

DRAFT Minutes

AMPHITHEATER PUBLIC SCHOOLS Tucson, Arizona

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, September 20, 2011, 6:00 p.m.

Board Members Present

Diana Boros, Vice President
Dr. Kent Paul Barrabee, Member
Susan Zibrat, Member

Board Members Absent

Jeff Grant, President
Dr. Linda Loomis, Member

Central Administrators Present

Dr. Vicki McLeod Balentine, Superintendent
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel
Patrick Nelson, Associate Superintendent
Scott Little, Chief Financial Officer

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Mrs. Boros called the meeting to order at 6:02 p.m. and invited members of the audience to sign the visitors' register.

Pledge of Allegiance

Dr. Balentine led the Pledge of Allegiance.

Announcement of Date and Place of Next Regular Governing Board Meeting:

Mrs. Boros announced the next regular meeting of the Governing Board: Tuesday, October 4, 2011, 7:00 p.m., at the Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

There were no public comments.

1. CONSENT AGENDA

Mrs. Boros asked if there were Board member requests to have any items addressed separately; Dr. Barrabee requested so of Item Q. A motion was made by Dr. Barrabee to approve consent agenda items A-P, as submitted. The motion was seconded by Mrs. Zibrat and it passed unanimously, 3-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met. [See detail related to Item Q below.]

A. Approval of Minutes of Previous Meeting

The minutes of the September 6, 2011, Regular Governing Board meeting were approved, as submitted.

B. Approval of Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

C. Approval of Personnel Changes

Certified and classified personnel changes were approved, as listed in Exhibit 2.

D. Approval of Leave(s) of Absence

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

E. Approval of Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$1 (Final Total)

The following vouchers were approved as presented and payment authorized:

Vo. 322	\$ 631,086.38	Vo. 323	\$ 121,799.45	Vo. 324	\$ 94,803.10
Vo. 325	\$ 929,817.40	Vo. 326	\$ 153,957.10		

G. Acceptance of Gifts

Donations were accepted by the Governing Board, as listed in Exhibit 5

H. Approval of Parent Support Organizations for 2011-2012

The Governing Board approved the Annual Application for Governing Board Approval (Parent Support Organizations pursuant to District Policy KBE-R) submitted by the following organization: Prince Elementary School PTO.

I. Receipt of July 2011 Report on School Auxiliary and Club Balances

Board Book information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board approved the School Auxiliary and Club Balances report for July 2011, as submitted. (Exhibit 6, pp. 1-8)

J. Award of Contract for Fire Safety Equipment Services Based on Response to Request for Proposal (RFP) 10-0052

Board Book information: *A Notice of Request for Proposals (RFP) for Fire Safety Equipment Services was mailed to five vendors. Two responses were received, United Fire Equipment and Simplex Grinnell.*

The District requires the services of a licensed vendor to inspect, test, service and repair the District's twenty-nine hood fire suppression systems, forty-four fire sprinkler risers and one thousand five hundred portable fire extinguishers. The successful vendor is required to maintain service records certifying the work performed is in accordance with NFPA requirements and to identify the date of service & the technician. The RFP text requested responding vendors provide company qualifications, employee resources and cost of service.

The Governing Board approved the award of contract for fire safety equipment services to *Simplex Grinnell* based upon their response to RFP 10-0052.

K. Award of Contract for Audiologist Services Based on Response to Request for Proposal (RFP) 11-0010

Board Book information: *The Purchasing Department notified forty-one vendors providing contracted healthcare workers that Request for Proposal (RFP) 11-0010 was posted to the District's Web site. The successful vendor is to provide a State Licensed Audiologist trained in Pediatric Audiology, with clinical and/or public school experience to serve twenty-one District schools. The work required is to identify, screen & diagnose hearing loss and other auditory problems. To work with parents, teachers and special education professionals to develop a course of treatment which best meets a students needs.*

Four vendors responded, three were no-bid. Sunbelt Staffing provided three school district references two of which, Dysart and Pendergast, are located in Arizona. Sunbelt Staffing Audiologists have Master degrees in

Audiology, are certified in the State of Arizona, and are Board Certified through either the American Board of Audiology and / or by the American Speech-Language-Hearing Association. Their fee for service is \$65 to \$75 per hour.

The Governing Board approved the award of contract for audiologist services to *Sunbelt Staffing* based upon their response to RFP 11-0010.

L. Award of Contract for Copy Paper Based on Responses to Request for Bid (RFB) 11-0011

Board Book information: *Request for Bid (RFB) 11-0011 for copy paper was mailed to nineteen vendors registered with the Purchasing Department providing copy paper products. Seven vendors responded. Please see below. [Board book holders were provided with comparative bidding information.]*

The Governing Board approved the award of contract for copy paper to *Contract Paper* based upon their response to RFB 11-0011.

M. Approval of Disposal of Surplus Property via PublicSurplus.com

The Governing Board approved the proposed online auction sale of District trucks 90 and 91 and 2 surplus Food Services' vehicles no longer in service, as submitted.

