

Unadopted Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
Albany Elementary  
July 12, 2017

1. CALL TO ORDER

The meeting was called to order by Chair Winkels at 7:00 p.m.

2. ROLL CALL

Present: Winkels, Hansen, Gersch, Kreuzer, McLachlan, Paulsen

Late: Absent: Carbajal Student Representatives: N/A

3.0 Public Forum

4.0 Agenda- Additions or Deletions - none

5.0 Approvals

5.1 Previous Meeting Minutes Motion by Kreuzer, seconded by Hansen to approve the minutes from the June 14, 2017 Regular Board Meeting. Supported by all Present

5.2 Cash Flow Report

Motion by Gersch, seconded by Paulsen to approve the Cash Flow Report for May 2017.

6. Consent Agenda

AFT: John Kleppe, Band Director  
Rachel Kleppe, Music AVE  
Ann Ressler from .935 to 1.0 FTE  
Corey Schlagel, Math  
Cassian Gertken, Special Education

AESP: Rebecca Bidney, Kids Co

EXTRA CURRICULAR: Corey Schlagel, BBB  
Shanna Gerads, 7<sup>th</sup> GBB  
Sarah Christenson & Alyssa Brown Co Head Dance Coach  
Connor Huberty, Jr High FB

KIDS CO NEW: Katelyn Hartwig, Breanna Mellesmoen, Luke Kramer, Gina Holdvogt

KIDS CO UPDATED: Miranda Beutz, Venessa Solarz, Kelly O'Roark

CE: Emily Johnson, K-3 BBCamp  
Erin Navratil, HITS

RESIGNATION/RETIREMENT: Jim Umhoefer, AFT end of 16-17 school year  
Samantha Heschke, Kids Co effective July 10, 2017  
Lori Habben, 9<sup>th</sup> Grade VB, effective July 3, 2017  
Emily Bures, Para effective July 6, 2017  
Penny Hoops, Food Service Director effective June 30, 2017  
Brianna Philippi, Kids Co effective July 21, 2017  
Charity Kauder, Kids Co effective July 11, 2017

DONATIONS:

\$325.00 - American Legion – Scholarship R#54926  
\$100,000.00 - Stearns Bank - Facility Donation R#54929  
\$386.78 - Avon PTA - Transportation for field trips R#54929  
\$545.68 - Albany Baseball Association - Baseball Screens R#54931  
\$13.60 - The K Foundation - Albany Jr/Sr/ High R# 54969

Expenditures:

The following checks were issued in paying claims: Wire transfers and checks 89649-

01	General Fund	\$877,105.45
02	Food Services	12,639.06
04	Community Services	56,324.68
06	Building Construction	3,428,258.42
07	Debt Redemption	900.00

Motion by Hansen, second by Kreuzer to approve the consent agenda. Supported by all Present.

7. Reports

7.1 Building Project Updates - Ryan Breitbach reported on the timeline and contingency balance alterations.

Communication of timeline updates will be provided to community in early-mid August.

7.2 CMETS Update - Maureen Miller, the Technology Coordinator at CMETS, presented updates on the consortium. CMETS stands for Central Minnesota Educational Telecommunications System. The consortium was formed to share ITV classes; now, it also helps with all kinds of technology services and support.

### 7.3 2016-2017 Summary of Building Goals

- a. Sue Jenkins-Principal, Sheila Kost, and Cassie Nentl reported on ECC building goals. Goals focused on Social Emotional Development, Mathematics and Literacy Foundations, and Innovative Practices/Digital Literacy/Communication.
- b. Sue Jenkins-Principal, and BLT members Carole Braschayko, Annie Strack, and Mary Kalla reported on building goals at Avon Elementary. Goals looked at Math, Reading, Technology (innovative practices/digital literacy), and Pawsitive Pride (Behavior Support).
- c. Building Leadership Team (BLT) members Sharon Navratil and Kim Koehn reported on Albany Elementary building goals. Goals looked at Reading, Math, Communication, Innovation/Technology, and Interventions.
- d. Paul Conrad - Principal, and BLT members Casey McGuire & Carrie Schmitz from Junior High School reported on their building goals. Goals focused on Math, Reading, Science, and Communication. They also talked about the transitioning to Middle School next year.
- e. Tim Wege & BLT Member Jeanne Bruns reported on their building goals. Goals were focused on Math, Reading, Communication, and PLC teams.

