

MINUTES

Lyon County School District Board of Trustees

A meeting of the Board of Trustees of Lyon County School District was held June 24, 2025, beginning at 6:30 PM at Professional Learning Center, PLC, located on the SSES Campus, 3800 W. Spruce St., Silver Springs, NV 89429.

1. CALL TO ORDER

President Hendrix called the meeting to order at 6:30 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Hendrix.

3. WELCOME OF GUESTS

Trustees Dawn Carson, Darin Farr, and Bridget Peterson were not in attendance.

Board Members in attendance:

President Tom Hendrix

Trustee Elmer Bull

Trustee Sherry Parsons

Trustee James Whisler

Superintendent Tim Logan

Deputy Superintendent Dawn Huckaby

Executive Director of Human Resources BillieJo Hogan

Executive Director of Special Services Rachel Stewart

Executive Director of Educational Services James Gianotti

Executive Director of Operations Harman Bains

Chief Financial Officer Kyle Rodriguez, Safety and Benefits Risk Manager Blake Smith, Communications and Public Information Officer Skyler Tremaine, Legal Counsel Carolyn Renner, Margaret Heim, Stacey Cooper, Jed Marciniak, Monie Byers, Chrissy Haas, Stephanie Coplan, Amber Taylor, Deputy Mark Kosak, Deputy Melody Holland, Erin Korf, Alfredo Martinez.

4. APPROVAL OF AGENDA

Trustee Bull made a motion to approve the agenda as presented.

Trustee Whisler seconded.

With no further discussion, the motion carried 4-0.

5. APPROVAL OF May 27, 2025 MINUTES

Trustee Whisler made a motion to approve the minutes of the May 27, 2025 meeting.

Trustee Bull seconded.

With no further discussion, the motion carried 4-0.

Superintendent Logan noted that Trustees Carson, Farr and Peterson are not in attendance and confirmed there was a quorum.

6. APPROVAL OF June 4, 2025 Workshop MINUTES

Trustee Bull made a motion to approve the minutes of the June 4, 2025 workshop as presented.

Trustee Whisler seconded.

With no further discussion, the motion carried 4-0.

7. BOARD MEMBER REPORTS

Trustee Parsons attended Fernley graduations and appreciated the events for the students.

Trustee Bull was impressed by the number of students who started school in Yerington, not speaking English as their first language, but they spoke very well in their senior presentations. He attended the Yerington Intermediate (YIS) promotion and the Smith Valley School (SVS) promotion and graduation.

Trustee Whisler attended the Silver Stage High School (SSHS) graduation and praised the student who played the National Anthem on guitar. He attended the Fernley High School (FHS) ceremony as well and enjoyed handing the diplomas to the students and witnessing the people in the stands supporting the students and schools.

President Hendrix attended the Silver Stage Middle School (SSMS) and Silverland Middle School (SMS) promotions. He attended graduation ceremonies at SSHS and FHS and mentioned one student had 13 years of perfect attendance.

8. ATTITUDE OF GRATITUDE

The board read notes of gratitude written by various students across the district.

9. SUPERINTENDENT REPORT

Superintendent Logan thanked the board for the workshop, and congratulated the students who graduated. He attended many graduation ceremonies. It was a busy time but rewarding to see students cross the stage.

10. PUBLIC PARTICIPATION: At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they

are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President. The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.

Comments submitted electronically will be included in the minutes of the meeting.

There were no public comments.

11. CONSENT AGENDA (FOR POSSIBLE ACTION): Per LCSD Board Policy BDD:

Board Meeting Procedures, all matters listed under the consent agenda are considered routine and may be acted upon by the Board of School Trustees with one action and without discussion. During this meeting, any member of the Board may request that an item be removed from the consent agenda, discussed, and acted upon separately.

There was discussion regarding school drills, item 11. H. EOP. There is much forethought in ensuring that the emergency drills do not cause unnecessary stress or anxiety on staff or students. The process is structured and intentional. Administrators take part in an annual tabletop exercise, usually involving School Resource Officers (SROs) as well as the county SWAT emergency response team. During these exercises, administrators participate in a variety of scenarios, helping to build confidence and preparedness across the schools.

President Hendrix made a motion to approve the consent agenda as presented.

Trustee Bull seconded.

With no further discussion, the motion carried 4-0.

A. Trustee Questions & Answers: This information will be posted after 12:00 pm the day of the board meeting if questions are asked. No questions were asked.

B. Budget Transfers

C. Request for Early Graduation/HSE (confidential)

D. Personnel Reports

E. Travel

F. IT Department Reports

G. Fuel Bid

H. EOP (Confidential)

I. Renewal CCMSI

J. Renewal Warren Reed Property Liability Insurance

K. District Financial Report

Voucher #1430, 1429, 1440, 1439, 1444, 1445, 1447, 1446, 1467, 1466

Total \$5,812,029.46

12. ACCEPTANCE OF DONATIONS

President Hendrix made a motion to accept the donation made to Dayton High School.

Trustee Parsons seconded.

With no further discussion, the motion carried 4-0.

13. (For Possible Action) Discussion and possible action regarding the LCSD Communications Plan. This item is being presented by Communications and Public Relations Officer Skyler Tremaine.

The LCSD Communication Plan exists to serve as a foundational blueprint that will evolve as needed. The program includes consistent communication to stakeholders to support and promote district-wide engagement.

The board shared positive comments and liked the increased communication with staff and the community. They expressed appreciation for the positive stories uplifting messages highlighting student accomplishments.

Trustee Bull made a motion to approve the LCSD Communications Plan.

