

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
Vicksburg Middle School
February 11, 2013 – 7:00 pm
M I N U T E S**

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tina Forsyth, Carol Lohman, Virgil Knowles

Secretary Karen Hill

Members Absent: Tom Danielson

Administrators Present: Charles Glaes, Stephen Goss, Mike O'Connor, Laura Kuhlman, Keevin O'Neill, Mike Barwegen, Adam Brush, Tonya Nash, Maureen Ouvry, Pat Moreno, Tim Fuller, Ruth Hook, Ric Beers

Guests Present: Linda VanderStraaten, Roberta Bailey, Judy Stoughton, Henry VanTuyl, Adam Brush, Tim Fuller, Steve Thomas, Allen Reynolds, Brad Geesaman, Lucia Dalla

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. Front Line Appreciation Award: Laura Kuhlman introduced Mike O'Connor as Acting Asst. Principal at the MS. Mrs. Kuhlman introduced Bev Hoffman, Holley Cousins, and Amy Davis as her "magnificent three"; thanking them for all they do in the front office.
2. Principals' Week: Supt. Glaes commented that research shows the importance of a strong leader in effective schools. The Board thanked the Principals for their outstanding leadership with students and staff.

Supt. Glaes stated that MS Principal Laura Kuhlman was appointed as Acting MS Principal in November, 2012. Based on her excellent leadership, curriculum experience, and dedication the Administration is requesting Board action to make the position permanent.

A motion was made by Forsyth and supported by Lohman to move this item up on the agenda. Motion carried. See Board Action Item III. I. Below.

Item II.3 A motion was made by Emmert and supported by Lohman to move Board Action Item III.E. up on the agenda. Motion carried unanimously.

Mike Givler from Umbaugh Associates was present to present the bids from the sale of the bonds which were opened at 11:00 a.m. Eleven companies bid on the bonds, ten of which were valid. BOSC, Inc. was the low bidder at .9719% on a seven year bond. The school district bond rating is "A Stable" with a programmatic rating (State of MI) of AA- which is excellent.

See Board Action III.E below.

- B. Student Enrollment - Count Day - February 13, 2013: Supt. Goss stated that indicators show enrollment is stable. The official second student enrollment count day is February 13, 2013.

C. Legislative Report

1. Healthcare Update: Asst. Supt. Goss gave a presentation to the Board and audience on the proposed Healthcare Reform.
 2. Legislative Update: Supt. Glaes updated the Board and audience on current legislative items.
- D. Important Dates: Supt. Glaes referred to the listing of dates including Showboat and MS Science Night.

II. REPORTS AND PUBLIC INQUIRY

A. Business and Finance Report - Steve Goss

1. Budget Progress Report for the Month Ending January 31, 2013: Asst. Supt. Goss reviewed the budget progress report for January, 2013 showing total revenues of \$9,236,398; total expenditures of \$10,998,167; and deficiency of revenues over expenditures of -\$1,761,769.
2. 2012-13 General Fund Budget Amendment: Asst. Supt. Goss stated that General Fund revenues are projected to total \$22.5 million, which represents an increase from the June adopted budget of \$21.25 million. Expenditures are projected to increase by approximately \$584,000 or 2.7%. Based on budget revisions, the District anticipates a shortfall in the current year of approximately \$494,000, which is an improvement over the June estimate of \$708,000.
3. Sale of Bonds: See above
4. Operating Millage Proposal: Asst. Supt. Goss stated that it is time to renew our 18 mill operating millage. To help minimize the effects of any possible future Headlee rollbacks, we are asking for a five year millage with .5 mill of additional millage to restore any revenue loss should a rollback be required. The additional .5 mill is only effective to the extent we experience a rollback. As a reminder, this tax is levied on non-homestead property only; principal residences are EXEMPT. This millage is necessary in order to collect our full foundation allowance, and it accounts for approximately \$1,580,000 of total revenue, or about \$600 per pupil. The Administration recommends approval of the ballot language.

