

**Estacada School District Board of Directors'**

**RESOLUTION #2225-26-1 ANNUAL RESOLUTIONS FOR FISCAL YEAR**

**2025/26**

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### **District School Clerk**

Resolution of  
Estacada School District 108  
Board of Directors

Be it Resolved:

That the Estacada School District Board of Directors designates **Ryan Carpenter**, Superintendent, as **District School Clerk** for

2025/2026 in accordance with ORS 332.515.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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DISTRICT CLERK, DISTRICT #108  
ESTACADA, CLACKAMAS COUNTY, OREGON

### **Non Resident Student Tuition**

Resolution of  
Estacada School District 108  
Board of Directors

Be It Resolved:

That the Estacada School District Board of Directors hereby establishes  
NonResident Student Tuition Rates as follows:

Elementary \$ 11,314

Middle School \$ 11,314

High School \$ 11,314

Special Education \$ 22,628

(All Levels)

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108  
Estacada, Clackamas County, Oregon

**Depository of District Funds, Legal Advisors, Bond Counsel, District Auditor, Insurance Agent of Record, Designee for Classified Employee Benefits, Designated Publisher, and Qualifying Media**

Resolution of Estacada School District #108

Board of Directors

Be It Resolved: That the Estacada School District Board of Directors adopts District Policies as revised for 2025/2026.

Be It Further Resolved:

That The Estacada School District Board of Directors:

Designates **The U.S. National Bank, and Key Bank, Estacada Branch**, as the Depository of District Funds for Fiscal Year 2025/2026 (ORS 328.441, 294.805, and 294.895), and

Designates the firms of **Garrett, Hemann, Robertson; Mersereau & Shannon, LLP; The Hungerford Law Firm; The Law Offices of Brett Mersereau; Stoel Rives, LLP; and Aldrich Goldstein** as the District's General Legal Advisors for Fiscal Year 2025/2026 and Cummins Goodman Denley & Vickers PC.

Designates the firm of **Hawkins, Delafield & Wood, LLP** as the District's Bond Counsel for Fiscal Year 2025/2026, and

Designates the firm of **Clear Trails, CPA's** as the District's Auditor for Fiscal Years 2025/26 and 2026/2027, and

Designates **Brown & Brown** as the District's Insurance Agent of Record for Fiscal Year 2025/2026(ORS 297.405, 327.137, and 328.465), and

Designates **Bob Melton** as Agent of Record for Classified Employee Benefits for 2025/2026, and

Designates **Pamplin Media Group's "Estacada News" and "The Daily 4 Journal of Commerce,"** as the official & primary publishers of legal &/or Public Notices of the Estacada School District for Fiscal Year 2025/2026.

ADOPTED AUGUST 13, 2025 AT THE REGULAR BOARD OF DIRECTORS MEETING.

## **LGIP Designee, and Investing Officer**

Resolution of  
Estacada School District #108

Board of Directors

Be it Resolved:

That the Estacada School District Board of Directors authorizes the Oregon State Treasury: **Local Government Investment Pool (LGIP) and Wells Fargo Bank, N.A., Corporate Trust Services**, to invest all or designated amounts of monies belonging to the district for fiscal year 2025/2026

The state treasurer and the district's account manager at **Wells Fargo Bank, N.A., Corporate Trust Services** are hereby authorized to invest monies from time to time as deemed prudent, in such amounts, and for such periods of time as instructed by the district investing officer or designee.

Be it Further Resolved:

**Scott Pillar** is appointed as **Investing Officer** effective July 1, 2025 through June 30, 2026 for the Estacada School District #108 for all funds.

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District Clerk, District #108

ESTACADA, CLACKAMAS COUNTY, OREGON

## **Director of Finance/DISTRICT CLERK, Custodian of Funds, and Budget Officer**

Resolution of Estacada School District #108 Board of Directors Be It Resolved:

That the Estacada School District Board of Directors designates **Scott Pillar** for the period of July 1, 2025 to June 30, 2026 as:

- 1) Director of Finance/Deputy Clerk
- 2) Custodian of District Funds, authorizing payments with original and/or facsimile signature according to ORS 328.441 and ORS 328.445
- 3) Budget Officer according to ORS 294.331

That The Estacada School District Board of Directors designates **Ryan Carpenter** as:

1) School District Clerk according to ORS 332.515.

That The Estacada School District Board of Directors designates

**Denise Pemberton & Maggie Kelly** as:

1) District Election Authority according to ORS 255.005, authorized to file Election Measures and Reports on behalf of the District.

