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**Keep your policy manual updated and receive a desk rewrite at the end of four years!**

This new OSBA subscription service is for districts, ESDs, community colleges or charter schools that have completed a policy rewrite using OSBA services within the past six years. The new service can be a stand-alone subscription or added to a current *Policy Update*, "manual maintenance" or "web-hosted board policy manual" for subscribers. Other districts who wish to participate need only sign up for the *Policy Update* service to qualify for this program.

**Here is how it works**

Subscribers pay a monthly fee to participate in the program. The contract is a four-year service agreement with OSBA; during that time subscribers will receive a quarterly *Policy Update* publication, or continue their current subscription, and will have access to Policy Service specialists to work with staff in maintaining current policy documents. During the last quarter of the contract period, subscribers will receive the option of submitting their complete policy manual for a desk rewrite through OSBA.

For more information, please contact [Joe Wehrli](#).



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