Trustee Whisler seconded.

With no further discussion, the motion carried 4-0.

14. **(For Possible Action)** Discussion and possible action regarding the 2026-2027 Master Calendar. This item is being presented by Executive Director of Human Resources BillieJo Hogan.

The 2026-27 Master Calendar was presented. It was confirmed that the Lyon County Certified, Classified and Administrators' unions were in favor, and the calendar complies with policy and NRS requirements.

Trustee Whisler made a motion to approve the 2026-27 LCSD Master Calendar.

Trustee Parsons seconded.

With no further discussion, the motion carried 4-0.

15. **(For Possible Action)** Discussion and possible action regarding the annual summative evaluation of the LCSD Superintendent. This item is being presented by Board President Tom Hendrix.

The annual, summative evaluation of Superintendent Logan was reviewed. The board acknowledged the short time that some have been in office, making it difficult to fully evaluate his performance. However, they expressed optimism and encouragement about the direction he is leading the district. They are looking forward to seeing results of the District Performance Plan that contains targeted goals and objectives.

Superintendent Logan was grateful for the feedback and credited staff for their efforts as well.

Trustee Whisler made a motion to approve the annual summative evaluation of Superintendent Logan.

President Hendrix seconded.

With no further discussion, the motion carried 4-0.

16. **(For Possible Action)** Discussion and possible action regarding revisions to LCSD Policy JO: Student Records as a first reading. This item is being presented by Executive Director of Special Services Rachel Stewart.

Revisions to Policy JO: Student Records were made to reflect the district's commitment to student privacy, parental rights, legal compliance, and to ensure record-keeping practices are as clear, efficient, and protective as possible across the district.

Trustee Bull made a motion to approve the revisions to LCSD Policy JO: Student Records as

a first reading.

Trustee Wisler seconded.

With no further discussion, the motion carried 4-0.

17. **(For Possible Action)** Discussion and possible action regarding revisions to the following LCSD Policies as a second and final reading. No changes were made to the policies after the first reading. Any member of the Board may request that a policy be removed and discussed and acted upon separately.

A. Policy IK: Grading, Interventions, course Exemptions and Class Ranking

B. Policy GBBS: Protection of Employees from Blood-Borne Pathogens

C. Policy JA: Inflatable Play Equipment and other Rental Equipment

There was a discussion about the current policy, IK: Grading, Interventions, Course Exemptions, and Class Ranking, that reads that teachers must notify parents of assigning a failing grade. One argument is that parents and students should take responsibility and be informed, emphasizing that this is time-consuming for teachers. However, not all parents have the resources to access the online system, and this policy provides the assurance that they will be informed and an opportunity to engage families in the education of the student. Regarding the new policy JA: Inflatable Play Equipment, a list of reputable companies that meet the requirements will be developed, and will naturally change as companies change. President Hendrix made a motion to approve LCSD policies IK, GBBS, and JA as second and final readings.

Trustee Whisler seconded.

With no further discussion, the motion carried 4-0.

18. **(For Possible Action)** Discussion and possible action on agenda items for future board meetings and/or information item requests, including a summary by the superintendent. This item is being presented by Board President Hendrix and Superintendent Tim Logan.

The next school board meeting will be held on July 22, 2025, at the PLC.

Sportsmanship report

Nutrition Services will distribute meals to families on Wednesdays. The board was invited to participate.

This was Deputy Superintendent Dawn Huckaby's last board meeting as she is retiring. They thanked her for her work and dedication.

Stacey Cooper was introduced as the new Deputy Superintendent.

President Hendrix recognized Dawn Huckaby's work in the district and welcomed Mrs. Cooper.

19. **PUBLIC PARTICIPATION:** At this time, the public is invited to address the Board on items over which the Board has jurisdiction or control. If you wish to speak, step up to the table, be seated, and state your name. Your comments are limited to no more than three minutes per agenda item with a maximum of ten minutes total. In consideration of others, avoid repetition or designate a spokesperson to speak on behalf of your group. Although this Board does not restrict comments based upon viewpoint, comments will be prohibited if they are willfully disruptive, slanderous, amount to personal attacks or interfere with the rights of other speakers. Comments made during this time will be monitored by the Board President.

The Board will conduct public comments after each item on the agenda on which action may be taken, before the Board takes action.

Comments submitted electronically will be included in the minutes of the meeting.

Public comment

20. ADJOURN:

Adjourn: 7:42 pm

The notice for this meeting was posted on June 17, 2025 at Lyon County School District Administrative Office, Lyon County School District websites (<http://lyoncsd.org>) and the Nevada Public Notice Website (<http://notice.nv.gov>) in accordance with NRS 241.020 (3) (b).

Lyon County School District Statement of Nondiscrimination and Accessibility

The Lyon County School District does not discriminate on the basis of race, color, national origin, gender, disability or age in any of its policies, procedures, or practices, in compliance with Title VI of the Civil Rights Act of 1964 (pertaining to race, color, and national origin), Title IX of the Educational Amendments of 1972, section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and Age Discrimination Act of 1975, and any other pertinent statute or requirement. This non-discrimination policy covers admission, access, treatment, and employment in the district's programs and activities, including occupational education. For information regarding opportunity policies, or the filing of grievances, contact your school principal.

The Lyon County School District is pleased to provide accommodations for the handicapped or disabled. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the administrative assistant to the superintendent and board of trustees, in writing at 25 E. Goldfield Avenue, Yerington, Nevada 89447; e-mail at mheim@lyoncsd.org; or by calling (775) 463-6800 ext. 10034, at least one week prior to the meeting.