N. Approval of Project EXCELL! Payout Corrections

Board Book information: *The review process for the July 2011 Project EXCELL! pay-out is complete. The following participants will receive additional award payments based on the results of the reviews: Karen Belleau - \$250.00; Robert Craig - \$208.33; Barbara Dowling - \$500.00; Debbie Emans - \$500.00; Crystal Estrella - \$833.33; Sheila Maguire-Bradley - \$250.00; Jennifer Mills - \$416.66; Karen Rakowitz - \$500.00; Rayette Roberts - \$500.00; Eric Stewart - \$500.00; and, Pamela Gautier - \$416.66.*

The Governing Board approved the payout corrections as determined by the Review Process to the participants, as listed above.

O. Approval of Qualified Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators

Board Book information: *The following staff members have successfully completed evaluator training for the 2011-2012 school year: Gerad Ball; Shannon Chandler; Michelle Goodman; Rob Jewett; A. J. Malis, Joene Ames; Lisa Harper; Laurie Sheber; Brenda Kreidler; Julie Valenzuela; and, Rebecca Hughes.*

The Governing Board approved the staff members as qualified teacher evaluators, as listed above.

P. Approval of Out of State Travel

Out of state travel was approved for students and staff (source of funding indicated): from Ironwood Ridge High School to take 17 students from the Model United Nations Club to the UCLA Bruin MUN Conference in Los Angeles, California, November 11-13, 2011 (tax credit donations and student activity funds); from Ironwood Ridge High School to take 10 students from DECA to the Western Region DECA Conference in San Diego, California, November 10-13, 2011 (tax credit donations, student activity funds, and state CTE funds); from Canyon del Oro High School take 10 students from DECA to the Western Region DECA Conference in San Diego, California, November 10-13, 2011 (tax credit donations, student activity funds, and state CTE funds).

Out of state travel was approved for staff (source of funding indicated): from Amphitheater High School to attend the AVID Administrator Training in Indianapolis, Indiana, October 18-21, 2011 (federal funds designated for staff development); from District Offices to attend the National Council of Teachers of English in Chicago, Illinois, November 16-20, 2011 (federal funds designated for staff development).

Travel was previously approved at the September 6, 2011 Board meeting for staff from Wetmore to attend the National School Boards Association COSA Conference in New Orleans, Louisiana, October 12-16, 2011; the revised travel costs are now \$5,307.

Q. Approval of Governing Board Input to Arizona School Board Association (ASBA) Regarding Top Ten Legislative Priorities for ASBA

Board Book information: *At the Governing Board's meeting of September 6, 2011, the Board reviewed a listing of legislative agenda items developed by the ASBA, during its Delegate Assembly held in June, 2011. ASBA requested that each of its member Governing Boards provide select ten (10) items from the substantial list that should, in each Governing Board's opinion, serve as "priorities" for the ASBA agenda.*

The Governing Board, through discussion, selected the items which are checked in the attachment. In addition, the Board – again through discussion – directed that additional comments be submitted to ASBA, together with the selected "priorities." A draft letter has been prepared for the purpose of conveying the Governing Board's comments.

The "top ten list" recommendations are due to ASBA by September 30, 2011.

Dr. Barrabee requested having this item heard separately in order to commend Mr. Jaeger for the fine letter written to ASBA on behalf of the Board; he was able to summarize the thoughts and concerns as expressed by Board Members at the last meeting.

Dr. Barrabee moved to approve the cover letter and the 2012 Political Agenda Priorities checklist document to ASBA, as submitted, and that are due not later than September 30, 2011. Mrs. Boros seconded the motion and it passed unanimously, 3-0. Exhibit 7a, pp. 1-3; Exhibit 7b, pp. 1-10.

2. EXECUTIVE SESSION

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1) Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: None at this time.

2) Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30038040; b. Student # 30022834; c. Student # 11507563; d. Student # 30037866; e. Student # 30007242; f. Student # 11005750; g. Student # 30036706; h. Student # 30010912; i. Student # 30000033; j. Student # 11506845; k. Student # 30028727; l. Student # 11804770; m. Student # 30034491; n. Student # 30007438; o. Student # 30015037; p. Student # 30016304; q. Student # 30034800; r. Student # 30034777; s. Student # 30036635; t. Student # 10904107; u. Student # 30037828; v. Student # 30020063; and w. Student # 30015703.

A motion was made by Mrs. Zibrat that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2) and A.R.S. §15-843(A), as presented. Dr. Barrabee seconded the motion and it passed unanimously, 3-0. Mrs. Boros called a recess at 6:05 p.m. for the purpose of holding Executive Session for student disciplinary action.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, Dr. Barrabee moved to reconvene the meeting into open session. Mrs. Boros seconded the motion and it passed, unanimously, 3-0. The time was 7:59 p.m. Mrs. Boros declared the meeting in open session.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

There were no Board Member requests.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Dr. Barrabee to adjourn the meeting. The motion was seconded by Mrs. Boros and it passed unanimously, 3-0. Mrs. Boros declared the meeting adjourned at 8:00 p.m.

Respectfully submitted,
Margaret Harris

Mrs. Diana L. Boros, Vice President

Date

Approved: TBD