Be It Further Resolved:

**Ryan Carpenter and/or Scott Pillar** are designated as authorized employees to sign district checks for the period of July 1, 2025 to June 30, 2026.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108

Estacada, Clackamas County, OR

### **Authorization of Contract Execution**

Resolution of

Estacada School District #108

Board of Directors

Whereas:

The conducting of District Business should proceed in a timely manner; therefore,

Be It Resolved:

That the Estacada School District's Board of Directors hereby authorizes the **Superintendent & Director of Finance** to execute and sign all contracts approved by the Board, as well as contracts "For Usual and Customary Services and Materials" for 2025/2026 providing that State and local purchasing requirements have been met.

Be it Further Resolved:

That the Estacada School District Board of Directors' hereby declares itself as the District's Local Contract Review Board, and adopts the Attorney General's Model Public Contracting Rules and the Supplemental Rules as its procurement rules pursuant to ORS 279A.065. Adopted August 13, 2025 at the regular Board of Directors' Meeting.

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District Clerk, District #108

Estacada, Clackamas County, Oregon

## **Designee for Execution of Contracts**

Resolution of

Estacada School District #108

Board of Directors

Whereas:

The conducting of district business should proceed in a timely manner, therefore,

Be it Resolved:

That the Estacada School District Board of Directors hereby authorizes the

**Superintendent and/or Director of Finance** to approve, execute, and sign contracts of **\$50,000** or less.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108

Estacada, Clackamas County, Oregon

## **Annual Instruction Hour Reduction, Staff Development Hours & Emergency Closure Hours**

Resolution of Estacada School District #108 Board of Directors

Whereas:

In accordance with Oregon Administrative Rule #5810221620 approval of the Local School Board is required to reduce minimum instructional hours; Therefore,

Be It Resolved:

That the Estacada School District Board of Directors approves the following annual instructional hour reductions for the 2025/2026 school year. The district may include in its calculation of instructional time required by subsection (1) of this rule the following:

- (a) For kindergarten programs offering 900 hours or more of instructional time, up to 60 hours of recess;
- (b) For grades 1-3 up to 60 hours of recess;
- (c) Up to 30 hours for staff professional development;
- (d) Up to 30 hours for parent teacher conferences.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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DISTRICT CLERK, DISTRICT #108

ESTACADA, CLACKAMAS COUNTY, OR

**Administrators and Officers in Charge of Federal Programs**

Resolution of

Estacada School District #108

Board of Directors

**Be it Resolved:**

That the Estacada School District Board of Directors hereby designates the following personnel in charge of State and Federal Programs for the Estacada School District for the 2025-26 fiscal year:

A.) ESSA, Title I, IC, IIA, III, Federal Titles VI, VII, Americans with Disabilities Act, **Jennifer Behrman, Jill Bennett**

B.) IDEA and Section 504– **Jill Bennett**

C.) Title IX – **Director of Student Services, Jill Bennett**

D.) ELL & Migrant Education – **Jennifer Behrman**

E.) All generic fiscal State and/or Federal reporting, **Scott Pillar, Director of Finance**

F.) All generic AYP/ESSA reporting – **Scott Pillar**

**Be it Further Resolved:**

That these designations be posted in accordance with policy JB/Equal Educational Opportunities.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108  
Estacada, Clackamas County, Oregon

## **Administrator Duties Assigned by Board Policy**

Resolution of  
Estacada School District #108  
Board of Directors

### **Be it Resolved:**

That the Estacada School District Board of Directors hereby designates the following personnel who are assigned specific duties by Estacada School District policies:

- A. Complaints by staff, students, and members of the public regarding:
  1. Harassment (including sexual harassment) and Bullying;
  2. Title IX;
  3. Section 504;
  4. Americans with Disabilities Act;
  5. Curriculum and Instruction;
  6. State Standards;
  7. Ethics (“financial gain”);
  8. Staff Health and Safety;
  9. Mother Friendly Workplace; and
  10. School Board Policies

Building Principal first or to the Superintendent and/or designee if the complaint is regarding a principal.
- B. Public Records Requests
 

**Denise Pemberton**, Board Secretary or **Ryan Carpenter**, Superintendent.

### **Be it Further Resolved:**

That these designations be posted in accordance with the policy requirements.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108  
Estacada, Clackamas County, Oregon



## **Meal Prices 2025–2026**

### **BACKGROUND INFORMATION:**

Beginning July 1, 2025, Estacada School District will operate district-wide under the *Community Eligibility Provision (CEP)*. This federal option allows the District to serve one free reimbursable breakfast and one free reimbursable lunch to every enrolled student, regardless of household income, for at least the next four school years.

