input checked="" type="checkbox"/> Ongoing maintenance/replacement |
| <input type="checkbox"/> District and/or school computer network | <input type="checkbox"/> Hiring Staff <input type="checkbox"/> Other |

Outside vendor required Yes No
District performing the work Yes No

Donation Timeline
The item is ready for pick up once this has been approved.

April Capuder
Principal/Administrator Signature

8/14/2020
Date

For Internal Use Only

Superintendent Approval Yes No
Board Approval Needed Yes No
Work Session Agenda Date _____
Board Approval Date _____
Donor Notification _____

Administrator Signature

Date