7.4 Middle School Mentoring Program - Casey McGuire Paul Conrad presented information on a new mentoring program that would start in for middle school students. The program would focus on at-risk students; and mentors would be provided by students from CSB/SJU. This is not tutoring but more of a role model, social-emotional program.

### 7.5 Purple Pride

-Sheila Kost has been essential in the transition from the ECC to AVE and ALE. Countless hours were spent organizing, sorting and packing.

-Amy Hoppe has been a huge part of making the "Big Move". A huge thank you for her dedication to AAS & our EC team.

-Mary Klasen has been incredibly flexible and creative while packing/moving all while continuing to provide top-notch programming for our students.

-Custodial and other staff have been so flexible and helpful with all of the Construction issues.

-Breitbach Construction has been very accommodating to try to make the first day of school the best it can be with continued construction.

7.6 Enrollment Report - the year end report notes the growth in District.

## 8. Business

### 8.1 Avon Elementary Student Handbook

Motion by Hansen to approve the handbook as presented, second by McLachlan. Supported by all present.

### 8.2 Albany Elementary Student Handbook

Motion by Gersch to approve the handbook as presented, second by Paulsen. Supported by all present.

### 8.3 Middle School Student Handbook

Motion by Kreuzer to approve the handbook as presented, second by McLachlan. Supported by all present.

### 8.4 High School Student Handbook

Motion by Gersch to approve the handbook as presented, second by Paulsen. Supported by all present.

### 8.5 Policy 414-Child Abuse & Neglect-Second Read

Motion by Kreuzer to approve Policy 414 Child Abuse & Neglect as presented, second by McLachlan. Supported by all present.

### 8.6 Policy 533-Wellness-Second Read

Motion by Paulsen to approve Policy 533 Wellness as presented, second by Gersch. Supported by all present.

8.7 Policy 534- Unpaid Meals-First Read - changes discussed. Will have second read at next meeting.

8.8 Policy 805-Waste Reduction and Recycling-First Read - discussed. Second read next meeting.

### 8.9 Lunch and Milk Prices for 2017-2018

Motion by Kreuzer to increase the price of Elementary lunches from \$ 2.25 to \$ 2.35 and Middle/High School lunch prices from \$ 2.35 to \$2.45 to comply with Federal Regulations. All other prices would remain the same. Second by Paulsen. Supported by all present.

### 8.10 Resolution for MSHSL Membership

Motion by Hansen to approve continued membership in the MSHSL, second by McLachlan. Supported by all present.

8.11 August 23, 2107 Work Session - Agenda items discussed.

### 8.12 Resource Training and Solutions Membership 17-18

Motion by Hansen to approve continued membership with RTS, second by Gersch. Supported by all present.

### 8.13 MSBA Membership 2017-2018

Motion by Hansen to approve continued membership and services with MSBA, second by Paulsen. Supported by all present.

## 9. Board Committee Reports

Minutes Attached to Board Book

### 9.1 CMETS Governing Board

### 9.2 Teaching and Learning Board Committee

### 9.3 Community Engagement Board Committee

## 10. Superintendent's Report:

10.1 Ed Foundation - moving along to have the Foundation running by this school year. Mission Statement and Goals reviewed. Fundraiser ideas/events planned.

10.2 Superintendent Evaluation and Goals - Mr. Johnson shared the goals he developed last fall and the progress toward those goals.

10.3 SRTS - (Safe Routes to School) - We are collaborating with the City of Albany and Stearns County to have sidewalks and safe bike routes to school.

10.4 Food Service - applications being received. Will interview soon.

10.5 Solar Garden - SoCore Energy will put on a presentation for on Tuesday, July 18, at 10:30 am.

10.6 Snow Plow - will likely need a new one this year. Will address at August meeting.

## 11. Close Meeting for Superintendent Performance Review

\*Not all evaluations completed, so tabled this until the next meeting.

## 12. Adjournment

Agenda completed at 10 pm, a motion to adjourn was made by Hanson, seconded by Paulsen. Supported by all Present.

Patricia Gersch, Clerk

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Greg Johnson, Superintendent