Because all student meals are free, the *Paid Lunch Equity (PLE)* tool and any associated price increases are not required for School Year 2025–2026. Estacada School District qualifies for a formal *PLE exemption* due to CEP participation. The District must still ensure that adult meal prices meet or exceed the current USDA minimums.

### **Meal Pricing Table:**

- **All Enrolled Students (Pre-K–12):**

- Breakfast: **Free**
- Lunch: **Free**
- Milk alone (8 oz): \$0.65

- **Adult Meals (District-wide):**

- Breakfast: \$2.75\*
- Lunch: \$5.25\*
- Milk alone (8 oz): \$0.65

\* USDA minimum pricing for SY 2025–2026.

*A reimbursable meal includes the required components defined by the USDA for breakfast or lunch (e.g., fruits, vegetables, grains, protein, and milk) and must be selected in the correct combinations to qualify for federal reimbursement.*

*Note:* Extra or à-la-carte items (e.g., second entrées, bottled beverages) may continue to be sold at published prices and are not covered by CEP.

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District Clerk, District #108  
Estacada, Clackamas County, OR

### **Authorization to File State & Federal Applications**

Resolution of  
Estacada School District #108  
Board of Directors

**Be it Resolved:**

That the Estacada School District Board of Directors hereby designates **Ryan Carpenter and/or Scott Pillar** effective July 1, 2025 - June 30, 2026; **and/or Designee**, as authorized representatives to file applications for State and Federal Special Services Projects on behalf of the District for 2025/2026.

Such projects include, but are not limited to, Title I and other ESSA Grants and to IDEA Funding.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108  
Estacada, Clackamas County, Oregon

### **Bonds for Personnel**

Resolution of  
Estacada School District #108  
Board of Directors

**Be it Resolved:**

That in accordance with ORS 332.525, “bonds for personnel,” the Board of Directors determines that public official bonds be maintained for the following individuals in the following amounts for the period of July 1, 2025 to June 30, 2026:

**Ryan Carpenter, Superintendent - \$200,000**

**Scott Pillar, Director of Finance - \$200,000**

The above bonds will be held by Liberty Mutual Insurance Company, which is authorized to do business in the State of Oregon.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108  
Estacada, Clackamas County, Oregon

## **Alternative Programs**

Resolution of  
Estacada School District #108  
Board of Directors

### **Whereas:**

The Board is dedicated to keeping all students enrolled in the Regular Educational Program. It is recognized, however, that there will be students in the District who may benefit educationally in an Alternative Program.

### **Therefore, be it Resolved:**

That the Estacada School District Board of Directors hereby approves the attached list of Alternative Programs for possible placement of District students, & authorizes student placement in any additional programs approved by both the Director of Student Services and the Superintendent.

Adopted August 13, 2025 at the regular Board of Directors Meeting.

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District Clerk, District #108

Estacada, Clackamas County, Oregon

## **List of Alternative Education - Approved Outside Placement 2025-2026**

### **Alternative Education programs Sponsored by Multnomah ESD**

11611 NE Ainsworth Circle • Portland, OR 97220

(503) 255-1841 • [webmaster@mesd.k12.or.us](mailto:webmaster@mesd.k12.or.us)

Multnomah ESD hosts multiple school sites for

Emotional and Behavioral Growth

**Alternative Education programs sponsored by Clackamas ESD** located on the former campus of Marylhurst University

### **Heron Creek (grades K-12)**

Clackamas ESD

13455 SE 97th Avenue,

Clackamas, OR 97015

Phone: 503-675-4000

Main fax: 503-675-4200

Program/records fax: 503-675-4205

## Therapeutic Program Supports Students with Significant Social-Emotional-Behavioral Challenges

### **LEEP** (multiple locations/classrooms) (grades K-TR)

Clackamas ESD

Instruction for Students with multiple and complex disabilities

13455 SE 97th Ave

Clackamas, OR 97015

503-675-4000

### **Oregon School for the Deaf**

Oregon Department of Education

School for the Deaf

999 Locust Street NE

Salem, OR 97301

503-378-3825

### **Serendipity Center** (grades K-12)

Approved Private School (ODE)

Therapeutic School for Emotional and Behavioral Growth

14815 SE Division St

Portland, OR 97236

503-761-7139