B. Instructional Report - Laura Kuhlman

1. MEAP Results Review: Principal Kuhlman gave an overview of MEAP scores showing the following: 7th grade was top in the county rankings in reading and writing.
7th grade - increase in reading
8th grade reading - maintained
7th grade math - maintained
8th grade math - slight increase
7th grade writing - huge increase

2. Great Things Happening at VMS! Principal Kuhlman showed a slide presentation of all of the great things that are going on at the Middle School.
- C. Transportation Report - Ric Beers: The following Transportation Dept staff were present: Linda VanderStraaten, Roberta Bailey, Judy Stoughton, Henry VanTuyl, Allen Reynolds, and Lucia Dalla. Mr. Beers gave a PowerPoint presentation of his department stating that Vicksburg is the largest geographic area in Kalamazoo county. Mr. Beers also informed the Board that Al Reynolds won the state competition for diagnostics and placed fourth at nationals.
- D. Performing Arts Center Report - Tim Fuller: Mr. Fuller stated that 2011-12 was a very successful year for the PAC and said that the ARTs Program in the schools is growing. Mrs. Forsyth thanked Mr. Fuller for his easy-going manner working with volunteers. Mr. Goss also thanked Mr. Fuller for his assistance during rotary ticket sales.
- E. Audience: No one wished to address the Board on a non-agenda item.

III. BOARD ACTION REQUIRED

- A. Approval of the Following Meeting Minutes
 1. January 15, 2013 Regular Meeting: A motion was made by Emmert and supported by Schriemer to approve Regular Meeting minutes dated January 15, 2013. Motion carried unanimously.
- B. Approval of the Following General Fund Invoices - ROLL CALL VOTE
 1. January 11, 2013 = \$85,582.18: A motion was made by Lohman and supported by Forsyth to approve payment of invoices dated January 11, 2013 totaling \$85,582.18.
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, and Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously.
 2. January 25, 2013 = \$298,580.62: A motion was made by Emmert and supported by Schriemer to approve payment of invoices dated January 25, 2013 totaling \$298,580.62.
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, and Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously.

- C. Approval to Adopt Amendments to the 2012-2013 General Fund Budget - ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for approval to Adopt Amendments to the 2012-2013 General Fund Budget.
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, and Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously.
- D. Approval of Operating Millage Resolution - ROLL CALL VOTE: A motion was made by Forsyth and supported by Lohman for approval of Operating Millage Resolution.
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, and Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously.
- E. Approval to Accept the Bid from BOSC, Inc. for the Purchase of the 2013 Refunding Bonds at a True Interest Cost of 0.974451% with the Bank of New York Mellon Trust as the Paying Agent - ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for approval to accept the bid from BOSC, Inc. for the purchase of the 2013 Refunding Bonds at a True Interest Cost of 0.974451% with the Bank of New York Mellon Trust as the paying agent. Supt Glaes recognized Asst. Supt. Goss for taking the opportunity to find this opportunity.
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, and Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously.
- F. Approval to Accept Student Enrollments through 105C of Public Act 94 for the First Semester of the 2013-14 School Year: A motion was made by Lohman and supported by Emmert for approval to accept student enrollments through 105C of Public Act 94 for the first semester of the 2013-14 school year.
Motion carried unanimously.
- G. Approval of VHS Spanish Class Trip to Chicago, IL on June 8, 2013. All costs to be paid by students. A motion was made by Forsyth and supported by Lohman for approval of VHS Spanish Class Trip to Chicago, IL on June 8, 2013. All costs to be paid by students.
Motion carried unanimously.
- H. 2nd Reading Approval of the Following New (or Revised) Policies - ROLL CALL VOTE: A motion was made by Emmert and supported by Lohman for 2nd reading approval of the following new (or revised) policies:
1. Policy 2271 - Postsecondary Dual Enrollment Option Program
 2. Policy 2370.01 - On-line Blended Learning Program
 3. Policy 2417 - Comprehensive School Health Education

4. Policy 2623 - Student Assessment

Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, and Knowles

Nays: None

Absent: Danielson

Abstain: None

Motion carried unanimously.

- I. Approval to Appoint Laura Kuhlman as Middle School Principal Effective Immediately: A motion was made by Emmert and supported by Forsyth for approval to appoint Laura Kuhlman as Middle School Principal effective immediately.
Motion carried unanimously. (moved to Item I.A.3.)

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:51 pm.

President Virgil Knowles
Date: March 11, 2013

Secretary Karen Hill